

HAJEE KARUTHA ROWTHER HOWDIA COLLEGE

(AUTONOMOUS)

UTHAMAPALAYAM, THENI DISTRICT

Affiliated to Madurai Kamaraj University, Madurai



PLAGIARISM POLICY

Objectives

Ethics and integrity are key components in any academic institution. We at Hajee Karutha Rowther Howdia College uphold to these values and constantly thrive to institute and implement them in the best way possible. This policy has been drafted to contain and keep a tight rein on any plagiarism related activities in the institute. Key guidelines made under this policy are given below:

1. The project instructor and Head of the Department of respective departments shall be responsible to ensure awareness of the policy guidelines among research students and stakeholders falling under the purview of this policy.
2. The college has decided to procure plagiarism detection software as the plagiarism detection tool. Heads of the department shall be provided with an account with which he/she shall access the software. The account holders shall be provided with unique User ID and password to ensure safety and accountability. Necessary training for the usage of the software shall be provided.
3. Each PG and M.Phil. thesis submitted by students will be tested through the software by respective department heads. The thesis shall be tested before the submission of hard copy to the Controller of Examinations. The soft copies of the final thesis shall be saved in the repository for further reference and to prevent duplication.

4. As the institute provides various programs under 17 departments, the maximum level of plagiarism for acceptance shall be decided by the respective departments as per the University norms. The percentage shall be reviewed once in every year and shall be fixed based on prevalent standards.
5. Every student shall submit an undertaking stating that the thesis prepared by him/her is his/her original work and is plagiarism free. Each instructor shall also issue a certificate stating that the thesis submitted by the research student under his/her guidance is duly verified by him/her, and plagiarism free.
6. Any deviations from the above mentioned guidelines or related matters shall be brought to the notice of the Research Dean of the institute for necessary action. Any important decisions related to plagiarism matters shall be taken up by the Principal.
7. Necessary action against student involving in plagiarism, which may include fine or warning, permanent or temporary rustication, withdrawal of degree etc. might be imposed by the Committee depending upon the severity of the crime.
8. The Committee shall provide reasonable opportunities for the student as well as the guide to express their views and suggestions before arriving at any conclusion.




PRINCIPAL
Hajee Karutha Rowther Howdia College
(Autonomous)
UTHAMAPALAYAM-625533.