

## **Minutes of IQAC Meeting.**

Date : 20-06-2012.  
Time : 03.10 P.M.  
Venue : Principal's Room.  
Chairperson : Hajee Dr. M. Howdh Mohideen.

### **Resolutions:**

The following decisions were taken in the IQAC meeting held in the date, venue and time mentioned above.

1. It was resolved to ask the Managing Committee to advice the unaided staff and eligible students to qualify in the NET/SLET Examinations.
2. It was decided to suggest the Managing Committee to take necessary steps to obtain Autonomous Status at the earliest.
3. It was decided to highlight the need for the release of a book about the college founder to mark the 125<sup>th</sup> anniversary.

### **Members Present.**

Hajee. Dr M. Howdh Mohideen, Principal, Chairperson.

Hajee. M. Sheik Mohideen, President, Member from College Management.

Hajee. M. Dharvesh Mohideen, Secretary & Correspondent, Member from College Management.

Dr. M. Syed Meera Lebbai, Associate Professor of Commerce, IQAC Coordinator.

Mr. A. Allah Baks, Associate Professor & Head, Department of English, Member.

Dr. K. Nathar, Associate Professor & Head, Department of Zoology, Member.

Dr. S. Hasan Banu, Associate Professor of Commerce, Member.

Mr. D. Mohamed Meeran, Head of the Department of Management Studies, Member.

Mr. K. Yakoob, Office Superintendent, Member from Administrative Staff.

Dr. M. Syed Sulthan Ibrahim, M.B.B.S., M.D., Chief Medical Officer., Member from Society/Local Community.

Mr. S. Doraisamy, Head, Department of History (Rtd), Member from Alumnus.

Mr. C. Manimaran, Member from Student Community.

Ms. V.K.M. Asma, Member from Student Community.

## **Minutes of IQAC Meeting.**

Date : 03-02-2013.  
Time : 11 A.M.  
Venue : Principal's Room.  
Chairperson : Hajee. Dr. M. Howdh Mohideen.  
Members Present : All the members

### **Resolutions:**

1. It was resolved to ask the Managing Committee to initiate the construction work of Indoor and Outdoor Stadiums.
2. It was decided to make an appeal to the Government of Tamil Nadu to issue free Laptops to the students.
3. It was decided to suggest the Librarian to initiate steps to digitalize the college library.

### **Members Present.**

Hajee Dr M. Howdh Mohideen, Principal, Chairperson.  
Hajee M. Sheik Mohideen, President, Member from College Management.  
Hajee M. Dharvesh Mohideen, Secretary & Correspondent, Member from College Management.  
Dr. M. Syed Meera Lebbai, Associate Professor of Commerce, IQAC Coordinator.  
Mr. A. Allah Baks, Associate Professor & Head, Department of English, Member.  
Dr. K. Nathar, Associate Professor & Head, Department of Zoology, Member.  
Dr. S. Hasan Banu, Associate Professor of Commerce, Member.  
Mr. D. Mohamed Meeran, Head of the Department of Management Studies, Member.  
Mr. K. Yakoob, Office Superintendent, Member from Administrative Staff.  
Dr. M. Syed Sulthan Ibrahim, M.B.B.S., M.D., Chief Medical Officer., Member from Society/Local Community.  
Mr. S. Doraisamy, Head, Department of History (Rtd), Member from Alumnus.  
Mr. C. Manimaran, Member from Student Community.  
Ms. V.K.M. Asma, Member from Student Community.

## **Action Taken Report – 2012-2013.**

Based on the resolutions passed during the IQAC meetings, the following actions were taken during the academic year 2012-13.

1. Six of our college faculties qualified themselves in the NET/SET Examinations  
NET – 01     SET – 05
2. Following the proposal submitted to the Management from the IQAC, the college submitted a proposal to the UGC for obtaining Autonomous Status. An Autonomous granting committee constituted by the UGC visited the college to review the proposal and recommended the same.
3. A book entitled **HAJEE KARUTHA ROWTHER – 125** was released to commemorate the 125<sup>th</sup> Anniversary of the Founder.
4. The facilities like automation of book accessing system and bar-coding system for the filing and issuing of books were implemented in the college library.
5. The construction work of indoor and outdoor stadium was initiated.
6. As many as 500 laptops were distributed to the second year UG students by the Finance Minister of Tamil Nadu, under the Tamil Nadu Government Free Laptop Scheme.