

# Minutes of IQAC Meeting

Date : 27-06-2013.  
Time : 11 A.M.  
Venue : Principal's Room.  
Chairperson : Hajee. Dr. M. Howdh Mohideen.

## Resolutions:

1. It was resolved to recommend the Management to appoint a Controller of Examinations at the earliest.
2. It was resolved to recommend the Management to complete the construction work of the Office of COE and an ICT enabled Seminar Hall at the earliest.
3. Following the grant of Autonomous Status to the College, IQAC recommended the immediate implementation of New Syllabus to the First year UG and PG courses.
4. It was resolved to renovate and upgrade the Computer Science Laboratory.
5. It was resolved to promote Research Culture among staff and students.

## Members Present.

Hajee Dr M. Howdh Mohideen , Principal, Chairperson.

Hajee M. Sheik Mohideen, President, Member from College Management.

Hajee M. Dharvesh Mohideen, Secretary & Correspondent, Member from College Management.

Dr. M. Syed Meera Lebbai, Associate Professor of Commerce, IQAC Coordinator.

Mr. A. Allah Baks, Associate Professor & Head, Department of English, Member.

Mr. M. Basheer Ahamed Meeran, Associate Professor of History, Member.

Dr. S. Hasan Banu, Associate Professor of Commerce, Member.

Mr. K. Abdul Rahim, Associate Professor of Economics, Member.

Mr. S. Mohamed Rowther, Assistant Professor of English, Member.

Mr. A. Syed Abudhageer, Office Superintendent, Member from Administrative Staff.

Dr. M. Syed Sulthan Ibrahim, M.B.B.S., M.D., Chief Medical Officer., Member from Society/Local Community.

Mr. S. Doraisamy, Head, Department of History (Rtd), Member from Alumnus.

Mr. A. Mohamed Shareef, Member from Student Community.

Ms. A. Mohamed Fathima, Member from Student Community.

## **Minutes of IQAC Meeting**

Date : 02-01-2014.  
Time : 11 A.M.  
Venue : IQAC Office.  
Chairperson : Hajee Dr. M. Howdh Mohideen.

### **Resolutions:**

1. It was resolved to recommend to the Management for the completion of the Ladies Hostel under UGC Grant at the earliest.
2. It was resolved to recommend to the Management to add few more buses for the conveyance of women students.
3. It was resolved to recommend the equipment of sports Arena.
4. It was recommended to install renewable energy resources to make the campus Environment Friendly. An Electric generator may also be installed to confront power shutdown.
5. It was recommended to organize programmes to commemorate the 150<sup>th</sup> Anniversary of Swami Vivekananda.

### **Members Present.**

Hajee Dr M. Howdh Mohideen , Principal, Chairperson.

Hajee M. Sheik Mohideen, President, Member from College Management.

Hajee M. Dharvesh Mohideen, Secretary & Correspondent, Member from College Management.

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Mr. A. Mohamed Shareef, Member from Student Community.

Ms. A. Mohamed Fathima, Member from Student Community.

## **Action Taken Report 2013-2014**

In accordance with the resolutions passed during the IQAC meetings, the following actions were taken during the academic year 2013-2014.

1. The Management appointed Dr. M. Syed Meera Lebbai, Associate Professor of Commerce as the Controller of Examinations from the year 2013.
2. The office of the Controller of Examinations and an ICT enabled Seminar Hall was opened.
3. Following the grant of Autonomous Status, the Board of Studies meeting of all the departments was conducted to frame a new syllabus for students of UG and PG from the year 2013-14.
4. The renovation work of Computer Science Laboratory was initiated.
5. Research activities started increasing with the publication of Research Articles, Paper Presentations, Book Publications, Editing Books etc. Staff members started showing keen interest in obtaining Ph.D.
6. To cater to the needs of the women students, the newly constructed ladies hostel was started.
7. For the conveyance of women staff and students, two more buses were added for their transportation.
8. Construction work of Indoor and Outdoor stadiums was completed and added to the existing sports facilities.
9. To generate renewable energy, a Solar Panel with a power capacity of 15kw was installed. To confront the power shutdown in the college, a Generator with 35kw capacity was installed.
10. A programme to commemorate the 150<sup>th</sup> Anniversary of Swami Vivekananda was organized in the college.