



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	HAJEE KARUTHA ROWTHER HOWDIA COLLEGE
Name of the head of the Institution	H. Mohamed Meeran
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04554-265225
Mobile no.	9443501836
Registered Email	principal@hkrhc.ac.in
Alternate Email	hkrhcollege@gmail.com
Address	Kombai Road
City/Town	Uthamapalayam
State/UT	Tamil Nadu
Pincode	625533

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	17-Dec-2012																														
Type of Institution	Co-education																														
Location	Rural																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	S Sirajudeen																														
Phone no/Alternate Phone no.	04554265225																														
Mobile no.	9443805481																														
Registered Email	iqac@hkrhc.ac.in																														
Alternate Email	sirajudeenhod@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://www.hkrhc.ac.in/AQAR2018-19.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.hkrhc.ac.in/docs/handbook2019-2020.pdf																														
5. Accreditation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>86.20</td> <td>2005</td> <td>20-May-2005</td> <td>19-May-2010</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.26</td> <td>2012</td> <td>21-Apr-2012</td> <td>20-Apr-2017</td> </tr> <tr> <td>3</td> <td>B</td> <td>2.44</td> <td>2019</td> <td>08-Feb-2019</td> <td>07-Feb-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	86.20	2005	20-May-2005	19-May-2010	2	A	3.26	2012	21-Apr-2012	20-Apr-2017	3	B	2.44	2019	08-Feb-2019	07-Feb-2024
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
				Period From	Period To																										
1	A	86.20	2005	20-May-2005	19-May-2010																										
2	A	3.26	2012	21-Apr-2012	20-Apr-2017																										
3	B	2.44	2019	08-Feb-2019	07-Feb-2024																										
6. Date of Establishment of IQAC	03-Oct-2005																														
7. Internal Quality Assurance System																															
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3"> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																				
Quality initiatives by IQAC during the year for promoting quality culture																															
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																													

Convened Friends of Police Inagural function	16-Sep-2019 1	188
Conducted a Workshop on Road Safety (for the bus drivers)	26-Aug-2019 1	12
Conducted Program on National Academic Depository Registration	16-Aug-2019 1	94
Suggested to invite Autonomous Review Committee to extend the autonomous status.	19-Jun-2019 1	2783
Suggested to conduct Student Induction Programme (SIP)	19-Jun-2019 1	842
Suggested to introduce OBE in the Syllabi.	19-Jun-2019 1	2783
Suggested to purchase of two more buses to the College	19-Jun-2019 1	1503
Suggested to install Electric Transformer in the college campus.	19-Jun-2019 1	2783
IQAC Meeting was conducted	19-Jun-2019 1	14
HOD's Meeting was conducted	18-Jun-2019 1	22
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
HAJEE KARUTHA ROWTHER HOWDIA COLLEGE	AUTONOMY	UGC	2019 365	2000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional

Yes

website																					
Upload the minutes of meeting and action taken report	View File																				
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No																				
12. Significant contributions made by IQAC during the current year(maximum five bullets)																					
1. Students Induction program (SIP) was conducted.																					
2. MoU was signed with a foreign University.																					
3. Approval was obtained to start Ph.D programme in Physics.																					
4. Efforts were made to obtain the extension Of Autonomous status.																					
5. A workshop to introduce OBE in the revised syllabi was conducted to the teaching staff.																					
View File																					
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year																					
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>To consider the request of Govrnment Medical Authorities to takeover a Building to to treat Covid-19 patients.</td> <td>Handedover Women's Hostel building.</td> </tr> <tr> <td>Step to be initiated to setup a computer lab for non computer science students.</td> <td>Lab was setup.</td> </tr> <tr> <td>Suggested to install Electric Transformer in the college campus.</td> <td>Installed.</td> </tr> <tr> <td>Planned to conduct Faculty Development Program on Intellectual Property Rights</td> <td>Plan implemented.</td> </tr> <tr> <td>Conduct of Two Day Webinar on Psycho Social Care During Covid-19</td> <td>Conducted.</td> </tr> <tr> <td>Planned to Conduct a Workshop on Outcome Based Education</td> <td>Conducted.</td> </tr> <tr> <td>Proposed to conduct a Workshop on NAAC - Revised Accreditation Framework (RAF)</td> <td>Conducted.</td> </tr> <tr> <td>Friends of Police Inagural function to be convened.</td> <td>Conducted.</td> </tr> <tr> <td>Workshop on Road Safety (for the bus drivers) to be conducted</td> <td>Conducted.</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	To consider the request of Govrnment Medical Authorities to takeover a Building to to treat Covid-19 patients.	Handedover Women's Hostel building.	Step to be initiated to setup a computer lab for non computer science students.	Lab was setup.	Suggested to install Electric Transformer in the college campus.	Installed.	Planned to conduct Faculty Development Program on Intellectual Property Rights	Plan implemented.	Conduct of Two Day Webinar on Psycho Social Care During Covid-19	Conducted.	Planned to Conduct a Workshop on Outcome Based Education	Conducted.	Proposed to conduct a Workshop on NAAC - Revised Accreditation Framework (RAF)	Conducted.	Friends of Police Inagural function to be convened.	Conducted.	Workshop on Road Safety (for the bus drivers) to be conducted	Conducted.
Plan of Action	Achivements/Outcomes																				
To consider the request of Govrnment Medical Authorities to takeover a Building to to treat Covid-19 patients.	Handedover Women's Hostel building.																				
Step to be initiated to setup a computer lab for non computer science students.	Lab was setup.																				
Suggested to install Electric Transformer in the college campus.	Installed.																				
Planned to conduct Faculty Development Program on Intellectual Property Rights	Plan implemented.																				
Conduct of Two Day Webinar on Psycho Social Care During Covid-19	Conducted.																				
Planned to Conduct a Workshop on Outcome Based Education	Conducted.																				
Proposed to conduct a Workshop on NAAC - Revised Accreditation Framework (RAF)	Conducted.																				
Friends of Police Inagural function to be convened.	Conducted.																				
Workshop on Road Safety (for the bus drivers) to be conducted	Conducted.																				

Conduct of National Academic Depository Registration	Conducted.				
View File					
14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>College Managing Committee</td> <td>17-Dec-2020</td> </tr> </table>		Name of Statutory Body	Meeting Date	College Managing Committee	17-Dec-2020
Name of Statutory Body	Meeting Date				
College Managing Committee	17-Dec-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	21-Feb-2020				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	05-Feb-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has subscribed to 'FLAIR', software developed by a company called 'CLAIR VOYANT'. This software integrates all the academic and administrative activities in the college campus. The major activities integrated through this software are biodata of the students, attendance details of students, and issuance of Transfer Certificates and Bonafide Certificates. List of students participating in NCC, NSS, cocurricular activities, extracurricular activities and a dedicated sports database is maintained to keep track of the service oriented, budding talents of the college. The software is used by the office of the Controller of Examinations for the creation of courses, core approval, course assigning to individual programmes, class wise strength, communication address, attendance percentage collection and tracking of examination fees, preparation of semester wise examinations time table, entry of</p>				

internal and external marks and entering and retrieving details of the examination results in the required formats such as pass percentage, result analysis, part wise result analysis, consolidated mark statements, results of the students up to a particular semester and the department copy of examinations result. Through Students' Portal applications for regular, arrears, revaluation and supplementary Examinations are made by them. The external mark entry for the respective examinations are made after the valuation of the respective examinations is completed. The students are accessing their portal by a unique username and a password. The accounts management of the system facilitates fee collection and the reports. The campus library is another place where the software is extensively used to keep track of inventory of books, purchases, subject/author wise availability, and issuance and receipt of the books through bar code readers. The networking with biometric system ensures seamless attendance management of teaching and nonteaching staff in the college. Overall, the software acts as a one stop shop for all the activities in the college.

Confidentiality of portals is maintained by providing access to authorised personnel only and the persons authorised are accessing their portal by respective usernames and passwords. The software, with select modules, was subscribed by the college in 2004. In the subsequent years, new and updated versions of the software were incorporated and implemented in phased manners. The latest version was updated in 2017. The software has a number of interfaces for creating records and database of administrative, academic and financial activities. The college has embraced the latest technological facilitates to transform to a more transparent, agile, and fast moving administration. Moving to an efficient computer based information management system has significantly reduced the paperwork processes and the delays caused by the same. Separate accounts for staff members ensure accountability and proper tracking of activities performed in the system. The

college has risen up to international standards of data and information management through the procurement of FLAIR software.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	UTA	Tamil	15/02/2020
BA	UAR	Arabic	15/02/2020
BA	UEN	English	15/02/2020
BA	UHI	History	15/02/2020
BA	UEC	Economics	15/02/2020
BSc	UPH	Physics	15/02/2020
BSc	UCH	Chemistry	15/02/2020
BSc	UMA	Mathematics	15/02/2020
BSc	UZY	Zoology	15/02/2020
BSc	UCS	Computer Science	15/02/2020
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	Tamil	17/06/2019	18UTAS41 - SBS - Internet Basics and Applications	17/06/2019
BA	Tamil	17/06/2019	18UTAC54 - Idhazhiyal Arimugam	17/06/2019
BA	Tamil	17/06/2019	18UTAC65 - Thiran Mempaadum Padaippaatal Velippaadam	17/06/2019
BA	Tamil	17/06/2019	18UTAS61 - SBS - English for Communication and Competitive Examinations	17/06/2019
BA	Tamil	17/06/2019	18UTAE51 - Mozhi Peyarpiyalum Mozhi Peyarpu	17/06/2019

			Payirchigalum	
BA	Tamil	17/06/2019	18UTAC64 - Makkal Oodagath Thodarbiyal	17/06/2019
BA	Arabic	17/06/2019	17UARP11 - Arabic Based Computer Skills -I	17/06/2019
BA	Arabic	17/06/2019	17UARP21 - Arabic Based Computer Skills -II	17/06/2019
BA	Arabic	17/06/2019	17UARA31 - Arabic for Communication	17/06/2019
BA	Arabic	17/06/2019	17UARA41 - Commercial Arabic	17/06/2019
View File				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	Physics	17/06/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History, Economics, English, Arabic, Tamil	17/06/2019
BSc	Mathematics, Physics, Chemistry, Zoology, Computer Science, Biochemistry, Microbiology, Information Technology	17/06/2020
BBA	Business Administration	17/06/2019
BCom	Commerce, Commerce with Computer Application, Commerce Banking	17/06/2019
MA	Economics, Tamil, English, History	17/06/2019
MSc	Mathematics, Physics, Chemistry, Zoology, Computer Science	17/06/2019
MCom	Commerce, Commerce with Computer Application	17/06/2019

MPhil	Commerce, History, Mathematics, Chemistry, English	17/06/2020
-------	--	------------

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Fundamentals of Tourism	18/06/2019	55
Spoken English	18/06/2019	58
Salesmanship and Sales Management	18/06/2019	66
Horticulture	18/06/2019	20
Word Processing and Presentation	18/06/2019	38
Investment Management	18/06/2019	51
E-Banking	18/06/2019	67
Microbiological Quality Analysis	18/06/2019	31
Dairy Biochemistry	18/06/2019	31
Office Automation	18/06/2020	41
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Computer Science	38
BA	History	23
MSc	Zoology	9
BSc	Information Technology	37
MSc	Computer Science	17
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is the valuable information, utilized to make important decisions. Effective feedback, both positive and negative is very helpful. Any process which involves many stakeholders needs feedback for its betterment and to fulfill its objectives. The institution has collected feedback from

stakeholders such as students, faculty, parents and alumni. The feedback received enable the stakeholders to offer their suggestions on curriculum, teaching learning process, infrastructure facilities and basic amenities. In the institution the Feedback is collected from College Governing Committee Meetings, Management - Principal Meetings. participants of International / National/State level Seminars, Workshops and other training programmes. Feedback is also collected from the meetings organized by Parent Teachers Association (PTA) and Alumni Association annually. The data obtained in the feedback are processed through Data Analysis Tool in the Spread Sheet Software Method under different headings. Then the results are forwarded to IQAC where the positive and negative aspects of the results are discussed. Based on the discussions, recommendations to improve the performance of the institution are prepared and they are sent to the Curriculum Development Cell (C.D.C), Deans, HoDs and Coordinators of various Clubs. On receipt of the recommendations they are implemented by the respective academic bodies. In the light of the recommendations, syllabi are revised in which introduction of Outcome Based Education (OBE) and enrichment of Choice Based Credit System, value added courses and courses on Employability Skills are the highlights. The students oriented programmes are implemented through mentors who have constant contact and relationship with the students. The recommendations have made various clubs to implement programs covering various social and health issues. As a result of the recommendations of IQAC, many faculties pursue higher academic activities like Ph.D. programmes and Research projects. They also publish books and articles in the UGC approved research journals A good number of Workshops / Seminars/ Conferences are conducted. Field trips are undertaken by the students and the staff members.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics	72	115	72
BA	English	72	181	61
BA	History	72	170	72
BSc	Mathematics	48	110	43
BSc	Physics	40	140	40
BSc	Chemistry	40	267	40
BSc	Zoology	40	178	40
BSc	Computer Science	40	145	40
BCom	Commerce	72	329	72
BA	Tamil	60	96	60
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2019	2304	321	75	20	63

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
158	158	7	77	3	740

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system existing in the college provides the best for the overall development of the students. In the beginning of every academic year, the students are trained and oriented in such a way that they become a talented and duty bound citizen of the country. To begin with, the students attend a Student Induction Programme on the first day, where they are informed about the importance of Higher Education and the opportunities provided to them in the college etc., They are introduced to CBCS pattern of education, Non-major elective courses, the examination pattern of part V activities etc. The students are also oriented on character building, adolescence behaviour, ethical values, religious tolerance, nation-building etc. The students are taken for a campus visit in the college, so that they come to know about the various infrastructure available in the campus. The parents are also given orientation in one session during the Student Induction Programme, where they are updated about the activities of their children undergo during their course of study. They are also oriented about their roles and responsibility during the time period their childrens study. Secondly, all the departments has individual mentors for every class. The mentors play an important role in the overall development of their students. Mentors have a close watch on the activities of the students. The academic affairs are discussed with the students to help them to succeed in their study. The slow learners are monitored with special attention through remedial classes. The overall behaviour of the students are monitored and necessary counselling is provided to them whenever needed. Special cases are noted and brought to the knowledge of the Principal for further actions. The mentors enquired about their academic development frequently. If they find any student facing difficulties related to the financial crisis or study material to complete their course may get proper guidelines to rectify the problems from the mentors of their respective classes. Apart from academic mentoring, the students are trained and specialized in their area of interest through part V activities, NCC, NSS, and sports. They are honoured for their achievement at various levels.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2625	158	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
167	158	9	5	55

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2019	Dr. H. Mohamed Meeran	Principal	Best Lifetime Achievement Award
2019	Dr. H. Mohamed Meeran	Principal	Distinguished Faculty in Humanities and Social Sciences
2019	Dr. M. A. Samad	Associate Professor	Communal Harmony Award
2019	Dr. M. A. Samad	Associate Professor	Life Time Achiever Award
2019	Dr. J. Ahamed Meeran	Assistant Professor	Lifetime Achievement in the Field of Education Award
2020	Dr. J. Ahamed Meeran	Assistant Professor	Bharat Ratna Dr. A.P.J. Abdul Kalam Gold Medal Award
2020	Dr. J. Ahamed Meeran	Assistant Professor	Distinguished Faculty Achievement Award-2019
2020	Dr. J. Ahamed Meeran	Assistant Professor	Dr. A.P.J. Abdul Kalam Rastriya Puraskar Award
2020	Dr. J. Ahamed Meeran	Assistant Professor	Best Head of the Department Award
2020	Dr. M. Mohamed Meeran	Assistant Professor	Academic Achiever Award
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UTA	II, IV, VI Semester / April - 2020	26/09/2020	01/10/2020
BCom	UCR	II, IV, VI Semester / April - 2020	26/09/2020	01/10/2020
BSc	UCS	II, IV, VI Semester / April - 2020	26/09/2020	01/10/2020
BSc	UZY	II, IV, VI Semester / April - 2020	26/09/2020	01/10/2020
BSc	UCH	II, IV, VI Semester / April - 2020	26/09/2020	01/10/2020

BSc	UPH	II, IV, VI Semester / April - 2020	26/09/2019	01/10/2020
BSc	UMA	II, IV, VI Semester / April - 2020	26/09/2020	01/10/2020
BA	UHI	II, IV, VI Semester / April - 2020	26/09/2020	01/10/2020
BA	UEN	II, IV, VI Semester / April - 2020	26/09/2020	01/10/2020
BA	UEC	II, IV, VI Semester / April - 2020	26/09/2020	01/10/2020
View File				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nill	5048	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.hkrhc.ac.in/docs/outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UAR	BA	Arabic	11	11	100
UCR	BCom	Commerce	64	64	100
UCS	BSc	Computer Science	37	37	100
UZY	BSc	Zoology	29	29	100
UCH	BSc	Chemistry	32	32	100
UPH	BSc	Physics	35	35	100
UMA	BSc	Mathematics	42	42	100
UHI	BA	History	48	48	100
UEN	BA	English	57	57	100
UEC	BA	Economics	36	36	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.hkrhc.ac.in/docs/naac/SSS_2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes

Name of the teacher getting seed money

K.Mohamed Irsath

[View File](#)

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
International	S.Sirajudeen	Ph.D Registered	26/06/2019	Lincoln University College, Malaysia.
View File				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	365	Tamil Nadu State Council for Science and Technology	0.07	0.07
View File				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Outcome Based Education	Internal Quality Assurance Cell	29/01/2020

Arabic language skills for the Corporate World	Arabic	17/10/2019
Workshop on PC Assembly, Troubleshooting, Software installation and Networking	Computer Science	24/08/2019
Workshop on Web programming Using ASP.NET MS-SQL Server	Computer Science	03/10/2019
Webinar on Python Programming and Applications	Computer Science	11/05/2020
One Day Workshop On Open-Source Cloud	Computer Science	26/08/2019
One Day Workshop On Python Programming with Data Science and IoT	Computer Science	27/08/2019
Online International level Sports Quiz competition	Physical Education	22/07/2020
International level online True and Health Workout Challenge-Asia book of record	Physical Education	09/08/2020
International level online e - quiz Yoga competition 2020	Physical Education	26/06/2020
Mobile Trends One day seminar	Information Technology	11/01/2020
Getting hooked it trends	Information Technology	17/02/2020
Future in it	Information Technology	17/02/2020
Cracked the career -a job oriented skill training-one day workshop	Information Technology	17/09/2019
Real Analysis Cryptography	Mathematics	06/02/2020
Solving Problems with NMR Spectroscopy -State Level Webinar	Chemistry	10/06/2020
Asymmetric Synthesis and Its application - National Level Webinar	Chemistry	30/06/2020
National Conference on Latest Trends in Life Sciences	Zoology	22/09/2019
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Consultancy Work on New strategies of NAAC	Mr. S.Sirajudeen	Mangayarkarasi College of Arts and Science for Women, Madurai	03/01/2020	Teacher
Consultancy Work on New strategies of NAAC	Mr. S.Sirajudeen	Sourashtra College, Madurai	30/06/2020	Teacher
Peer Reviewer Contribution	Dr. M. Charles Robert	Springer Nature(Journal of Materials Science: Materials in Electronics)	27/02/2020	Research
International Journal Reviewer	Dr. Sulthan Mohaideen	Journal of Emerging Technology and Innovative Research	20/12/2019	Research
View File				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Howdia Incubation Centre	Self	Green Tailoring	Apparel Designing	01/07/2019
2	Howdia Incubation Centre	Self	Kaja Xerox	Small Scale Entrep reneurship	01/07/2019
3	Howdia Incubation Centre	Self	Pasumai Plantation	Mushroom Cultivation	01/07/2019
View File					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Botony	1
Information Technology	1
Biochemistry	1
Business Administration	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	9	6.3
International	Economics	2	6.3

International	English	1	0.3
International	Zoology	1	2.8
International	Chemistry	2	1.9
International	Mathematics	1	0.4
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education	2
Botony	2
Chemistry	2
Commerce	5
Physics	1
Mathematics	1
English	2
Tamil	3
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NA	Nill	Nill	Nill
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Adsorption kinetic and isotherm studies of Azure A on various activated carbons derived from agricultural wastes	Dr.S.Sivakumar	Arabian Journal of Chemistry	2019	Nill	Hajee Karutha Rowther Howdia College, Uthamapalayam	Nill
Identification of a new type of haematopoietic progenitor	Dr.M.Mohiadeen Batcha	Parasitology Research Arthropods and Medical	2019	Nill	Hajee Karutha Rowther Howdia College, Uthamapalayam	Nill

kinase-interacting protein (HIP-55) in Aedes aegypti mosquito haemocytes and its involvement in immunity-like functions in mosquito: a molecular study		Entomology				
Facile synthesis of anisotropic gold nanoparticles and its synergistic effect on Breast cancer cell lines	Dr.M.Janathul Firdhouse	IET Nano biotechnology, 10pp. DOI: 10.1049/iet-nbt.2019.0279	2020	1.86	Hajee Karutha Rowther Howdia College, Uthamapalayam	Nill
STRONG BI NEAR SUBTRACTION SEMIGROUPS	Dr.S. Seyadali Fathima	The International Journal Of Analytical And Experimental Modal Analysis	2020	6.3	Hajee Karutha Rowther Howdia College, Uthamapalayam	Nill

[View File](#)

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
STRONG BI NEAR SUBTRACTION SEMIGROUPS	Dr.S. Seyadali Fathima	The International Journal Of Analytical And Experimental Modal Analysis	2019	Nill	Nill	Hajee Karutha Rowther Howdia College, Uthamapalayam
Facile synthesis	Dr.M.Janathul	IET Nano biotechnol	2020	11	Nill	Hajee Karutha

of anisotropic gold nanoparticles and its synergistic effect on Breast cancer cell lines	Firdhouse	ogy, 10pp. DOI: 10.1049/iet-nbt.2019.0279				Rowther Howdia College, Uthamapalayam
Identification of a new type of haematopoietic progenitor kinase-interacting protein (HIP-55) in Aedes aegypti mosquito haemocytes and its involvement in immunity-like functions in mosquito: a molecular study	Dr.M.Mohiadeen Batcha	Parasitology Research Arthropods and Medical Entomology	2019	Nill	Nill	Hajee Karutha Rowther Howdia College, Uthamapalayam
Adsorption kinetic and isotherm studies of Azure A on various activated carbons derived from agricultural wastes	Dr.S.Sivakumar	Arabian Journal of Chemistry	2019	2	Nill	Hajee Karutha Rowther Howdia College, Uthamapalayam
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	24	210	102	52

Presented papers	7	3	1	2
Resource persons	15	12	1	2
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Exam Wing, Hajee Karutha Rowther Howdia College	Conduct of B.Ed/M.Ed examinations	Tamilnadu Teachers Education Society	53200
Exam Wing, Hajee Karutha Rowther Howdia College	Rent for room, electricity and furniture	IGNOU	5280
Department of Chemistry, Hajee Karutha Rowther Howdia College	Soil and water testing	Farmers	570
Department of Botany, Hajee Karutha Rowther Howdia College	Herbal Plant Growth and Sales	Staff and Students	5200
View File			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Dr.R.Renganathan Librarian	Old News Paper Management	Library	3000	30
M.Sooriyavelu wiring Plumbing Contractor	Household wiring	Centre for Entrepreneurship and Rural Devolpment	4000	20
Raja Screen Printers	Screen printing	Centre for Entrepreneurship and Rural Devolpment	5600	28
View File				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Intercollege competition	Fine Art club	2	13

JCI Theni honey bee phoenix	Fine Art club	2	22
Nehru Institute of Technology intercollege competition	Fine Art club	2	22
Role of Education in shaping the future of our students	Science Communication club	2	36
Art from Waste	Science Communication club	4	23
National Science Day	Science Communication club	4	51
Ad-act and dumb charade competitions	Science Communication club	4	59
Paper presentation competition on Women Scientist	Science Communication club	4	32
Awareness programme on Social Issues	NSS	20	105
Consumer Awareness Programme	Consumer Club	2	80
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp NSS	Certificate of Appreciation	Government Hospital, uthmapalayam	54
Old Age Home Service	Certificate of Appreciation	Yuvak Vikas Kendra Old Destitute Women Home(22/01/20)	88
Old Age Home Service	Certificate of Appreciation	Yuvak Vikas Kendra Old Destitute Women Home(17/07/2019)	123
Eye and Dental Camp	Certificate of Appreciation	Sri Ganapathi Eye Hospital, Theni	65
NSS Women student camp	Certificate of Appreciation	Panjayat union primary school, Kaurkkodai	107
Blood Donation Camp HFC	Certificate of Appreciation	Government Hospital, uthmapalayam	61

Medical Support - College Building - for treating Covid-19 Patients	Certificate of Appreciation	District Collector, Theni.	1148
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	NSS and Government Hospital, Uthamapalayam	Blood Donation Camp	3	54
Blood Donation Camp	Health and Fitness Club and Government Hospital, Cumbam	Blood Donation Camp	5	61
Eye and Dental Camp	NSS and Sri Ganapathi Eye/Dental Care, Theni	Eye and Dental Camp	4	65
Old Age Home Service	NSS and Yuvak Vikas Kendra older women destitute, Uthamapalayam	Old Age Home Service	5	88
NSS Women student camp	NSS with village people	Karukkodai village	4	107
Old Age Home Service	NSS and Yuvak Vikas Kendra older women destitute, Uthamapalayam	Old Age Home Service	5	123
Healthy Mind Wealthy Life	Health and Fitness Club	Health Awareness Campaign	4	48
AIDS - Awareness	Red Ribbon Club	An awareness program on AIDS	4	102
Health awareness campaign programme	Health and Fitness Club	Psychological Health Maintenance Program	4	20
Swachh Bharat Abhiyan	Womens Forum	Art from Waste (Bio-waste)	6	46
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Medical care-training	1	Hajee Karutha Rowther Howdia College, Uthamapalayam	17
Medical diagnostics-Projects	1	Hajee Karutha Rowther Howdia College, Uthamapalayam	15
PG Training Projects on diagnostics	7	Hajee Karutha Rowther Howdia College, Uthamapalayam	16
Online - Science Virtual Lecture (SVL 2020)	11	Hajee Karutha Rowther Howdia College, Uthamapalayam	8
Tourism Development	23	Hajee Karutha Rowther Howdia College, Uthamapalayam	3
Software Skill Development	92	Hajee Karutha Rowther Howdia College, Uthamapalayam	15
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Professional skill development (History)	Internship training programme	A to Z Travels, Uthamapalayam	21/01/2020	23/01/2020	6
Professional skill development (History)	Internship training programme	A to Z Travels, Uthamapalayam	19/12/2019	23/12/2019	3
Professional skill development (History)	Internship training programme	A to Z Travels, Uthamapalayam	11/12/2019	13/12/2019	4
Job training (English)	Field trip	Eco-Criticism to Ooty	28/02/2020	28/02/2020	17
Job training (English)	Field trip	Green Studies, Vagamon, Kerala	06/02/2020	06/02/2020	89

Research (English)	Knowledge Sharing	Kodaikanal College library visit	29/06/2019	29/06/2020	30
Training (English)	Field trip	Kodaikanal College	29/06/2019	29/06/2019	30
Knowledge Sharing (Tamil)	Internship	All India Radio, Kodaikanal	29/06/2019	29/06/2019	57
Knowledge Sharing (Arabic)	Field Project	Educational tour to Rameswaram	10/01/2020	10/01/2020	5
MoU (Arabic)	Internship training programme	Thassim Beevi Abdul Kader College, Keelakarai	07/01/2020	09/01/2020	5
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Lincoln University College, Malaysia	25/01/2020	Exchange programmes for PG, Research students and Faculty	1
Department of English, MES ASMABI College, Kodungallur, Kerala	06/01/2020	Oneday National level workshop on soft skills	82
Sri Adi Chunchanagiri Womens College, Cumbum, Tamilnadu (English)	23/10/2019	Online/Offline transfer of knowledge between students and research scholars.	10
Voice Training and Research Private Limited, Madurai	23/08/2019	Voice training and testing	223
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
30	24.25

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Flair	Fully	V 7.5	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Digital Database	1	13570	1	Nill	2	13570
CD & Video	124	80600	Nill	Nill	124	80600
Text Books	49687	14876275	1252	367617	50939	15243892
Reference Books	1280	583350	Nill	Nill	1280	583350
e-Books	10949	13570	Nill	Nill	10949	13570
Journals	41	56538	11	21835	52	78373
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
A M RASHIDA BANU	AIR POLLUTION	COLLEGE WEBSITE	13/12/2019
A M RASHIDA BANU	ANTHER CULTURE	COLLEGE WEBSITE	15/12/2019

A M RASHIDA BANU	PLANT TISSUE CULTURE- AN INTRODUCTION	COLLEGE WEBSITE	16/07/2019
A. AHAMED FAIZE	DECLINABLE AND INDECLINABLE IN ARABIC	COLLEGE WEBSITE	21/08/2019
A. AHAMED FAIZE	SEVEN POETS IN AYYAMUL JAHILIYA	COLLEGE WEBSITE	21/08/2019
A. AHAMED FAIZE	THE STORY OF TWO FREINDS IN THE LIGHT OF SURATHUL KAHF	COLLEGE WEBSITE	16/07/2019
A. BENAZIR	REAL ANALYSIS	COLLEGE WEBSITE	25/06/2019
A. BENAZIR	ADVANCED FUNCTIONAL ANALYSIS	COLLEGE WEBSITE	21/08/2019
A. BENAZIR	FUNCTIONAL ANALYSIS	COLLEGE WEBSITE	25/06/2019
A. SAJITH AHAMED	INSULIN PRODUCTION	COLLEGE WEBSITE	07/01/2020

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
Existin g	367	245	2	40	0	25	37	110	18
Added	18	12	0	0	0	2	2	0	2
Total	385	257	2	40	0	27	39	110	20

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

110 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media centre	http://www.hkrhc.ac.in/mediacentre/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20	18.85	10	5.4

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Maintenance of Campus, Buildings, Furniture and Equipments Maintenance is undertaken to ensure the functional/usable condition of facilities available in the campus and to servicing, repairing and replacing the equipments, devices and furniture etc. Our college is located in an area known for its pollution free greenish look and salubrious climate. The college Environment Committee is entrusted with the task of keeping the campus greenish, plastic-free and smoke-free. The Committee has drafted guidelines to be followed by the students and the staff when they are inside the college campus. The Environment Committee with the help of the NSS volunteers and salaried full-time gardeners plants trees at the earmarked sites and waters the plants and trees periodically.

Dustbins are placed in the campus and at each floor of the buildings for dumping waste papers, plastic items and garbage. The common facilities such as roads, vehicle parking sheds, water points, dining halls, rest rooms, Student Centre, internet, indoor and outdoor stadiums, gym, generators, pump sets and other facilities are maintained with the funds provided by the Management. White-washing the building is done once in two years and painting is done once in a three- year period. Regular repair of the buildings and furniture is carried out during the summer vacation. The repair which needs immediate attention is done urgently. The class rooms, corridors, staircases, office rooms, department rooms, library and laboratories are swept clean every day. The equipments, instruments, appliances, computers and computer peripherals require a continuous repair and maintenance for uninterrupted academic and administrative activities. Advanced and expensive equipments are maintained by Annual Maintenance Contract (AMC). The less expensive equipments, instruments and apparatus used in science laboratories, computer laboratories and at other places are checked periodically by the technical assistants appointed for looking after such instruments. The software updates and internet related problems are resolved on the advice of the Internet Service Providers (ISP). Spraying pesticides/insecticides is done for keeping the library books and office records from the damage caused by pests and insects. The fire extinguishers are refilled timely and the overhead water tanks are cleaned periodically. The garbage piled in the campus is cleaned once in three days by workers of the local body. Stock taking of furniture, library books, apparatus and equipments available in the laboratories is also undertaken once in a year.

There are 11 buses used for women students. Records such as Registration Certificates, permission to ply in the area specified, fitness certificate issued by the concerned authorities, insurance policy documents and other records of the buses are maintained by one of the office staff. He also maintains the accounts for the expenses incurred for plying the buses and repair, and payment of insurance premium and salary to drivers. The repair of the buses and replacing the damaged spares are done as and when needed. The buses are painted before the expiry date of the Fitness Certificate which is to be obtained annually.

<http://www.hkrhc.ac.in/docs/naac/4.4.2-Procedures-and-policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Baithulmal and Students Welfare Fund	40	117500
Financial Support from Other Sources			

a) National	Private	15	149504
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	01/08/2019	5	Mr. A Jamal Mohideen, B.A., PGDGC Personal Counsellor Hajee Karutha Rowther
Personal Counselling	01/10/2019	8	Mr. A Jamal Mohideen, B.A., PGDGC Personal Counsellor Hajee Karutha Rowther
Personal Counselling	02/07/2019	10	Mr. A Jamal Mohideen, B.A., PGDGC Personal Counsellor Hajee Karutha Rowther
Personal Counselling	03/07/2019	3	Mr. A Jamal Mohideen, B.A., PGDGC Personal Counsellor Hajee Karutha Rowther
Personal Counselling	03/09/2019	5	Mr. A Jamal Mohideen, B.A., PGDGC Personal Counsellor Hajee Karutha Rowther
Personal Counselling	03/10/2019	5	Mr. A Jamal Mohideen, B.A., PGDGC Personal Counsellor Hajee Karutha Rowther
Personal Counselling	03/12/2019	3	Mr. A Jamal Mohideen, B.A., PGDGC Personal Counsellor Hajee Karutha Rowther
Personal Counselling	04/07/2019	7	Mr. A Jamal Mohideen, B.A., PGDGC Personal Counsellor Hajee Karutha Rowther
Personal Counselling	04/09/2019	8	Mr. A Jamal Mohideen, B.A., PGDGC Personal Counsellor Hajee Karutha Rowther

Personal Counselling	04/12/2019	8	Mr. A Jamal Mohideen, B.A., PGDGC Personal Counsellor Hajee Karutha Rowther
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Positive Impacts of Language Skills Effective Communication on Recruitment (Career Counselling)	Nill	136	Nill	Nill
2019	Cracking the Career - A Job Oriented Skills Training (Career Counselling)	Nill	67	Nill	Nill
2019	Workshop on Enhancing Life Skills (Career Counselling)	Nill	108	Nill	Nill
2019	Leadership Programme (Career Counselling)	Nill	62	Nill	Nill
2020	Power Lecture on Online Advertising (Career Counselling)	Nill	176	Nill	Nill
2019	Road Safety Awareness Programme (Career Counselling)	Nill	238	Nill	Nill

2019	Softskill Development (Career Counselling)	Nill	52	Nill	Nill
2019	An Awareness Programme on Benefits in ESIC (Career Counselling)	Nill	94	Nill	Nill
2019	LinguaSkill - Cambridge Assessment English (Guidance for Competitive Examinations)	223	Nill	223	Nill
2020	Workshop on ugc-JRF/NET/SET Awareness (Guidance for Competitive Examinations)	60	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Al - Shifa The Cupping Clinic	148	47	110	1432	1113
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
------	--	--------------------------	---------------------------	----------------------------	-------------------------------

2020	1	B.A Tamil	Department of Tamil Hajee Karutha Rowuther Howdia college	Hajee Karutha Rowuther Howdia College	M.A Tamil
2020	9	B.Sc Computer Science	Department of Mathematics Hajee Karutha Rowuther Howdia college	Hajee Karutha Rowuther Howdia College	M.Sc. Computer Science
2020	8	B.Com (Banking)	PG Department of Commerce With Computer Application Hajee Karutha Rowuther Howdia College	Hajee Karutha Rowuther Howdia College	M.Com (CA)
2020	7	B.Com (CA)	PG Department of Commerce With Computer Application Hajee Karutha Rowuther Howdia College	Hajee Karutha Rowuther Howdia College	M.Com (CA)
2020	12	B.A History	Department of History Hajee Karutha Rowuther Howdia College	Hajee Karutha Rowuther Howdia College	M.A History
2019	10	B.Sc Zoology	Department of Zoology Hajee Karutha Rowuther Howdia College	Hajee Karutha Rowuther Howdia College	M.Sc. Zoology
2019	13	B.Sc Chemistry	Department of Chemistry Hajee Karutha	Hajee Karutha Rowuther Howdia	M.Sc. Chemistry

			Rowuther Howdia College	College	
2019	9	B.Sc Physics	Department of Physics Hajee Karutha Rowuther Howdia College	Hajee Karutha Rowuther Howdia College	M.Sc. Physics
2019	13	B.Sc Mathematics	Department of Mathematics Hajee Karutha Rowuther Howdia College	Hajee Karutha Rowuther Howdia College	M.Sc. Mathematics
2019	14	B.A English	Department of English Hajee Karutha Rowuther Howdia College	Hajee Karutha Rowuther Howdia College	M.A English
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
TOFEL	223
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Art from Waste	College Level	92
National Festival of Tree Planting	College Level	114
VANMAHOTSAV-Festival of Tree Planting	College Level	37
Indian Nutrition Scenario	College Level	98
World COCONUT DAY	College Level	59
Quiz programme on nature is life	College Level	47
Quiz Programme on Taxonomy of Angiosperms	College Level	42
College Sports Day	College Level	1150
Online International	International Level	5636

Level Guess Competition - 2020		
True Health Workout Challenge (Asian Book of Records)	International Level	150
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	7Block Kho-Kho Snior National Women Cham pionship 2019 organized by Tamilnadu State 7Block Kho-Kho Associ ation held at M.A.M Higher Secondary School, Siruganur from 07th to 08th October 2019	National	5	Nill	19PCR14 19UZY26 18UEN41 18UEN23 19PEN11	M. Sowmiya M. Saranya M. Shanmuga Priya S. Mahima Promodhini
2019	Internat ional Level V3 Open 2019 Skating Co mpetition held at BSD Tangerang State Track, Tan gerange, and Jakarta, Indonesia	Internat ional	1	Nill	18UCR44	Mr. R. Jeya Balaji
2019	Elocution IIIrd prize , A	National	1	Nill	17SMT34	R.Sourub arani

	District level Bharathi Tamil Ilakiya Pa eravai,Cum bum					
2019	Singing competitio n IIInd prize, A District level Bharathi Tamil Ilakiya Pa eravai,Cum bum	National	1	Nill	17AEN35	K.Rikasha
2019	Singing competitio n IIIrd prize .A District level Bharathi Tamil Ilakiya Pa eravai,Cum bum	National	1	Nill	19SF0886	A.Swagath
2019	Poem Recitation Ist prize . A District level Bharathi Tamil Ilakiya Pa eravai,Cum bum	National	1	Nill	17SBC30	K.Mathes waran
2019	Singing competitio n special prize .A District level Bharathi Tamil Ilakiya Pa eravai,Cum bum	National	1	Nill	17SBC36	M.Nivas
2019	Poem Recitation IIIrd prize, District	National	1	Nill	17SMT34	R.Sourub arani

	level Murasoli Arakatalai organised Anna Memorial function					
2019	Essay Writing Ist prize& received 10,000/- cash prize. District level Literary C ompetition -Tamil valarchi Thurai of Government of Tamil Nadu	National	1	Nill	17SMT34	R.Sourub arani
2019	Essay Writing Ist prize& received 12,000/- cash prize. State level Literary C ompetition -Tamil valarchi Thurai of Government of Tamil Nad	National	1	Nill	17SMT34	R.Sourub arani
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has an active and energetic student council with representation through various disciplines. The students council meeting is conducted every year, chaired by the Principal and the Coordinator of Extension activities. New members are nominated in the first meeting of the academic year and the Head of the institution explains the objectives, role and responsibilities of the student council to the members. He also informs the action based on the minutes of the previous meetings. Equality is given to all the members to raise their suggestions/ grievances/ complaints/ representations. Members of the council interact with each other and represent their collective suggestions. On a priority basis, the action is taken to fulfil their suggestions. They also have an adequate representation in academic bodies such as Board of Studies, Academic Council, Library Committee and Readers' Club etc. In Board of Studies

and Academic Council, Students suggestions on Curriculum, Evaluation Process, minor/major changes in the course content are discussed and due considerations are given. In the library committee, students' suggestions on the purchase of new books/magazines/journals are taken into an account. Readers' club is active and organizes Book Reviews, Competitions and Book Exhibitions on the campus. Readers' club, IQAC, Grievance redressal cell, Deeniyath, Fine Arts, NSS, Youth Welfare and other co-curricular clubs' innovative activities provide a platform for the students to think over it. These clubs are involved in learning and promoting the quality of lateral thinking. Students are given responsibilities as president and secretary nominated by the representatives to inculcate leadership qualities based on their merits, in administrative bodies like Department Associations, placement Coordination Committee, Organizing Committees of Seminars, Conferences and workshops. They are monitored and trained by the faculty of the respective departments. Our college is committed to having safety, violence-free, gender discrimination-free campus and is keen on avoiding exploitation, harassment and intimidation of any kind. As per the guidelines of UGC, Anti-ragging committee and Internal Complaints Committee are formed with students from various disciplines. These committees meet periodically and send reports to the Joint Director office /University. The Sports committee comprises of student members, and recommends the purchase of sports articles and preparation of layout for intramural tournaments, and conducts zonal level and college level competitions. Students are also a part of various committees in the college. Periodical meetings of these committees help for the smooth functioning of the college. All these qualities help them to learn leadership quality from different categories.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association was started in 2002. The Alumni of the college have distinguished themselves in all walks of life. The administration of Association rests with an Executive Committee consists of a President, a Vice-President, a General Secretary, a Joint-Secretary, a Treasurer and five Executive Members. The purpose of the Alumni Association is to foster a spirit of loyalty, to promote the general welfare and to strengthen the ties between Alumni, the Community and the institution. The Alumni have a great affinity for their alma mater. A large number of Alumni have been Serving as efficient doctors, eminent educationists, legal luminaries and engineers. A few are on the editorial boards of famous Tamil Magazines. Some are busy film directors and TV personnel. In fact, some of our old students are reputed IAS and IPS Officers. The list is very long. Some Alumni shine in the Political arena holding eminent positions even to the level of Chief Ministership. It would not be out of context here to state the fact one of our notable Alumni, Mr. Krishnan Sudanthiran, chairman, the best medic in the USA has donated 1.75 Lakh Rupees to install purified drinking water plant on the campus for the use of the staff and the students. It is his willful desire and promises to donate 1 lakh rupee every year for the next fifty years to be utilized for the development of his alma mater. With the active support of our students and the Alumni Association, we hope to develop our college as an illustrious institution. Every year the Departments Conduct Alumni Meet separately on the same day. Hundreds of Alumni Attend the Alumni Meet. They share their reminiscence, ideas and opinions regarding the development of the college. Many Alumni have contributed schemes for the welfare of current-day students. The Alumni Association Conducts Seminars, Conferences, Workshops, Endowment lectures and other Academic activities and also keep in touch with the college faculty, non-teaching staffs and students. The association has created Alumni endowment for granting scholarships, prizes and medals to the students showing

high proficiency in their studies.

5.4.2 – No. of registered Alumni:

1670

5.4.3 – Alumni contribution during the year (in Rupees) :

30000

5.4.4 – Meetings/activities organized by Alumni Association :

10

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) internal complaint committee (ICC): In pursuance of UGC Regulations, 2015 read with sexual harassment of women at workplace (prevention, prohibition and redressal) Act, 2013, An internal complaint committee (ICC) was constituted in our college to deal with the complaints relating to sexual harassment at work place. Dr. S. Hasan Banu Associate Professor of Commerce is the Presiding Officer in the committee. There is five female staff members of different department are in the committee as members. The committee also includes three girl students as members. Ms. Jansi Rathesh Advocate is the legal representative in the internal complaint committee (ICC). 2) Bayt ul-mal : Bayt ul-mal is an Arabic term that is translated as House of money or House of Wealth. In Islam the word refers to the money collected from the wealthy muslims and deposited in the treasury. The money is spent for the welfare of the people. Taking this concept in to account, to help the needy muslim students to meet their academic financial requirements, a financial aid fund in the name of Baithulmal committee was setup in the year 2011. The contribution to this scheme comes from the college teachers and well-wishers in the society. This scheme is managed by a committee headed by a co-ordinator who is assisted by the members of the committee. Hajee Dr. H. Mohamed Meeran, Principal is the chairperson of the committee. Hajee Mr. S. Sirajudeen, Head Associate Professor of Computer Science, is the coordinator of the committee. In addition, three more staff members present in the committee as members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Syllabi introduced under Autonomous pattern in 2013-14, then in 2014-15 with modifications, additions and deletions were revised in 2017-18 and were approved by the Academic Council. Core, Electives, Non-Major Electives, Employability Skill Based Subjects, Value Education and Environmental Studies have been included in the syllabi at the UG level. Twenty-four Value Added Courses

were started. Apart from the syllabus, students were taken to visit industries and also motivating them to enrolling in online courses NPTEL, etc., Feedback on curricula is regularly taken and improvements are incorporated in due course.

Teaching and Learning

Teachers are encouraged to introduce novel teaching methods such as ICT enabled, participatory learning and interactive learning by motivating students to submit their e-assignments and seminars. The college also has an open source LMS platform to strengthen the teaching learning process. The entire campus is wi-fi enabled to promote the habit of self-learning among the students. SWAYAM - NPTEL chapter has been setup in our college. The prepared syllabi are revised once in three years. Modifications, if necessary, are made in the subsequent external Board of Studies meetings. Choice Based Credit System is also continued under the Autonomous pattern.

Examination and Evaluation

The College is an Autonomous institution. Therefore, the Controller of Examinations receives the question papers for the term-end examinations set by the subject experts from various colleges. It is followed by the preparation and publications of a comprehensive time table. The examinations are conducted as per the Examination Time Table set by the Controller of Examinations. Thereafter, examiners from various colleges are invited and central valuation is conducted. The results are published in the College website after getting the approval of the Awards Committee constituted by the Madurai Kamaraj University to which the College is affiliated. The results of the semester examinations were published within thirty days from the last date of examination. To make the system transparent and for the benefit of the students provisions like supply of photocopies of answer scripts and Revaluations of answer scripts are done. Hall tickets to write Continuous Internal Assessment were issued to the students through online mode.

Research and Development

The Research committee constituted by the Principal consists of the staff those who are with Ph.D.

qualifications. Senior staff is the Head of the Committee. The Committee coordinates the research oriented activities and taps the grants available under State and Central Government Aids. It also encourages the budding researchers both staff and students to tap such funds available from UGC / State Government / Central Government and materialize the same by doing Minor / Major Projects. The College invites eminent Researchers and Subject Experts from Academic and Industry as Resource Persons for National and International seminars/conferences and workshops organized by various departments. The faculty members and students have healthy interactions and discussions with these Resource Persons. The knowledge received from these deliberations is utilized by the stakeholders in their research work. The College Management encourages the faculty members with incentives for publishing their research findings in refereed journals and for presenting research papers in conferences and seminars. The College Management have applied for Research Centres for Physics, History and English.

Library, ICT and Physical Infrastructure / Instrumentation

The College provides latest technologies and facilities for the benefit of the faculty members in order to enhance their effectiveness in teaching-learning process. ICT tools are used for effective class room teaching. E-Journals are subscribed through DELNET. Toilets are renovated. Toilets for differently abled have been constructed. Ramps at the entrance of all the building have been provided. Dining hall for men students has been renovated. Separate Vehicle Parking areas for the staff and student have been provided. Banisters are provided in all the staircases for the safe movements of differently abled students. Wheel Chairs were procured for the benefits of physically challenged students. A separate two-wheeler parking area has been provided for physically challenged students. . A Day Care Centre has been provided in the campus to create a stress-free environment for women faculty. College canteen have been extended and renovated. Hi Tech fitness centre

(Gymnasium) has been established to promote the physical fitness and create awareness about healthy life style to the students and teachers. Fire extinguishers have been installed in suitable places. An electric transformer was installed in the college campus. Two more buses are purchased for the transport of girl student .One more computer lab was built for the non-computer science students

Human Resource Management

Qualified faculty members are recruited, as and when vacancy arises, to satisfy academic commitment and to provide continuous quality education. The teachers are encouraged to participate and present papers in seminars, conferences and workshops in order to update their knowledge and get exposed to new technologies and developments in their respective areas of study. National and International level Conferences and Seminars are conducted to develop organizational capabilities and leadership qualities of faculty members and students. The students are motivated to participate/conduct in inter-collegiate technical and non-technical symposia and other competitions to strengthen their leadership traits, and organizational skills.

Industry Interaction / Collaboration

Experts from industry are invited to motivate the students. Successful entrepreneurs are invited for creating awareness among students on the value of self-employment. The departments organize industrial visits to the industries to inculcate onsite work culture.

Admission of Students

An Admission Committee headed by the Principal along with two senior staff work on the admission procedure. The admission committee meets and finalises the norms to be fixed for making admission, taking into account the guidelines set by the Government of Tamil Nadu and Madurai Kamaraj University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Flair Educational Resource Management System - v7.0

Finance and Accounts	PFMS, KVB, Epayroll system, ECS Bill preparation system, IFHRMS portal
Student Admission and Support	Flair Educational Resource Management System - v7.0
Examination	Flair Educational Resource Management System - v7.0

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. K. Shahul Hameed	Workshop on NAAC Accreditation of College: Revised Accreditation Framework 29 30.07.2019	Madurai Kamaraj University, Madurai	500
2019	Dr.N. Mohamed Sameem	Workshop on NAAC Accreditation of College: Revised Accreditation Framework 29 30.07.2019	Madurai Kamaraj University, Madurai	500
2019	Dr.A. Sulthan Mohideen	International Conference on Strategic Human Resource Management 06.09.2019	Erode Arts and Science College (Autonomous) Erode, Tamil Nadu	500
2019	Dr. M. Jannathul Firdhouse	International Conference on Expanding Frontiers in Chemistry (EFC-19) 13.09.2019	Arul Anandar College (Autonomous), Karumathur, Madurai	500
2019	D. Gayathri Devi	National Conference on Literature, Society and Media: A Magnifying Glass of the Marginalized 17.09.2019	Kodikanal Christian College	500
2020	D. Gayathri Devi	State level Workshop on Posthumanism and Concerning	Madurai Gandhi N.M.R.Subbarman	500

		Cultural Myths About Women 18.09.2019		
2020	Dr. J. Ahamed Meeran	ESN- International Conference on Arts and Architecture (ESN-ICAA) 27 28.09.2019	ESN Publications ESN Research Group	500
2020	M. Seetaraman	One day National Level Workshop on Art of Writing Research Paper and Publishing in High Reputed Journals 04.11.2019	G. T. N. Arts College (Autonomous), Dindigul, Tamil Nadu.	500
2020	S. Mohamed Rowther	National Level Workshop on NIRF Ranking 2020 21.11.2019	Marian College Kuttikkanam (Auonomous)	500
2020	S. Abubacker Siddiq	National Level Workshop on NIRF Ranking 2020 21.11.2019	Marian College Kuttikkanam (Auonomous)	500
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Development Program on Intellectual Property Rights	NA	24/06/2020	24/06/2020	158	Nil
2019	A Hands on Training Programme National Academic Depository Registration	NA	16/08/2019	16/08/2019	94	Nil

2019	NA	Workshop on Road Safety	26/08/2019	26/08/2019	Nil	12
2019	Workshop on NAAC - Revised Accreditation Framework	NA	16/09/2020	Nil	17	Nil
2019	Webinar on Psycho Social Care During Covid-19	NA	18/05/2020	19/05/2020	100	Nil
2019	Workshop on Outcome Based Education	NA	29/01/2020	29/01/2020	142	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC - Sponsored Refresher Course in Economics Theme: Major Issues of New Economics Policy in India	1	10/07/2019	23/07/2019	14
National Level Training on Evaluation Reforms in Higher Education	2	18/07/2019	19/07/2019	2
UGC - Sponsored Refresher Course in Chemistry	1	20/09/2019	03/10/2019	15
UGC - Sponsored Orientation Programme	1	10/10/2019	30/10/2019	21
National Service Scheme Orientation	1	29/10/2019	04/11/2019	7

training by Empanelled Training Institution				
UGC - Sponsored 107th Orientation Programme (Batch-II)	3	12/11/2019	02/12/2019	21
One day Orientation Programme	2	15/11/2019	15/11/2019	1
UGC - Sponsored Refresher Course in Environmental studies (MD) Theme: Environmental Awareness	1	06/12/2019	19/12/2019	14
UGC - Sponsored Short Term Course in Research Methodology	1	29/01/2020	04/02/2020	7
UGC Sponsored Orientation Programme	1	10/02/2020	29/02/2020	14
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	11	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Facilities are provided for getting loans and financial grants Thrift and savings schemes</p> <p>Monetary assistance from the Management for high risk ailments Maternity leave Medi claim Insurance scheme</p> <p>Financial assistance to teaching staff without interest Research committee RO Drinking Water Canteen facilities</p> <p>Special leave for marriage of the</p>	<p>Facilities are provided for getting loans and financial grants Thrift and savings schemes</p> <p>Monetary assistance from the Management for high risk ailments Maternity leave Medi claim Insurance scheme</p> <p>Financial assistance to non-teaching staff without interest Research committee RO Drinking Water Canteen facilities</p> <p>Special leave for marriage of the</p>	<p>All students, along with their parents are covered under group insurance scheme</p> <p>Facilitating students to receive scholarships from government and non government agencies NCC Cadet Welfare Society Scholarship and state government Scholarship for meritorious cadets</p> <p>Baithulmal fund has been created to help the poor students Cash prizes for the best cadets of NCC</p>

<p>management staff with pay. Festival advance with non interest Regular increments for the Management staff One hour permission (twice a month) Cash Prizes for Publication of research articles in the reputed journals Cash Prizes for attending conferences and workshops Cooperation and assistance are provided to the staff for their higher studies. The Institution has 24 X 7 security guards. Health care centre is available to students and staff for First Aid treatment. The staff of the institution is provided the Employees State Insurance facility through which the staff and their families can avail treatment free of cost A Day Care Centre in the campus is arranged in the campus for the benefit of lady staff. Hi Tech fitness centre (Gymnasium) is established in the campus to promote the physical fitness and create awareness about healthy life style to the staff members. Wheel Chairs are kept in the college campus for the benefits of physically challenged staff and students. A separate two-wheeler parking area has been provided for physically challenged staff and students.</p>	<p>management staff with pay. Festival advance with non interest Providing uniform for staff and security guards Regular increments for the Management staff One hour permission (twice a month) Arranging workshops for updating the knowledge of support staff The Institution has 24 X 7 security guards. Health care centre is available to students and staff for First Aid treatment. The staff of the institution is provided the Employees State Insurance facility through which the staff and their families can avail treatment free of cost Day Care Centre in the campus to create a stress-free environment for women faculty. Hi Tech fitness centre (Gymnasium) is established in the campus to promote the physical fitness and create awareness about healthy life style to the staff members. Wheel Chairs are kept in the college campus for the benefits of physically challenged staff and students. A separate two-wheeler parking area has been provided for physically challenged staff and students.</p>	<p>Army and NCC Navy Cash awards for best students of each department Cash awards for best students in sports Cash prizes for the winning students of Deeniyath, Tamil Ilakkia Mandram and College day Competitions Wheel Chairs are kept in the college campus for the benefits of physically challenged students. A separate two-wheeler parking area has been provided for physically challenged students Hi Tech fitness centre (Gymnasium) is established in the campus to promote the physical fitness and create awareness about healthy life style to the students</p>
--	--	--

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

We conduct both internal and external financial audits regularly. Internal audit is conducted by the college internal auditor once in a month and also he clarifies queries raised by the account sections of the college now and then. There are two external audits one by Joint Director of Collegiate Education Audit Section once in a year, we have completed this audit up to 2018 - 2019 and the other one CAG audit by Central Govt. which was conducted during the year 2009 - 2010. The college has a statutory auditor for income tax and GST

purpose. In addition to this, we internally audit ourselves by various stocks verification committees

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. S.A. Noor Mohamed Head and Associate Professor Department of Chemistry Hajee Karutha Rowther Howdia College Uthamapalayam	50000	Contribution of Fund for Research Seed Money to enable Staff members to Carry out Research Preparative Works
View File		

6.4.3 – Total corpus fund generated

7070286

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Council	Yes	IQAC
Administrative	Yes	Joint Director of Collegiate Education	Yes	College Managing Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Conducted a Parent Teacher Association meeting on 21st February 2020 Parent Teacher Association meeting was held for the following Purposes 1. Reviewing curriculum 2. Getting Feedback from Parents on the performance of students 3. Getting suggestions from parents

6.5.3 – Development programmes for support staff (at least three)

Workshop on Road Safety was conducted for for the bus drivers on 26-08-2019

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The Autonomous Review Committee visited the college and granted extension to the Autonomous status. 2. Outcome Based Education strategy has been introduced in the revised syllabi. 3. MoU has been signed with a foreign University.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
------	------------------------------------	-------------------------	---------------	-------------	------------------------

2019	Conducted Program on National Academic Depository Registration	16/08/2019	16/08/2019	16/08/2019	94
2019	Conducted a Workshop on Road Safety (for the bus drivers)	26/08/2019	26/08/2019	26/08/2019	12
2019	Conducted a Workshop on NAAC - Revised Accreditation Framework (RAF)	16/09/2019	16/09/2019	16/09/2019	17
2020	Conducted a Workshop on Outcome Based Education	29/01/2020	29/01/2020	29/01/2020	142
2020	Conducted a Two Day Webinar on Psycho Social Care During Covid-19	18/05/2020	18/05/2019	18/05/2019	100
2020	Conducted a Faculty Development Program on Intellectual Property Rights.	24/06/2020	24/06/2020	Nil	158

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Mehndi Competition	09/09/2019	09/09/2019	42	Nil
World literacy day competition	13/09/2019	13/09/2019	9	Nil

Singing Competition	24/10/2019	24/10/2019	9	3
Voter Awareness day Drawing competition	07/01/2020	07/01/2020	9	Nill
Art from Waste	11/02/2020	11/02/2020	46	Nill
Paper Presentation on Women Scientist	12/02/2020	12/02/2020	13	13
Elocution	13/02/2020	13/02/2020	39	2
Pencil Sketch	13/02/2020	13/02/2020	7	3
Ad-Act	14/02/2020	14/02/2020	17	4
Dumb Charade	14/02/2020	14/02/2020	25	5
Vegetable Carving	06/03/2020	06/03/2020	6	Nill
Math rangoli	06/09/2019	06/09/2019	34	Nill
National mathematics day	20/12/2019	20/12/2020	57	Nill
Paper presentaion	26/09/2020	26/09/2020	11	1

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
21.09

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	14
Ramp/Rails	Yes	14
Rest Rooms	Yes	14
Scribes for examination	Yes	5
Special skill development for differently abled students	Yes	14
Any other similar facility	Yes	14

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2019	1	Nill	09/07/2019	1	National Festival of Tree Planting	Nourishing Green Environment	42
2019	1	1	17/07/2019	1	To visit "Yuvak Kendra older women Des titute"	Recognizing the contribution, wisdom, dignity and needs of our senior citizens and to re-dedicate ourselves to their well-being.	123
2019	1	1	31/07/2019	1	Water Conservation programme	Promotion of citizen and actions for water conservation, augmentation and preservation.	107
2019	1	1	28/07/2019	1	Workshop on Health is Wealth	Integration of physical, mental and financial health.	62
2019	Nill	1	05/08/2019	1	Augmentation Programme on "Soft Skills"	Highlights the efforts to make more relevant, equitable and inclusive for all youth.	162
2019	1	1	29/08/2019	1	Fit India - Live programme	Encourage people to remain healthy	58

						and fit by including physical activities and sports in their daily lives.	
2019	1	1	27/09/2019	1	Poshan Abhiyan Programme	Targets stunting, under-nutrition, anaemia among women and adolescent girls.	85
2019	1	1	27/09/2019	1	Workshop on Know your Teeth	Prevention of the common dental diseases.	31
2019	1	1	03/10/2019	1	Workshop on Moral Health	Promoting spiritually connected, mentally stimulated, emotionally centred, vibrant life.	29
2019	1	1	17/11/2019	1	World Food day "Unavae marunthu"	Importance of balance diet and the impact of food pyramid.	74

[View File](#)

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Student Induction Programme (SIP)	20/06/2019	The Students Induction Programme held in the beginning of the Academic year. The fresher's are categorically assembled and informed the Mission

		and Vision, Code of Conduct, Student-Support Services and Part-V activities of the College by the respective Co-ordinators. Strict Discipline is maintained. Mentors-Mentees relationship is initiated. The proceedings of the Induction Programme led to inculcation of Human values among the students at the very entry level to their College life.
College Hand book 2019-20	17/06/2019	A book entitled College Hand Book is distributed to every Staff and Student of the College on the first day of the Academic year. It describes Administrative set-up, Fees Payment Schedule, Academic Calendar with day orders, Examination Pattern, rules and regulations of the College including the dress Code. The Hand Book enables the fresher's to be disciplined by following the instructions. A copy of the book is also uploaded in the College website for the sake of stakeholders to practice the Code of Conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	15/08/2019	180
Teacher's Day Celebration	05/09/2019	05/09/2019	69
Anti-Dowry rally	10/09/2019	10/09/2019	36
Human Chain in commemoration of International Peace Day	21/09/2019	21/09/2019	30
Road Safety Awareness rally	16/10/2019	16/10/2019	55
Dr.A.P.J Abdul Kalam Birth Anniversary	15/11/2019	15/11/2019	60

Blood donation camp	19/12/2019	19/12/2019	7
To visit "Yuvak Kendra older women Destitute"	21/01/2020	21/01/2020	88
Voter day rally	24/01/2020	24/01/2020	88
Republic Day	26/01/2020	26/01/2020	140
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Use and Throw pen free campus.
- Paperless Communication - Digital Display Board - For notifying programs to the students instead of flex prints.
- Usage of steel tumblers and plates in the College canteen.
- Electricity Saving Day - The entire College works without electricity for few hours in a specific day as an attempt to save and conserve electricity.
- Vehicle Free Day - Faculties and Students are asked to come to College either by public transport or walk every year on 6th August which is observed as College Founders day.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I Title of the Practice: Bicycle - A Green Transport. A bicycle is something that can be owned and is perfect for campus life. Cycling is a physical activity that requires energy from body movements. It can help to improve a person's intelligence to think and help him in his daily activities with more energy. In addition, cycling can reduce a person disease risks like heart disease and high blood pressure. This is because cycling makes blood circulation flow smoothly, and thus the heart will receive enough oxygen. A student who cycles can release his tension, and thus reduce the encountered problem. Our institution promotes cycling inside the college campus to shape a healthy lifestyle, both physically and mentally. Cycling is a wonderful workout that keeps the person active. The use of motorized mode of transportation in campus will expose more to pollution dangers, such as carbon monoxide which leads to environmental pollution. Objectives: • To prevent air pollution and noise pollution. • To reduce traffic congestion in campus and to prevent the demand for costly automobile parking. • To lighten the feelings of stress, depression or anxiety due to sitting for extended periods. • To adopt policies in minimizing the use of automobiles. Green transport is often practiced as an active transport system which encourages students to walk or cycle in the campus. The College has made arrangements for the parking of the vehicles of the students and staff near the entrance. With this active transport practice, the use of private vehicles on campus is reduced and thus can be a strategy to reduce traffic congestion and pollution in campus. Cycling is a suitable transportation which can be practiced by those who stay in close distance. As a matter of interest, cycling does not create pollution nor wasted resources. Cycling has developed infrastructure such as cycling paths and increased the number of bicycle users. Cycling provides health benefits, reduces pollution and alleviates traffic problems among the students.

Best Practice II Title of the Practice: Students Induction Programme (SIP). Objectives: • To provide scope and confidence to newly inducted students on Higher Education. • To brief the newly admitted students on the opportunities available in the institution to improve their career. • To make the fresh students familiar with infrastructure available in the institution. • To introduce Administrative Heads, HOD's and Department staff to the students and their parents. • To make the students familiar with the Rules and Regulations of the College. Context: Hajee Karutha Rowther Howdia College has been conducting Students Induction

Programme (SIP) in the beginning of every academic year since 2019. Each induction programme is conducted for four days. Practice: The Student Induction Programme begins on the reopening day of the College to the first year UG students. The students and parents are informed about the dates, venue and programme schedule well in advance. On their arrival in the college campus, they are directed to go to the venue by the designated volunteers. As per the fixed schedule the programme starts with the arrival of the Student's Induction Programme committee consisted of the Principal, SIP Co-ordinator, IQAC and NAAC Co-ordinators, HOD's, Club Co-ordinators and Office Superintendent. After the programme formalities are over, the committee members introduce themselves to the students and parents assembled in the venue and speak about their positions and functions in the administration towards running the institution smoothly. Followed by the introductory session, the orientation programme consists of few sessions are conducted. The orientation programme includes interaction between the Academic Deans, Controller of Examinations, IQAC Coordinators, HOD's, NCC, NSS officers, Club Coordinators, Director of Physical Education, Hostel Warden on the onside and students on the other side and introduction of Department Staff to the parents. After the Orientation programme, campus tour is organized in which the students accompanied by the respective HOD's are taken to all the areas of the campus. Such practice makes the students to acquaint with the various facilities available in the College and to get themselves attached to the higher educational environment. Evidence of Success: "First impression is the best impression". Accordingly, the Students Induction Programme has given the hope to the students that they have been admitted in the best institution to shape their career. Parents are made to know the Academic potential of the faculties employed in the institution. A healthy relationship begins between the staff and the students on the onside and the staff and the parents on the other side. The students after the programme becomes confident in their required academic and administrative works.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.hkrhc.ac.in/bestpractices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 - Institutional Distinctiveness 7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words S. Mohamed Meera Rowther @ Hajee Karutha Rowther, was a Patriot, Philanthropist of the Cumbum valley after whom the College is named and stated that education was the key to social and economic progress of the masses. True to this visionary statement, this 64-year-old towering institution has claimed the reputation of the first rural college ever established in the erstwhile Madurai district. The Hajee Karutha Rowther Howdia College campus is spread over an area of over 25 Acres which includes 24365.94 Square Metres of built-up area 19 acres of open space for garden and sports activities. The campus is maintained green and clean with more than 300 tree saplings. The green campus of Hajee Karutha Rowther Howdia College provides a peaceful atmosphere and complements the academic and extracurricular activities of the students to the full potential. The teaching- learning process is facilitated in 77 class rooms and 5 seminar halls with LCD projector facility, three state -of-the-art computer laboratories and one English Language Lab with high-speed Internet connectivity, an auditorium, an indoor stadium, an outdoor gallery, modernised gymnasium and a fully automated library. Apart from NSS, NCC, YRC and Sports, there are 16 different clubs and association that help the students to showcase their talents. The College is actively involved in

extension activities and a wide variety of events is organised throughout the year for the same. The following initiatives are taken to make the College as a Green campus: • A well-maintained herbal garden of medicinal plants having indigenous herbs is an asset to the college. The Botanical garden of the college is repository of diverse groups of species under the plant kingdom. A database of the flora in the campus is made and the botanical names are displayed. • Once in a year "No Own Vehicle Day" is observed to exhort the need for pollution control and the promotion of public transport system. • LED bulbs are installed in all blocks to minimise the consumption of power. • The campus uses Flair Educational Resource Management System for student admission, attendance, internal assessment and examination. Submission of Assignments and Projects through online classroom like LMS and Google classroom. • Digital Library: The Library is completely automated.

Provide the weblink of the institution

<http://www.hkrhc.ac.in/energy/#>

8.Future Plans of Actions for Next Academic Year

• Skill Based Diploma courses to be started. • Research Programme in History to be started. • B.P.Ed Programme to be introduced. • Required instruments to be installed in the labs of approved Research Centers. • To make the college ready to go for NAAC Re-assessment..