YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Hajee Karutha Rowther Howdia College
• Name of the Head of the institution	H. Mohamed Meeran
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04554265225
• Alternate phone No.	04554265225
• Mobile No. (Principal)	9443501836
• Registered e-mail ID (Principal)	principal@hkrhc.ac.in
• Address	Kombai Road
• City/Town	Uthamapalayam
• State/UT	Tamil Nadu
• Pin Code	625533
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	17/12/2012
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	S Sirajudeen
• Phone No.	04554265225
• Mobile No:	9443805481
• IQAC e-mail ID	iqac@hkrhc.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.hkrhc.ac.in/aqar/
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.hkrhc.ac.in/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	86.20	2005	20/05/2005	19/05/2010
Cycle 2	A	3.26	2012	21/04/2012	20/04/2017
Cycle 3	A++	3.52	2022	05/04/2022	04/04/2029

6.Date of Establishment of IQAC	03/10/2005

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
HAJEE KARUTHA ROWTHER HOWDIA COLLEGE	AUTONOMY	UGC	26/06/2020	Nil

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	[View File](#)	
9.No. of IQAC meetings held during the year	**2**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Computer Centre for Non-Computer Science students was setup and the Media Centre has been equipped with more equipment.

A seminar on National Education Policy 2020 was conducted and periodical efforts are made to submit reports for NIRF and AISHE.

Teaching and Non Teaching staff vacancies have been filled up.

As a Green initiative measure, the units of solar power and windmill have been upgraded.

Covid-19 vaccination camp was conducted in the College campus for the staff, students and public.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To expedite the completion of Computer Centre for Non-Computer Science students.	Computer Centre for Non-Computer Science students was setup.
To purchase modern equipment and to expedite the works to shift the Media Centre to a more convenient room in the indoor stadium.	Media Centre has been equipped with more equipment and shifted to a convenient room in the indoor stadium complex.
To replace the damaged black boards with green ceramic boards.	Green ceramic boards were installed in classrooms replacing the damaged black boards.
To conduct Student Induction Programme (SIP).	Student Induction Programme (SIP) was conducted.
To conduct Covid-19 vaccination camp in the College campus.	Covid-19 vaccination camp was conducted in the College campus.
To shoot a video projecting the facilities of the College.	A video shooting was done, projecting the facilities of the College.
To purchase more racks to keep the books and to shift the book depot to a more spacious room.	The Book depot has been shifted.
To fill up the existing Teaching and Non teaching vacancies.	Teaching and Non Teaching staff vacancies have been filled up.
To renovate the Health Centre.	Health Centre was renovated .
To upgrade the units of solar power and windmill so as to generate more power.	The units of solar power and windmill have been upgraded.

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Management Committee	04/01/2023

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2021-22	18/01/2023

15.Multidisciplinary / interdisciplinary

The HEI has a clear vision which guides the day to day activities of the Staff and Students. The Institution, being Autonomous, has the privilege of designing the curriculum of its own. Syllabi for all programmes are prepared with a holistic Multidisciplinary nature involving the Vision and Mission of the Institution. The Institution offers Non- Major Elective courses and Skill Based Subject courses which integrate the humanities and science programmes. The students are provided with an opportunity to learn Interdisciplinary courses apart from their core courses. The courses offered by the HEI are categorized under Knowledge Oriented, Skill Oriented, Employability Oriented and Entrepreneurship Oriented based on its nature. Further, the courses are designed on the Local, Regional, National and Global relevance incorporating the specific needs of the society. The curriculum designed by the HEI follows the Choice Based Credit System (CBCS). The Part -V Extension activities help the students to undergo community services to earn their credits. Courses such as Environmental Studies and Value Education are made mandatory in the UG programmes. In order to update the knowledge on NEP, seminars and workshops are regularly conducted by the HEI.

16.Academic bank of credits (ABC):

In view of the NEP 2020, the staff and students are encouraged to take up courses through SWAYAM / NPTEL and MOOCs. The students can earn additional credits on completion of such courses. A Single Point of Contact has been designated to look after and provide guidance to the students to enroll on SWAYAM / NPTEL and MOOCs. Courses. Memoranda of Understanding with Indian and Foreign Institutions are signed and being functional to provide the students with the latest developments globally. Being an Autonomous institution, the faculties are encouraged to frame curriculum following the guidelines of University Grants Commission.

17.Skill development:

The Curriculum followed by the Institution has Skill Based Subject (SBS) courses as part of its syllabi. Through SBS, the students are encouraged to learn Soft Skills and Life Skills which enable them to get an overall development. The students are encouraged to enroll themselves with SWAYAM / NPTEL / MOOCs in addition to their regular courses. The Value Education courses,both Deeniyath and Moral Instruction classes inculcate among students the Humanistic, Ethical, Constitutional and Universal Human Values of Truth (Satya), Righteous conduct (Dharma), Peace (Shanti), Love (Prem), Non-violence (Ahimsa), Scientific Temper, Citizenship values, etc for the holistic development. The HEI conducts hands on training programmes and workshops at regular intervals to hone the skills of the learning and teaching community. The HEI through the Centre for Entrepreneur and Rural Development imparts the skills on Tailoring, Food Processing and E- Services. The Community College of the HEI offers courses such as Mushroom Cultivation and Honey Bee Rearing to encourage students to start micro enterprises.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The HEI with great respect upholds the Indian Culture and Languages. The Indian tradition and culture is taught to the students through Tamil Literature, History, Tourism and Malayalam. The HEI celebrates the Indian traditional festivals in the institution such as Samathuva Pongal and Onam. Muthamizh Vizha function is organized to highlight the antiquity and lingual identity of the native language and culture. Various traditional competitions like Oratorical competition, Essay writing, Rangoli, Drawing and Painting, Poster Making, Street Plays etc help the students to uphold the Indian culture and tradition. The faculties are encouraged to be bilingual in their teaching methodology so that the students hailing from rural background can grasp the lectures. The students are encouraged to take up online courses through NPTEL and MOOC which will provide additional knowledge in the area of their interest. Indian languages are given due importance in the curriculum with great care and efforts are taken to uphold the Indian Culture and Tradition through teaching and practice in the Institution.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Being an autonomous Institution the curriculum is revised once in 3 years. During the last syllabi revision, in the Academic year 2020 -21, it was unanimously decided to introduce Outcome Based Education (OBE) model of curriculum. It has been ensured that the revised syllabi of every programme aligns with the Vision and Mission of the Institution. Programme Outcomes(PO), Programme Specific

Outcomes(PSO), Course Outcomes(CO) were drafted based on the categorisation of Bloom's taxonomy. To sensitise the faculty members with the needs and focus on Outcome Based Education, orientation programmes and workshops were conducted. The workshop focused on structuring the curriculum to incorporate the nuances of OBE. Besides, our Institution organised a National Level Seminar on "National Education Policy 2020" to educate the faculty members about the salient features of the NEP. Our institution organised two technical hands-on-training programmes for the faculty members to acquaint with the methods of the new software ACCREDIT-360. The learning community is encouraged to take part in application and experiential learning through field trips, internships, industrial visits, and competitions. Due weightage is given to Continuous Internal Assessments which incorporates quizzes, assignments and seminars.

20.Distance education/online education:

The HEI has the potential to offer ODL vocational courses which is under study. Media Centre with modern gadgets, has been established to aid teachers to create and deliver e- content to the students to facilitate remote learning. The Media Centre established by the HEI, has lecture capturing system, Audio-Video facility, and a computer for editing, uploading and delivering the learning modules. The HEI has developed and launched an exclusively open access webpage designed with links to LMS, N-List, DELNET, e-resources ebooks, and more. Apart from the Media Centre, Digital Library, the HEI has enhanced all the classrooms and seminar halls with ICT enabled tools which has made the teaching learning process more holistic. Continuous efforts have been made by the HEI through Orientations and Workshops for the teaching faculties to upgrade their knowledge on NEP 2020.

Extended Profile

1.Programme

1.1   **28**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.Student

2.1   **2728**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **840**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **2449**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1   **896**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **165**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**28**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1	**2728**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2	**840**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3	**2449**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1	**896**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2 Number of full-time teachers during the year:	**165**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.3 Number of sanctioned posts for the year:	**165**

4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**408**
4.2 Total number of Classrooms and Seminar halls	**83**
4.3 Total number of computers on campus for academic purposes	**409**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**35.92557**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Institution follows a semester pattern with Choice Based Credit System (CBCS) in all the programmes, except research programmes. The course structure consists of five components for UG students - Tamil/Arabic/Malayalam in Part-I, English in Part-II, Core and Allied Subjects in Part-III, Skill Based Subjects(SBS), Non-Major Electives, Environmental Studies and Value Education in Part-IV and Extension Activities in Part -V.

Curriculum is revised once in every three years for UG and PG degree programmes based on the feedback on curriculum from various stakeholders.

Outcome Based Education was introduced in 2020 in order to promote innovative thinking, analytical and problem solving skills. All the Programmes include courses designed with Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) in contour with local, regional, national and global developmental needs.

For instance:

Regional: Industrial Economics

Local: Mushroom Technology

National: Income Tax Law and Practice

Global: Cancer Biology

The academic quality of the curriculum is ensured through the design with a reference to the type of courses, the number of electives, the curricular structure and the mapping of COs with the POs and PSOs.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr01/1.1.1/Course_Relevance_2021-2022.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

28

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

312

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

70

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

28

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The curriculum developed by the Departments of Zoology, English, History, Economics and Biochemistry offer courses that address gender equity, psychological perspectives, knowledge on day-to-day healthcare, Women's development, Environment and sustainability, human values, and professional ethics. Courses like "Women's Writings", "Wildlife Management", "Agriculture and Environmental Microbiology" and "Human Rights" have also been introduced. Further, all the UG Programmes offer courses such as "Environmental Studies" and "Value Education" that focus on creating awareness about environmental sustainability and social values. In addition to academic enrichment, the introduction of activity based assessment of various Part-V Programmes such as NCC Army & Navy, NSS, YRC, RRC, Physical Education, HRC, Eco Club, Consumer Club, and Science Communication Club include cultural programs, observation of National and International Days of importance. Blood Donation Camps, Rallies, and Awareness Programmes are organized to create awareness about Social Service, Sustainability, Co-existence, Gender Equality, Cleanliness, Swachh Bharath, Tree Plantations, Green Environment, and Environment Protection among the students and the nearby community as well. Every student has to enroll in one Support Service as part of Extension activities. Course on "Research Methodology" introduces Research Ethics for the Postgraduate learners.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

5

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

172

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

48

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.hkrhc.ac.in/docs/feedback/Feedback_Analysis_2021-22.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.hkrhc.ac.in/docs/feedback/Feedback_Analysis_2021-22.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1051

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

367

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The HEI organises Student Induction Programme (Deeksharambh) for the first year students. The students get wide information about the college and academic related details through this programme. Mentors will be allotted for each class for monitoring the students throughout their course of study. The teachers can be

identified the advanced and slow learners accordingly and give the orientation as per their needs and wants through testing and evaluating the condition of the students. The advanced and slow learners are encouraged to utilize all the facilities available inside the campus.

The Advanced learners are encouraged to participate the programmes like seminar, Workshop, Symposium and Literary Fiesta to show off their talents. These students are also encouraged to take courses from NPTEL/SWAYAM and IGNOU which provide them wider knowledge of their area of interest. They are encouraged to participate various certificate courses offered by the college or department.

The Slow Learners are counselled by the mentors. special tests and study materials are provided to them. The mentors observing their progress and give them proper orientation. Psychological counselling is also provided to the students to overcome their mental stress. This encouragement is refreshing their mind and soul to concentrate more in their academics.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr02/2.2.1_Link_File.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
02/05/2022	2728	165

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The teaching and learning process becomes more student centric in all activities in the classroom. The HEI encouraged the students to indulge in experiential and participative learning through,

Inter Collegiate Competitions, Field works, Club Activities, Events organizing, Laboratory Experiments, Mushroom cultivation and Tailoring.

The College encourages the students to participate in all academic and extracurricular activities in the International, National and State Levels such as Project works, Industrial Visits, Internship Training, Field Visits, Paper Presentations, Sports Events, Inter Collegiate Quiz and Cultural Competitions.

By actively participating, the students get their professional skills, knowledge, work ethics and make them to realize their own responsibility. The Youth Welfare Club trains the students on various cultural activities and make them to compete competitions and win prizes. NCC and NSS activities mould the character, behaviour and self-esteem of the students.

Problem solving is an art and our college students get ample opportunity to solve their academic and non-academic problems amicably. They get exposure from all new challenges and they solve it by themselves or with the support of staff in-charge.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr02/2.3.1_Link_File.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The teaching and learning process have become more effective after the introduction of ICT enabled tools on campus. With a tremendous growth in technology, all the teachers can use the ICT tools in all their academic activities and using new methodologies.

The ICT initiatives are:

LCD Projectors

Wi-Fi enabled campus

LMS

Google Classroom

Digital Library

Online classes

Media Centre

The College has installed LCD Projectors in all the classrooms and seminar halls for the effective teaching-learning process.

The College campus is enabled with Wi-Fi, which helps the teachers to gather more e-resources on their subject and the students are free to make use of this provision to gain additional knowledge.

Learning Management System is a better platform to share the E-contents in the respective subjects. The Google Classroom also used to share the study materials.

The HEI's General Library has been digitalized with DELNET, INFLIBNET and OPAC. The teachers and students can browse and download e-resources.

Online classes are conducted for the students through Zoom/Google Meet.

Our institution has Media Centre with latest equipment for digitalised learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https:learn.hkrhc.ac.in
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

153

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

- **The HEI prepares Academic calendar at the beginning of every academic year. It contains complete plans to be executed throughout the year. This calendar is distributed to all the staff and students. It contains the following details:**
- **Vision and Mission and description of the college Emblem**
- **College Address, Phone number, Email Id, Website address and content page**
- **College Managing Committee**
- **History of the College, Teaching and Non-Teaching Staff with Designation**
- **Part V activities with staff in-charge**
- **Student Support Services with staff in-charge**
- **Members in IQAC, NAAC, CDC**
- **Day Order details, holidays, date of Continuous Internal Assessment Examinations, Term End Examinations, important dates to be observed etc.**
- **Programmes offered, Fees Schedule for Aided Course**
- **Details of Admission and Withdrawal**
- **General Rules of the College and Code of Conduct**
- **Ragging - Govt. Ordinance, Insurance Scheme for students**
- **Model Leave Application, Provision for writing Time table**
- **The staff and students can easily plan their schedule of day to day activities in order to be more productive in their work.**
- **The teachers prepare the teaching plan with unit wise distribution in a prescribed format. It is followed by every teacher to complete their syllabus on time.**

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

165

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

63

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1681

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

18

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

79

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Examination Management System integrated with IT. The College has subscribed a software named FLAIR from CLAIR VOYANT.

The students use it for applying the TEE, download the Hall Ticket and pay the fees. The schedule for the TEE is displayed in the College website. The College follows central valuation pattern and the Award Committee analyses the results and approves it for publication. Sufficient days are given to apply for revaluation and to get the photocopy of the answer scripts. Failures in final semester are getting chance to write supplementary examinations up to a maximum of three papers.

The CIAE examination is conducted as per the schedule in the Academic Calendar. Each student will have to take up two internal tests and submit one assignment/seminar for 25 marks. The internal marks are entered and updated in FLAIR software. Due to the Covid pandemic, the CIAEs are conducted through Google Forms.

This IT integration in Examination Management System has been a great boon for the academics and administrative workers.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2021 -22/cr02/2.5.3_Link_File.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The HEI has OBE in its syllabi as recommended by the UGC. The upgraded syllabi in all the Programmes will fulfil the Vision and Mission of the college.

The College has a well-defined set of POs, PSOs and PEOs for all the Programmes as well as COs for all the courses. It also fosters and strengthen the Vision and Mission of the College.

The POs, PSOs, PEOs and COs are defined and finalized by the CDC and IQAC before the revision of new syllabi.

The Head of the Departments and senior faculty members define the Course Outcomes for each course. After the finalization of POs, PSOs, PEOs and COs, the syllabi for all the courses are prepared and mapped by the respective course teachers.

The syllabi prepared by the Board of Studies are approved by Academic Council. The final syllabi, POs, PSOs, PEOs and COs are updated in the college website.

At the end of every semester, all the departments evaluate the POs and COs by using rubrics which include direct and indirect assessment tools to analyse the Students' learning levels, course outcome and Programme outcome attainment levels and suggesting appropriate corrective measures.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.hkrhc.ac.in/outcomes/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

OBE helps to measure and evaluate the outcomes of students' performance. All the Programmes have POs, PSOs and COs. POs confine to the knowledge, skills and behaviours that graduates acquire through a programme. PSOs are statements that describe the graduates should be able to do. Mapping of COs with POs and PSOs is the first process towards evaluating the attainment level of the students. The mapping levels for COs, POs and PSOs are fixed as 0, 1, 2 and 3 for nil, low, medium and high correlations respectively. The CO direct assessment and indirect assessment also will be done as following.

0 - Not attained

1 - 50% or more students scored above x% of marks

2 - 60% or more students scored above x% of marks

3 - 70% or more students scored above x% of marks

Note: - x is a number between 36 and 100 fixed by the faculty member handling the course or set in the department.

The PO direct assessment tool for a program utilizes the final CO attainment computed for all courses based on direct and indirect tools. Assessments evaluate the performance of the learners in academic, co-curricular and extracurricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr02/2.6.2_Link_File.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

792

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://www.hkrhc.ac.in/docs/COE_AR_2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.hkrhc.ac.in/sss/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institution provides all necessary infrastructural facilities and conducive environment to promote research activity in the campus. The entire campus has a 24x7 Wi-Fi facility with high speed internet. Every research centre is equipped with necessary software, computers and LCD facilities. The institution provides seminar hall with CD projector for the seminar, colloquium, viva-voce examination, etc. The research departments have their own libraries equipped with books and journals. The research departments of science are entirely equipped with requisite instruments. DELNET, N-List, EDZTER and INFLIBENT facilities are made available to the faculty and students to facilitate their research activities.

The Institution provides seed money to the staff based on the recommendations by the Dean of Research. Earlier; the plagiarism

checking was done by sending the papers and Ph.D. theses to the Library of Madurai Kamaraj University. Now, Copyleaks, plagiarism software is available in the College to check the plagiarism level. To encourage the faculty and students, the institution provides cash incentives based on the publication of research articles in UGC -CARE journals. Faculties are encouraged to apply for funding project from various funding agencies such as UGC, CSIR, DST, ISRO, DRDO, DAE, ICSSR,etc.,

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.hkrhc.ac.in/docs/policies/Research_Promotion_Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

30

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.1

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr03/3.2.2.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

17

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr03/3.2.4.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College provides an amicable environment for the promotion of eco-system for innovations, creations, research, entrepreneurs, community orientation and incubation. Guidance and other required facilities are extended to induce the students to come out with technological innovations that may fulfil the needs of the society. Workshops, Seminars and Guest Lectures are arranged on Research Methodology to encourage the career of the students toward research. Final year students are assigned project works so as to involve them in the preliminary level of research. Industrial visits are arranged to tune the interest of the students in the field of research.

The NCC Army wing of the college organized several programmes like Disaster Management Training, Independence Day- Clean India (Swachh Bharat), Motivational Programme for NCC cadets, Personality Development and Covid -19 Vaccination camp. Our College NCC Navy wing organized programmes on Commemoration of Quit India Movement, Azadi ka Amrit Mahotsav - Fit India Freedom

run 2.0", Human Chain Drive Against Drugs, Cycle Rally and
International Yoga Day. NSS units organised various events like
Drug Free Tamil Nadu, Human Chain Drive Against Drugs, etc., Eco
Club of our college organised programmes on World Environment day
2022, Documentary Short Film on pollution., etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/agar2021-22/cr03/3.3.1_Additional_Upload.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

29

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

18

File Description	Documents
URL to the research page on HEI website	https://www.hkrhc.ac.in/research-guides/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

87

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.50

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr03/3.4.4_Additional_Upload.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

16

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

53

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.0480

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0.8665

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	[View File](#)
List of training programmes, teachers and staff trained for undertaking consultancy	[View File](#)
List of facilities and staff available for undertaking consultancy	[View File](#)
Any additional information	[View File](#)

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The HEI organizes various extension activities, in align with the Vision and Mission of the Institution, for the local community and adopted villages in order to help students gain experiential knowledge through community service. The students apply their academic knowledge for the growth of the society and understand the culture and tradition as exhibited in rural regions.

The NCC Army, NCC Navy, NSS (6 units), Youth Red Cross Society (YRC), Red Ribbon Club, Consumer Club, Eco Club, Human Rights Club, Science Communication Club, Department of Physical Education of the college organized an array of extension activities for the local community and the rural population.

These extension activities help the students to experience the grass root life of the rural community and the problems confronted by them in their day to day life. Students emphasize on the need for a clean environment, hygiene, sanitation in the neighborhood, and waste disposal in the respective adopted villages which have made them to be in the status of good citizens of India.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr03/3.6.1_Additional_Upload.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

82

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	[View File](#)

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

53

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3678

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

58

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

28

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Classrooms/Seminar Hall/Auditorium:

The College has a sufficient number of acoustic-conditioned, ergonomically designed classrooms with black/green boards and LCD projection & Internet facility.

Besides 4 Seminar halls, a multipurpose auditorium, indoor stadium and smart classroom are in service.

Laboratories:

The laboratories are well equipped with multiple sets of apparatus.

Computing Equipment:

Equipped with latest Configuration Desktops and software.

Name of the Computer lab

Number of Computers

Computer Science

41

Information Technology

62

Commerce with Computer Application

52

Language Lab

60

Library

40

Commerce

10

Common Lab

54

Media Centre

Our institution has a state-of-the-art Media Centre with the latest gadgets, to aid teachers to

prepare and provide e-content. It has a lecture capturing system, an Audio-video facility, and a high configuration computer with software for editing e-contents.

Add-on facilities available in the College:

Standby generators, purified drinking water, CCTV cameras, Health Care Centre, Gymnasium, Post office, e-Services centre, English Language Laboratory, IGNOU Study Centre, NPTEL local chapter etc are the add-on facility provided by the college for the benefit of staff and students.

The Office of the Controller of Examinations has a strong room, printing area, stationery shelves, store room and stock room for keeping the examination records.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hkrhc.ac.in/infrastructure/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Sport is an integral part of the curriculum. Various sports facility is provided to the students within the campus.The outdoor stadium and a multipurpose indoor stadium are available for sports and games.A sophisticated gymnasium and Yoga center are also facilitated by the college for the students to develop their physical strength and fitness.

Facilities for Outdoor Games:

- **Cricket 1**
- **Football 1**
- **Ball badminton 1**
- **Kho-kho 1**
- **Kabbadi 2**
- **Volleyball 1**
- **Tennikoit 2**
- **Throw ball 2**
- **Atheletics 400 meters Track 1**
- **Obstacles course 1**
- **Firing Range 1**

Facilities for Indoor Games:

- **Chess 4 sets**
- **Carrom 2 boards**
- **Volleyball 1**
- **Badminton 1**
- **Basket Ball 1**
- **Table Tennis 1**
- **Skating Ring (Practice)**

Many of our students represent University teams at the south zone inter-university level and All India inter-university level.

Facilities for Cultural Activities:

The College fosters cultural activities by organizing events as a part of the College Day, NSS Day, NCC Day, and Women's Day celebrations. Samathuva Pongal and cooking competitions are also organized as a part of the festival celebrations.

File Description	Documents
Geotagged pictures	[View File]()
Upload any additional information	[View File]()
Paste link for additional information	https://sports.hkrhc.ac.in/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

83

File Description	Documents
Upload any additional information	[View File]()
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]()

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

13.186

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The built-up area of the library is 4490 square feet, with separate sections for keeping textbooks, reference books, and reading rooms for the staff, men and women students. The library has subject-wise and author-wise catalogues. The college Library is fully automated with the library networks like DELNET, N-List, and OPAC, which help in downloading e-journals and e-books. The library has a browsing facility with a sufficient number of computers which has made the Library a Digital Library. The facilities like internet connectivity, reprographics, and printing are the services offered by the library.

The library activities are monitored and recorded using the library-specific portal which is a part of the application software FLAIR from the year 2014.There is a Library Advisory Committee with the Principal as the Chairman, the Librarian as the Coordinator/Convener, and a few faculty and the Office Superintendent as the members of the Committee. The Committee meets once in a year and sends the proposed budget to the Management and allocates the sanctioned amount to each Department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lib.hkrhc.ac.in/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

13.52248

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

960

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The HEI has crafted an IT Policy to vouchsafe the e-infrastructure. The College has Office Automation Software named 'FLAIR' from the company 'CLAIRVOYANT'. The software, with select portals, was subscribed by the College in 2004. In the subsequent years, new and updated versions of the software were subscribed and implemented in a phased manner. The software has a required number of interfaces for creating records and databases of all administrative, academic and financial activities. The fees

collection, recording of the student's attendance, and the internal marks are entered through this software. WiFi connectivity and ICT facility is made available in every department.

The HEI has availed Cloud Server facility to manage, process and retrieve its ERMS data. It facilitates easy access to the college e-resources and reduces web traffic at the times of admission, publication of results.

Hardware Firewall, purchased from SOPHOS has been installed.

1. Desktop Systems - 409

2. Laptops - 8

3. Printers-Supportive - 32

4. Printers & Copiers-standalone professional - 28

5. Printers-ID card - 1

6. Projector in Departments and Labs - 92

The online journals and e-books can be accessed through DELNET. The standby generators and the UPS guarantee an uninterrupted power supply.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hkrhc.ac.in/docs/policies/IT_Policy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2728	319

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.hkrhc.ac.in/docs/naac/Media_Centre.mp4
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

22.73942

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The HEI has well organized systems, procedures for the maintenance, utilization of campus infrastructure, academic and support facilities.

Maintenance of Campus

A standard protocol on utility is implemented as a general rule on the campus and the stakeholders are informed about these rules through the college website.

Laboratories

The Heads of the Department and staff estimate the laboratory requirements. The stock records are maintained by the lab assistants. All the safety measures are ensured for the students and staff while they work in laboratories.

ICT Classrooms/ Seminar Halls

Besides 4 Seminar halls, a multipurpose indoor auditorium and the state of art smart classrooms are available in the HEI.

Computer and Network (Wi-Fi, CCTV) facilities

An expert committee of teaching staff offers suggestions for the establishment of laboratories and the purchase of ICT- devices, and other required equipment such as CCTV- surveillance cameras, Wi-Fi routers, monitors, etc.

Library Maintenance

The library is updated every year in tune with the need of the curriculum. The library books are marked, properly labelled and shelved immediately after purchase.

Maintenance of Sporting facilities

The sports equipment, playgrounds, fitness centre, Indoor stadium, outdoor gallery are maintained by the Department of Physical Education.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.hkrhc.ac.in/infrastructure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

531

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

455

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr05/5.1.3_Additional_Upload.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

373

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

189

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

149

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

1

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

40

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The HEI has an active student council with representation from various disciplines. The student council meeting is conducted every year. New members are nominated in the first meeting of the academic year and the Principal explains the objectives, roles and

responsibilities of the student council to its members. On a priority basis, action is taken to fulfill their suggestions. They also have an adequate representation in academic bodies such as the Board of Studies, Academic Council, Library Committee and Readers' Club, etc. In the Board of Studies and Academic Council, Students' suggestions on Curriculum design , Evaluation Process, and minor/major changes in the course content are discussed and due considerations are given. Students are given various responsibilities to inculcate leadership qualities based on their merits. They are monitored and trained by the faculty of the respective departments. Our college is committed to having safety, violence-free, gender discrimination-free campus and is keen on avoiding exploitation, harassment and intimidation of any kind. Periodical meetings of these committees help for the smooth functioning of the college. All these qualities help them to learn leadership qualities from different categories.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.hkrhc.ac.in/student-council/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

82

File Description	Documents
Report of the event	[View File](#)
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	[View File](#)

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association was set up in 2002. The administration of the Association rests with an Executive Committee consisting of a President, Secretary, Joint-Secretary, Treasurer and five Executive Members. The purpose of the Alumni Association is to bring back the old birds to their nest and to strengthen the ties

between Alumni. A large number of Alumni have been serving as efficient doctors, eminent educationists, legal luminaries and engineers, editorial boards of famous Tamil Magazines, directors and TV personnel, IAS and IPS Officers and other uniform services. Some Alumni shine in the Political arena holding eminent positions even to the level of Chief Ministership of the state. It is noteworthy to state the fact one of our notable Alumni, Mr. Krishnan Sudanthiran, chairman, the best medic in the USA has donated 1.75 Lakh Rupees to install a purified drinking water plant on the campus for the use of the staff and the students. With the active support of the Alumni Association, we hope to develop our college as an illustrious institution. The Departments conduct Alumni reunions regularly. The Alumni share their reminiscence, ideas and opinions regarding the development of the college and the welfare of the present students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://alumni.howdia.in/

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Vision and Mission of the institution aim at providing the best type of education to the Muslim Minority students, underprivileged students and inculcating the sense of social responsibilities among the students. The pledge and responsibility taken by the Managing Committee stands to fulfill the vision of the Founder as well as the Social and National values.

The Principal, the Head of the Institution, delegates responsibilities to the IQAC, the Heads, Coordinators, Conveners and the staff members of various Committees and Clubs, with the

view to decentralize the work.

The College increased the learning opportunities by starting new academic programs job oriented and computer-based courses such as Microbiology, Biochemistry, B. Com (Computer Applications), Computer Science and Information Technology. The examination results, co-curricular and extracurricular activities the development of infrastructures in tune with the increasing strength of the students. The well-stocked General Library and Department Libraries, journals and periodicals, the use of ICT tools, Computer Labs pave way for the development of skilled human resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	[https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr06/6.1.1 Link A I.pdf](https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr06/6.1.1_Link_A_I.pdf)

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The College recommends decentralization of power and there is a system of participative management. The Governing Body, constituted by the Management, leads the college as per the rules and regulations of UGC, Government of Tamil Nadu and Madurai Kamaraj University. The college ensures participation of key stakeholders. The delegation of power is carried out through different councils, committees, and independent cells to establish daily activities with the right supervision and execution strategies. Principal, the Head of the Institution, delegates the authority to the following committees such as IQAC, Office of the Controller of the Examinations, Curriculum Development Cell, Finance Committee, Research Advisory Committee, Continuous Internal Assessment Examinations Cell, Library Advisory Committee, Extension Activities Committee, Office of the College. Heads Meetings are organized twice every semester to assess the academic progress of the college. The Curriculum Development Cell ensures the curriculum followed the latest developments in academia. The College administrators provide financial aids to the students through Baithulmal. For the academic year 2021 -2022, a sum of Rs. 1,03,418 has been distributed to the beneficiaries.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr06/6.1.2_Link_A_I.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Strategic/ Perspective plan

Implemention of Plan

Admission of Students

Admission and fees collection are done through online mode.

Teaching and Learning

Students are provided with e-contents. Teachers use YouTube channels to upload video lectures.

Curriculum Development

Outcome based Education was introduced in 2020.

Department of English signed two MoUs to strengthen learning and to promote communication skill.

Industry Interaction / Collaboration

Internships were arranged in various Departments

Human Resource Management

The teachers enrich their knowledge through FDPs, Refresher

Courses, Induction Programmes, MOOCs and NPTEL courses.

Library, ICT and Physical

Infrastructure/ Instrumentation

LMS, Wi-Fi enabled campus, ICT classrooms, Digital board, DELNET library, INFLIBNET, New spacious Book Depot, Media Centre, Common Computer Lab, Toilets, Ramps, Separate Vehicle Parking areas, Banisters, Wheel Chairsfor differently-abled, Day Care Centre, Post office, E - service, Canteen, Fitness Centre have been provided.

Examination and Evaluation

The Term End Examinations and Continuous Internal Assessment Examinations are conducted to assess students' progress.

Research and Development

The College Management encourages the faculty members by providing incentives for publications and Research Activities .

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr06/6.2.1_Link_A_I.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governing Body

The College has a well-structured governance mechanism. The Managing Committee is headed by the President. The Secretary and Correspondent carries out all the administrative activities. The Managing Committee comprises Members from the Founder's family and one University Representative. The Principal is the Ex-Officio member of the Managing Committee.

Administrative Setup

The Principal is the Head and IQAC provides suggestions to implement academic and non-academic activities. The Principal discusses with the Heads of the Departments, the Academic Deans, the Controller of Examinations, the CDC, and the Office Superintendent.

Functions of Institutional Bodies

Under the Chairmanship of the Principal, the various bodies are constituted. Controller of Examinations provides guidelines for valuations, results and distributes mark statements. The Academic Council approves the syllabi framed by the respective Boards of Studies. The Curriculum Development Cell (CDC) ensures the progress of the academic and research activities. IGNOU and NPTEL provide opportunities for skill development.

Recruitment

The College follows the UGC guidelines as well as regulations of the State Government for the appointment of Faculty members.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.hkrhc.ac.in/organogram/
Upload any additional information	View File
Paste link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr06/6.2.2_Link_A_I.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- COVID Vaccination camp was arranged for the staff and students.
- Regular increments for the Self - Finance Faculty, one-hour permission twice a month.
- On – duty permission is provided to the teaching Faculty for attending Orientation Programme, Refresher Course, Paper Valuation, External Examination Invigilation, acting as Resource Person, Member in Board of Studies,etc.
- Interest free Festival advance is provided to the Staff.
- Fee concession for the wards and spouse of the Staff.
- Cash Incentives for Publication of research articles.
- Maternity leave, Medi - claim, Insurance scheme are provided.
- Special leave for marriage for the management staff with pay.
- Free transportation for women staff in college buses.
- RO drinking water, E - Service, Post office, Fitness Centre, Health Care Centre, Day Care Centre are available.
- Wheel Chairs, separate toilets, ramps and banisters, separate parking area for physically challenged.
- Media Centre is constructed for E- Content development.
- Personal Counselling is given for the staff.
- Separate Canteen facilities are provided for the men and women staff.
- Common Staff Room is provided.
- Free Wi- Fi for staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2021 -22/cr06/6.3.1_Link_A_I.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

49

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

97

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college handles the financial concerns in a transparent manner. Both internal and external Financial Audits are performed on a regular basis. Internal audit is conducted once in a month. There are two external audits, one by Joint Director of Collegiate Education Audit Section once in a year. The HEI has completed the audit up to 2021-2022 and the records are maintained in the college office. The College has a Statutory Auditor for Income Tax and GST purpose. In addition to the financial Audits, the college conducts internal physical audit through various nominated verification committees.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hkrhc.ac.in/aaa-reports/

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.452

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college mobilizes fund through the following sources

The college collects Admission fee, Exam fee, Lab fee, Amenities charges, Fee for Certificate Courses, Diploma Courses, etc. Government of Tamil Nadu grants salary to the Aided Teaching and Non-Teaching Staff, sanctioned by the University Grants Commission under the UGC XI plan. Alumni Fund is generated from the contributions of the likeminded Alumni and used to give scholarship to the students. Baithulmal, a charitable body, functioning in the college. The money collected through this charitable body is distributed to the poor students.

The college utilizes funds in the following ways

- **The internet bandwidth speed is increased to 50 Mbps**
- **Purchase of equipment for Media Centre**
- **Book depot shifted to new and spacious room**
- **Purchase of new college bus for women students**
- **Computer Lab for Non- Computer major students**
- **Purchase and maintenance of Office Computer Software**
- **Maintenance of Green campus, Herbal garden**
- **Maintenance of Biogas plant**
- **Infrastructural development and Administrative expenses**
- **Student Endowment fund**
- **Festival Advance to the self – finance staff**
- **Cash incentives to Staff for Research Publication**
- **Distribution of salaries to Self- Finance Staff**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2021 -22/cr06/6.4.3 Link A I.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC initiatives for quality assurance strategies and processes during the academic year,

1. Promotion of Blended Learning

- The Internal Quality Assurance Cell as a part of Quality Enhancement in Teaching Learning process, has initiated Blended Learning platforms through Media Centre. The Faculty Members and Students of the HEI have enrolled in SWAYAM, NPTEL, MOOCs and other courses. To access the widely available E- resources, the teaching - learning community has visited SWAYAM Prabha platforms. As a part of this E-learning initiative, the HEI conducted 12 Student Development Programmes (SDP) from 03.03.2022 to 18.03.2022.

2. Familiarizing the Stakeholders on NEP - 2020

- The IQAC & Post Graduate Department of Economics conducted a Professional Development Programme (PDP) focusing on the National Education Policy (NEP - 2020) on 12. 03. 2022. The PDP helped to understand the core ideas related to the transformation in the educational system through the introduction of NEP. It paved way to clarify the doubts and shed light on the challenges and opportunities in NEP.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr06/6.5.1_Link_A_I.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Student Performance Review and Enrichment Programmes

The HEI has a continuous and comprehensive system to assess the performance of the students. Based on the assessment efforts are taken for improvement according to the requirements. A proper academic record of each student is maintained. The mentors identify the strength and weakness of the students through the interaction session conducted periodically. The IQAC conducts programmes on career guidance and coaching. Factual learning such as Internship programmes are organized.

Stake holders' Feedback

Feedbacks have become an integral part of Curriculum development in the HEIs'. Feedbacks are taken from the students, staff, alumni and employers periodically. The feedbacks are collected based on the parameters such as depth of the course content, competency of the teaching faculty, relevancy of the syllabi to skill development, the CBCS pattern, employability skills, syllabi in terms of promoting human values, skills required for competitive examinations and research interest. The suggestions offered in the interaction are consolidated and discussed in IQAC and CDC, then communicated to the faculty members who actively participate in the syllabus restructuring process. The suggestions of the stakeholders are considered and incorporated in the curriculum during revision.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://feedback.hkrhc.ac.in/index.php?info=reports

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.hkrhc.ac.in/annual_report/
Upload e-copies of accreditations and certification	[View File](#)
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The HEI organises programmes and events at regular intervals to spread awareness about gender equity. The college offers admission to people from all sectors of society, regardless of their sex, religion, or caste. The college has various committees and complaint boxes were placed on the campus for the purpose of monitoring the safety on the campus. The institution has constituted various committees since 2015-16 with senior female faculty/staff members like the Anti-Ragging Committee, Grievance Redressal Cell, and Internal Complaints Committee (ICC), as per rules and regulations of statutory authorities like UGC, MHRD, etc.,

The Internal Complaints Committee of the college investigates any sexual harassment and recommends strict action. The college's Grievance and Redressal cell has kept a complaint box at various places in the campus, which is checked every fortnight, and necessary actions are taken. The Anti-Ragging cell looks after any complaints against ragging related issues. The Women's Forum, constituted in the college, discusses women's related issues and comes up with necessary resolutions. The entire college functions with the co-existence and harmony of all the students and faculty members without any discrimination.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr07/7.1.1_Relevant_information.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Response:

The college has made conscious efforts to enhance the eco-friendly milieu by proper segregation of degradable and non-degradable wastes as follows:

Solid Waste:

- Green and blue-coloured waste bins are placed in each building's corridors to segregate degradable and non-degradable waste, respectively.
- The waste generated in the campus includes wrappers, glass, metals, paper, etc. are put together in the garbage pit.
- Non-biodegradable and plastic waste are disposed of by the municipal collection centre.
- Leaf litter can decompose systematically over a period of time to be used as manure for the gardens in the institution.
- Sanitary napkin incinerators have been installed in the girls' hostels to facilitate the disposal of sanitary napkins in an eco-friendly way.

Liquid Waste:

- Effluents from the laboratory, hostel, and canteen are the major liquid waste.
- The laboratory waste does not contain hazardous chemicals, and periodic monitoring is done by the maintenance team.
- Laboratories have shifted the experiments from macroscale to microscale in order to reduce the chemical waste.

E-waste:

- The college has entered into an MoU with Tritech Systems, Porur, Chennai, which buys the damaged computers and other non-repairable e-waste and issues a recycling certificate.
- UPS batteries are recharged, repaired, or exchanged by the suppliers.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

- **NSS units conducted an online quiz titled "COVID-19 Awareness" and e-certificates were provided to the participants.**
- **NCC and NSS units organised COVID-19 Mega Vaccination Camps at our college on 27.08.2021, 28.08.2021, 01.10.2021, 02.10.2021 and 26.10.2021 for the benefit of the society.**
- **In commemoration of our former President Dr. A.P.J. Abdul Kalam's birth anniversary, a pencil drawing competition depicting the theme "Independent India" was organised on 27.10.2021 for the students.**
- **Mr. R. Madhan Kumar, Food Safety Officer, Uthamapalayam Block, had spoken about the significance of consumer awareness on 29.10.2021.**
- **Dr. Bharathi, Chief Medical Officer, Government Hospital, Uthamapalayam, addressed the women volunteers on 29.10.2021, to create an awareness on Breast Cancer.**
- **A quiz programme on the "Life History of Prophet Muhammed (Sal)" was conducted on 09.12.2021.**
- **Essay writing and drawing competitions on "Healthy Food, Healthy Life" were held for volunteers on 13.12.2021.**
- **On 03.01.2022, masks and instruction pamphlets were distributed to Ayyappan devotees by the cadets, in association with Nehru Uva Kendra, Uthamapalayam.**
- **The Department of Tamil organized an International Conference on Pavendar Bharathidasan Poems and Thought Field Songs on 07.04.2022.The students of the Department also watched a movie depicting the life of the Social Activist - Periyar on 27.04.2022.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- **The principal, Dr. H. Mohamed Meeran, hoisted the national flag and delivered the Independence Day address on 15.08.2021.**
- **The ECO Club organized an Awareness Programme on Conservation of Nature and Wildlife for the students of Government Model Higher Secondary School, Uthamapalayam, on 08.10.2021.**
- **A District Level Elocution Competition on the topic the Evils of Dowry was conducted on 09.11.2021 for school students.**
- **On 16.11.2021, the RRC volunteers watched a documentary "AIDS Awareness and Drug Abuse". A Poster Making Contest on Blood Donation and an Elocution Competition on AIDS Awareness was organized for the volunteers on 17.11.2021 and 26.11.2021.**
- **A First Aid Training programme Cardio Pulmonary Resuscitation - A Life Saving Technique was organized for the YRC volunteers on 17.11.2021**

- **In the Blood Donation Camps organized on 24.11.2021 and 14.03.2022, 85 and 80 units of blood were donated to the Blood Bank, Periyakulam and Government Hospital, Theni respectively.**
- **11th National Voters' Day was commemorated by organizing SVEEP Contest on 16.12.2021 and 17.12.2021to create awareness among young voters.**
- **The Principal, Dr. H. Mohamed Meeran, hoisted the national flag and delivered the Republic Day address on 26.01.2022.**
- **A documentary "The Life of Bhagat Singh" was shown to the NSS volunteers on Martyrs' Day.**

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **The Department of Commerce with Computer Applications organised a virtual guest lecture programme in commemoration of Teacher's Day on 05.08.2021 and also celebrated the 152nd Birth Anniversary of Mahatma Gandhi on 02.10.2021.**
- **On16.09.2021, the SCC Club observed World Ozone Dayto spread awareness among the volunteers about the depletion of the ozone layer and the need for preserving it.**
- **An Eco-Drive "Sapling Plantation Awareness" was organized from 03.10.2021 – 13.10.2021, in commemoration of World Nature Day.**

- On the occasion of Constitution Day of India, a documentary titled "Indian Polity" was shown to the YRC volunteers on 30.11.2021, with a view to creating awareness about the Indian Constitution and Indian Polity.
- National Consumer Day was celebrated on 20.12.2021 and the Chief Guest, Mr. P. Pudhuraja, District Organizer, Citizen Consumer Club, gave a speech on the consumer rights.
- In view of National Mathematics Day, the department telecast a documentary film on the "Life History of Ramanujan" on22.12.2021.
- International Women's Day was celebrated on 08.03.2021. Ms. H. Rakhiba, Assistant Professor of English, addressed the volunteers on the topic "Celebrating Womanhood". In association with Vasan Eye Care, Theni, a Free Eye Check-Up Camp was also organized.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice – 1:Plastic Free Campus / Go Green

Objective:To promote sustainable and eco-friendly practices in the campus

Context:The campus faces challenges in managing water resources, waste management, conservation of natural resources, eco-friendly buildings, reducing greenhouse gas emission, recycling of waste and preventing plastic pollution.

Practice: To reduce plastic pollution on college campus with special focus on the reduction and elimination of plastic bottles, plastic straws, and plastic food packaging.

Evidence of success: Motivated to use stainless steel bottles and

glasses instead of plastic bottles.

Problems encountered and resources required: A tedious task in banning plastic completely in the campus.

Best Practice – 2: Holistic Student - Centric Practices

Objective:To provide a platform to exhibit the hidden talents of the students

Context:Student-centred activities are essential for students' overall development.

Practice:Student-centric activities mouldsthe personalities of the students so that they become responsible citizens of the nation.

Evidence of Success: Activities lead to an improvement in spoken skills as well as soft skills such as confidence and a positive attitude.

Problems encountered and resources required: Limitation on the intake of student participants, which possess a hindrance owing to the enthusiasm of the students.

File Description	Documents
Best practices in the Institutional website	https://www.hkrhc.ac.in/best-practices/
Any other relevant information	https://www.hkrhc.ac.in/docs/naac/aqar2021-22/cr07/7.2.1_Relevant_information.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Upliftment of Women

'If a woman is educated the whole family is educated', this unforgettable observation of Jawaharlal Nehru is the case of this college. The institution had been meant only for men students up to 1993. Considering the responsibility of empowering women through Higher education, the Management converted the college into a co-educational institution as instructed by the Government. Therefore, the college admitted women students and such a trend

over the years led to the strength of women students numbering out men students. In the last 6 years a total of 2153 BCM, 1878 MBC and 966 SC women students have obtained degrees.Affordable quality education, scholarships, safety and security, operation of 12 buses exclusively for the conveyance of women students, appointment of 64 women professors and hostel facilities have made the women folk of Cumbum Valley seek admission in this college. A Day Care Centre has been provided in the campus to create a stress-free environment for women faculty. This desirable change ultimately liberated them from the restricted socio-economic status and paved the way for the establishment of gender equity in the agricultural rural belt.

File Description	Documents
Appropriate link in the institutional website	http://www.hkrhc.ac.in/institutional-distinctiveness/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

· To recommend to enhance the salary of the Unaided Teaching and Non- Teaching staff members.

· To provide non-teaching assistants to Deans' Office, Common Computer Lab and to fill up the Non – Teaching vacancies in the Departments.

· To shift the existing Deans' Office to a more spacious room with facilities such as high configuration computers, modern colour printer cum scanner and LCD projector.

· To recommend to increase the number of buses for women students' transportation.

· To shift the existing CIAE Office to a more spacious room for safe storage of question papers and answer scripts.

· To allocate seed money for the purchase of equipment to facilitate research and administrative activities.

· To provide separate work space with computers and internet connectivity to the Criterion Coordinators for the execution of NAAC and Autonomous works.