



Hajee Karutha Rowther Howdia College

An Autonomous Institution.

Affiliated to Maatula Kamara University, Madurai.
Uthamapalayam (Post), Theni (District), Tamil Nadu, Pincode - 625 533.

Hajee Dr. H. MOHAMED MEERAN, M.A., M.Phil., Ph.D.,
Principal

Date: 04-08-2017.

To

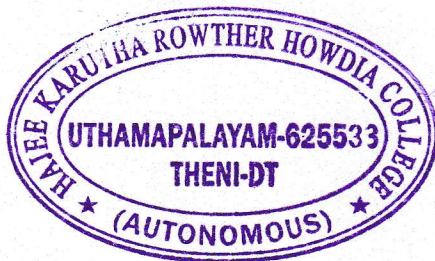
Dr. S. Sivakumar, B.E., M.S., Ph.D.,
Associate Professor & Head,
Department of Computer Science,
Cardamom Planters' Association College,
Bodinayakanur -625513.
Email: sivaku2002@yahoo.com
Ph: 9444455425.

Dear Sir,

Sub: External Academic Audit – Auditor – Invitation – Intimation – Regarding.

It is informed that you have been invited as External Auditor to conduct Academic Audit for the year 2016-17 in our College.

Thanking you.



Principal
PRINCIPAL
Hajee Karutha Rowther Howdia College
(Autonomous)
UTHAMAPALAYAM-625533.



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Hajee Dr. H. MOHAMED MEERAN, M.A., M.Phil., Ph.D.,
Principal

Date: 04-08-2017

To

Dr. R. Abbas, M.A., M.Phil., M.T.M., Ph.D.,
Assistant Professor of History,
M. V. Muthiah Government Arts College for Women,
Dindigul-624001
Email: dr.r.abbas@gmail.com
Ph: 9443484165

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Hajee Karutha Rowther Howdia College (Autonomous)

Uthamapalayam – 625 533, Theni District

INTERNAL QUALITY ASSURANCE CELL

EXTERNAL ACADEMIC AUDIT REPORT

2016-17



EXTERNAL ACADEMIC AUDITORS

1. Dr. S.Sivakumar, B.E.,M.S.,Ph.D.,

Associate Professor & Head,
Department of Computer Science,
Cardamom Planters' Association College,
Bodinayakanur -625513.

Email: sivaku2002@yahoo.com

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2. Dr.R.Abbas, M.A.,M.Phil.,M.T.M.,Ph.D.,

Assistant Professor of History,
M.V.Muthiah Government Arts College for Women,
Dindigul-624001

Email: dr.r.abbas@gmail.com

Ph: 9443484165

Date: 14-08-2017

We the external academic auditors are very much pleased to make the following observations.

Quality initiatives of IQAC

- The IQAC monitors the academic activities to ensure the standard in Teaching, Learning, Evaluation, Research and Extension activities.
- Counseling Psychologist was appointed by the management for the benefit of students
- IQAC conducted an Orientation Programme on "Data Analysis and Communication" on 4.8.2016
- IQAC Organized a Seminar on Teaching and Learning Through ICT on 3.9.2016
- IQAC Organized an Awareness Programmes on Road Safety on 03.1.2017
- IQAC & Department of Commerce Organized a Conference on "Digital India – Challenges Ahead" on 1.3.2017

Status of Curriculum Design and Development

- The Syllabi introduced under Autonomous pattern with modifications, additions and deletions if any, approved by the Academic Council are followed.
- Core, Electives, Non-Major Electives, Skill Based Subjects, Value Education and Environmental Studies have been included in the syllabi at the UG level.
- B.A., Arabic, M.A., Tamil and M.Phil. English programmes were started.

Status of Teaching and learning

- The performance in Teaching and Learning is periodically discussed, reviewed by the Members of the Management Committee, Principal and IQAC of the College.
- The students were engaged in seminar classes with e-content.
- The College provided latest technologies and facilities for the benefit of the faculty members in order to enhance their effectiveness in teaching-learning process.
- The college has provided LCD projectors to all the Science Departments, to facilitate the staff to shift to ICT enabled teaching.
- The students are given opportunity to make use of Internet connectivity for e-learning.
- The staff were encouraged to take the classes with the tools of ICT.

Status of Research and Innovations

- Two faculties were awarded Ph.D.
- Two faculties submitted Ph.D., theses and two faculties registered for Ph.D.
- Three faculties were awarded M.Phil degrees.
- Two faculty members applied for Minor Research Projects.
- 54 Research Articles were published by the faculty members.
- Twenty Six faculty members presented Research Papers at various Seminars and Conferences.
- Sixty Four faculty members attended various Seminars and Conferences.
- Ten faculty members acted as Resource Persons and delivered 26 Guest Lectures.
- Fourteen faculty members were served as members of Board of Studies.

Status of Infrastructure of the college

- Community college for school dropouts and destitute was created.
- Fire Safety Kit was installed in appropriate places in every building.
- ICT tools were used for efficient class room teaching.
- E-Journals were subscribed through DELNET.
- More college buses were purchased for women students.
- Separate resting place for women students was constructed with good amenities.
- Free Browsing Centre was arranged for the benefit of students.

Status of Students' support and progression

- The total number of beneficiaries of Baithulmal in the year 2016-17 is **9**. Total amount given to the beneficiaries **Rs. 22,500**
- The total number of beneficiaries of Students Welfare Fund (Students Aid Fund) in the year 2017-18 is **1**. Total amount given to the beneficiaries **Rs. 1,500/-**.
- The institution provides free coaching for Government and Non-Government or Banking services through Centre for Entry in Services.
- The College has a Career Guidance and Counseling Centre for the benefit of the students. The Centre disseminates information on job opportunities and conducts coaching classes and training programmes pertaining to placement.
- Under the Student Connect Programme sponsored by Ministry of External Affairs, Government of India, Career Guidance Cell of the College made arrangements for getting Passport to 120 students.

- Based on the suggestions of the IQAC, the College Management created the Student Support benefits like well furnished Women's hostel, separate resting place for women students with amenities, fine Arts Club to identify individual talents of the students, awards for the Best Library Users and scribes for helping the disabled students both inside and outside the campus.

Status of Library

- Library performances were connected with the Flair software.
- The Open Access system for borrowing books was implemented successfully for the benefit of the students.
- Book exhibition was organized for four days from 7th to 10th February, 2017 in which books on a variety of subjects were displayed.
- The Reading Club was initiated by the Library to improve the reading habit of the students
- E-Journals are subscribed through DELNET
- 2922 text books and 22 reference books are recently added to the existing numbers.
- 6 new journals were added newly to the existing numbers of journals.
- In addition to general library every Department has a separate library.

Activities of Career Guidance Cell

- National Digital Literacy Mission (NDLM) Examination was conducted on 2nd and 4th April, 2016 in which 78 final year undergraduates participated. The participants received the Appreciation of Digital Literacy Certificate issued by the Central Government.
- In the On-Campus recruitment conducted by Alcance Tech, Chennai on 17th February 2017, five students were selected.
- In association with Techno Chase Info Solutions, Theni, the Career Guidance Cell arranged an on-line business training "Digital Financial Mission", on 20th February, 2017.

Programmes of Centre for Entry in Services and Employment Information Cell

- A One-day Motivation Programme was organized in association with Adone Publications for TNPSC Group Services Examinations on 22nd October 2016 on "How to Clear TNPSC Exam".
- In association with Brilliant Academy, Madurai, our Centre organized a One Day Programme related to Bank Exams.

Programmes of Centre for Entrepreneurship & Rural Development (CERD)

- CERD organized a Certificate Course in tailoring. Twenty two women students from various disciplines are successfully undergone this training
- 3 students of the college have been selected for various posts due to the coaching classes conducted.

Activities of Community College

- 65 persons have been benefitted by the indoor mushroom cultivation and training programme offered at free of cost.

Activities of SET/NET Coaching Centre

- Seven students have passed the SET exam conducted by Mother Teresa University in this year due to the coaching and guidelines given by the SET/NET Coaching Centre.

Activities of N.S.S

- In commemoration of International Yoga Day, our NSS men volunteers were taught certain asanas to stress the significance of yoga and meditation in our everyday life.
- World Population Day and World Human Rights Day were also celebrated to highlight the significance of population control and human rights respectively.
- At the Green Festival, celebrated on 6th September, 2016, thirty saplings donated by the Forest Department, were planted in the campus of the Women's Hostel.
- The NSS units conducted a Blood Donation Camp in association with RRC and YRC in which 110 units of blood were donated to the Government Hospital, Uthamapalayam and Blood Bank, Periyakulam.
- A two-day Medical Check-up Camp was also organized through which nearly 700 women students and 100 women staff members were benefitted.
- A seven day Special Camp was conducted for the men volunteers at Surulipatty and for the women volunteers at Ellappatty in the month of March 2017.

Activities of N.C.C. (Army)

- One NCC cadet M.Ram Kumar, II B.A. (Economics) attended the Republic Day Parade on 26th January, 2017 at New Delhi.
- One cadet T. Gowsalya of the college was one of the seven cadets selected from Tamil Nadu for the Ice Skating Camp in Kashmir.

Activities of N.C.C. (Navy)

- One cadet S.Vignesh, of the college attended the All India Nausainik Camp held at Pondicherry and won the Gold Medal in Semaphore Competition.
- In association with the IQAC of our college and IGNOU Study Centre a one- day Workshop on "IGNOU- A Boon" was also organized on 19th January 2018.

Programmes of Citizen Consumer Club

- On the occasion of Dr. A.P.J. Abdul Kalam's Memorial Day, the club organized a guest lecture on the topic "marunthe unavu unave marunthu" with Mr.T.K.Thirumalaisamy, as the resource person.

Activities of Health and Fitness Club

- The club organized a Special Awareness Programme on Women's Health and Personal Hygiene on 6th January, 2017.

Activities of Red Ribbon Club

- A Blood donation Camp was organized by the Club on 14th of February, 2017.

Activities of Youth Welfare Wing

- In association with the Department of Social Science, Madurai Kamaraj University, the Youth Welfare organized a Seminar to create awareness on the topic "muthiyor paramaripu vilippunarvu" in February, 2017.

Activities of Fine Arts Club

- On 13th January, 2017, the Fine Arts Club organized a Workshop on Personality Development for the students. The resource person Mr. S.K.Krishnamurthy, Registrar of Periyakulam Society addressed the students on the topic "Manavarkalum Samuthayamum".

General suggestions of the external auditors for the further development

- Must start Student Induction Programme for the first year UG students.
- Staff members are asked to attend more number of conferences and workshops
- Renovation and upgradation of English Language Lab should be needed
- Take necessary action to start all PG courses in Zoology and Physics
- Motivation of the faculty members to publish research articles in the reputed journals is needed
- Must start an E-service centre for the benefit of the public
- Adoption of a village and rendering of service to the village should be started.
- LCD projectors for all the class rooms may be installed to promote digital teaching learning process.
- A Media Centre may be setup to develop e-contents.
- The Learning Management System (LMS) may be introduced to enable the students for remote learning.

Finally the External Academic Auditors thank the Management and the Principal of the College for giving them the opportunity to assess the academic performance of the college. Similarly, they are grateful to all the members of the staff teaching and non- teaching for their kind cooperation

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