

# **HAJEE KARUTHA ROWTHER HOWDIA COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai.)

**UTHAMAPALAYAM - 625 533**



## **Minutes of Examination Cell Meeting**

**2015-16**

**Hajee Karutha Rowther Howdia College (Autonomous)**  
**Uthamapalayam – 625 533**

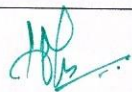
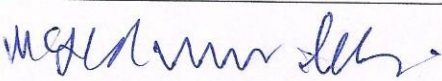
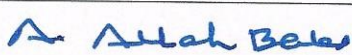

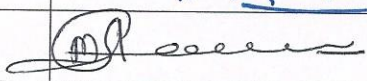
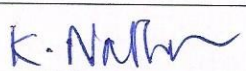
**Minutes of Examination Cell Meeting**

Date : 07-10-2015  
Time : 11.15. A.M.  
Venue : Smart Class Room  
Chairperson : Hajee Dr. H. Mohamed Meeran.

**Resolutions:**

1. It is resolved to conduct November - 2015 End semester Examinations from 5.11.2015.
2. It is resolved to conduct Practical Examinations before the commencement of Theory Examinations.
3. It is resolved to prepare and display Examinations Timetable.
4. It is resolved to make proper seating arrangement.
5. It is resolved to assign invigilation duties for faculty members as per required ratio and to communicate the same to the faculty.
6. It is resolved to conduct central valuation by the External staff members.
7. It is resolved to Publish the results within one month from the last date of End semester Examinations.
8. It is resolved not to give moderation in the valuation.

**Members Present:**

Name and Designation	Signature
Hajee Dr. H. MOHAMED MEERAN, M.A., M.Phil., Ph.D., Principal & Chief Controller of Examinations	
Dr. M. SYED MEERA LEBBAI, M.Com., M.Phil., Ph.D., Controller of Examinations, Member.	
Mr. A. ALLAH BAKS, M.A., M.Phil., Coordinator – IQAC & NAAC, Member.	
Dr. S. BALAKRISHNAN, M.Com., M.Phil., Ph.D., Dean – Arts, Member.	
Dr. M. HAKEEM, M.Sc., M.Phil., Ph.D., Dean – Science, Member.	
Dr. K. NATHAR, M.Sc., M.Phil., Ph.D., Dean – Research, Member.	





# Hajee Karutha Rowther Howdia College (Autonomous)

## Uthamapalayam – 625 533

### Minutes of Examination Cell Meeting

Date : 14-03-2016  
Time : 11 A.M.  
Venue : Smart Class Room  
Chairperson : Hajee Dr. H. Mohamed Meeran.


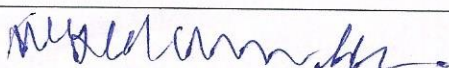

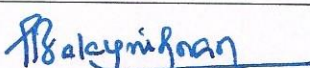
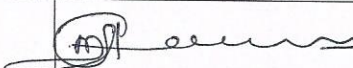
#### Resolutions:

1. It is resolved to conduct April - 2016 End semester Examinations from 16.04.2016.
2. It is resolved to conduct Practical Examinations before the commencement of Theory Examinations.
3. It is resolved to prepare and display Examinations Timetable.
4. It is resolved to make proper seating arrangement.
5. It is resolved to assign invigilation duties for faculty members as per required ratio and to communicate the same to the faculty.
6. It is resolved to conduct central valuation by the External staff members.
7. It is resolved to Publish the results within one month from the last date of End semester Examinations.
8. It is resolved not to give moderation in the valuation.

#### Grievances:

1. In the November – 2015 Examination 86 revaluation applications are received and there are 67 changes in the valuation.

#### Members Present:

Name and Designation	Signature
Hajee <b>Dr. H. MOHAMED MEERAN</b> , M.A., M.Phil., Ph.D., Principal & Chief Controller of Examinations	
<b>Dr. M. SYED MEERA LEBBAI</b> , M.Com., M.Phil., Ph.D., Controller of Examinations, Member.	
<b>Mr. A. ALLAH BAKS</b> , M.A., M.Phil., Coordinator – IQAC & NAAC, Member.	
<b>Dr. S. BALAKRISHNAN</b> , M.Com., M.Phil., Ph.D., Dean – Arts, Member.	
<b>Dr. M. HAKEEM</b> , M.Sc., M.Phil., Ph.D., Dean – Science, Member.	
<b>Dr. K. NATHAR</b> , M.Sc., M.Phil., Ph.D., Dean – Research, Member.	