

HAJEE KARUTHA ROWTHER HOWDIA COLLEGE

(An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai.)

UTHAMAPALAYAM - 625 533



Minutes of Examination Cell Meeting

2016 - 17

Hajee Karutha Rowther Howdia College (Autonomous)

Uthamapalayam – 625 533

Minutes of Examination Cell Meeting

Date : 05-10-2016
Time : 11.15. A.M.
Venue : Smart Class Room
Chairperson : Hajee Dr. H. Mohamed Meeran.


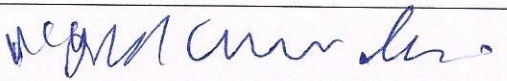
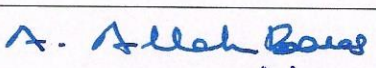
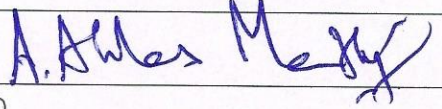
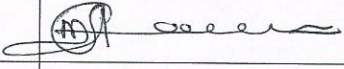
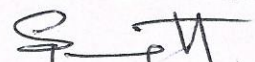
Resolutions:

1. It is resolved to conduct November - 2016 End semester Examinations from 01.11.2016.
2. It is resolved to conduct Practical Examinations before the commencement of Theory Examinations.
3. It is resolved to prepare and display Examinations Timetable.
4. It is resolved to make proper seating arrangement.
5. It is resolved to assign invigilation duties for faculty members as per required ratio and to communicate the same to the faculty.
6. It is resolved to conduct central valuation by the External staff members.
7. It is resolved to Publish the results within one month from the last date of End semester Examinations.
8. It is resolved not to give moderation in the valuation.
9. It is resolved to assign Scribes to help the differently abled Students.

Grievances:

1. In the April - 2016 Examination , from the revaluation 134 applications received there are 126 changes in valuation.

Members Present:

Name and Designation	Signature
Hajee Dr. H. MOHAMED MEERAN , M.A., M.Phil., Ph.D., Principal & Chief Controller of Examinations	
Dr. M. SYED MEERA LEBBAI , M.Com., M.Phil., Ph.D., Controller of Examinations, Member.	
Mr. A. ALLAH BAKS , M.A., M.Phil., Coordinator – IQAC & NAAC , Member.	
Hajee Dr. A. ABBAS MANTHIRI , M.Com., M.Phil., Ph.D., Dean – Arts , Member.	
Dr. M. HAKEEM , M.Sc., M.Phil., Ph.D., Dean – Science , Member.	
Dr. S.A. NOOR MOHAMED , M.Sc., M.Phil., Ph.D., Dean – Research , Member.	



Hajee Karutha Rowther Howdia College (Autonomous)

Uthamapalayam – 625 533

Minutes of Examination Cell Meeting

Date : 13-03-2017
Time : 11 A.M.
Venue : Smart Class Room
Chairperson : Hajee Dr. H. Mohamed Meeran.

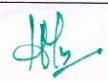
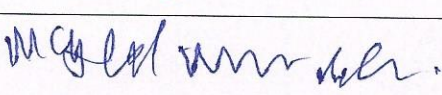

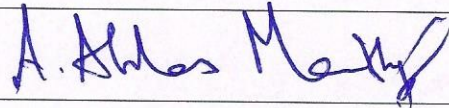
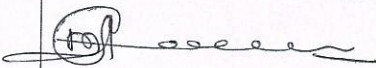
Resolutions:

1. It is resolved to conduct April - 2017 End semester Examinations from 12.04.2017.
2. It is resolved to conduct Practical Examinations before the commencement of Theory Examinations.
3. It is resolved to prepare and display Examinations Timetable.
4. It is resolved to make proper seating arrangement.
5. It is resolved to assign invigilation duties for faculty members as per required ratio and to communicate the same to the faculty.
6. It is resolved to conduct central valuation by the External staff members.
7. It is resolved to Publish the results within one month from the last date of End semester Examinations.
8. It is resolved not to give moderation in the valuation.
9. It is resolved to assign Scribes to help the differently abled Students.

Grievances:

1. In the November – 2016 Examination 92 revaluation applications are received and there are 76 changes in the valuation.

Members Present:

Name and Designation	Signature
Hajee Dr. H. MOHAMED MEERAN , M.A., M.Phil., Ph.D., Principal & Chief Controller of Examinations	
Dr. M. SYED MEERA LEBBAI , M.Com., M.Phil., Ph.D., Controller of Examinations, Member.	
Mr. A. ALLAH BAKS , M.A., M.Phil., Coordinator – IQAC & NAAC, Member.	
Hajee Dr. A. ABBAS MANTHIRI , M.Com., M.Phil., Ph.D., Dean – Arts, Member.	
Dr. M. HAKEEM , M.Sc., M.Phil., Ph.D., Dean – Science, Member.	
Dr. S.A. NOOR MOHAMED , M.Sc., M.Phil., Ph.D., Dean – Research, Member.	