

# HAJEE KARUTHA ROWTHER HOWDIA COLLEGE

(An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai.)

**UTHAMAPALAYAM - 625 533**



Minutes of Examination Cell Meeting

2018-19

# Hajee Karutha Rowther Howdia College (Autonomous)

Uthamapalayam – 625 533

## Minutes of Examination Cell Meeting

Date : 01-10-2018  
Time : 11.15. A.M.  
Venue : Smart Class Room  
Chairperson : Hajee Dr. H. Mohamed Meeran.


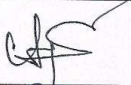
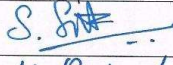
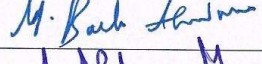
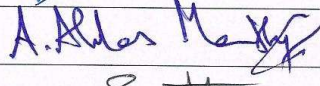
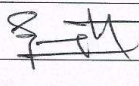

### Resolutions:

1. It is resolved to conduct November - 2018 End semester Examinations from 01.11.2018.
2. It is resolved to conduct Practical Examinations before the commencement of Theory Examinations.
3. It is resolved to prepare and display Examinations Timetable.
4. It is resolved to make proper seating arrangement.
5. It is resolved to assign invigilation duties for faculty members as per required ratio and to communicate the same to the faculty.
6. It is resolved to conduct central valuation by the External staff members.
7. It is resolved to Publish the results within one month from the last date of End semester Examinations.
8. It is resolved not to give moderation in the valuation.
9. It is resolved to assign Scribes to help the differently abled Students.
10. New version of ERMS software 'FLAIR' from the software company 'CLAIRVOYANT' is implemented from this academic year.
11. It is resolved to make the students Roll number as their Register number from this academic year.

### Grievances:

1. In the April - 2018 Examination 151 revaluation applications are received and there are 145 changes in the valuation.

### Members Present:

Name and Designation	Signature
Hajee Dr. H. MOHAMED MEERAN, M.A., M.Phil., Ph.D., Principal & Chief Controller of Examinations	
Dr. A. MOHAMED SALI, M.Com., Ph.D., Controller of Examinations, Member.	
Hajee Mr. S. SIRAJUDEEN, M.Sc., P.G.D.C.A., M.S., Coordinator – IQAC, Member.	
Hajee Dr. M. BASHEER AHAMED MEERAN, M.A., M.Phil., Ph.D., - Coordinator – NAAC, Member.	
Hajee Dr. A. ABBAS MANTHIRI, M.Com., M.Phil., Ph.D., Dean – Arts, Member.	
Dr. S.A. NOOR MOHAMED, M.Sc., M.Phil., Ph.D., Dean – Science, Member.	
Dr. S.VARGHESE JEYARAJ, M.A., M.Phil., Ph.D., Dean – Research, Member.	





# Hajee Karutha Rowther Howdia College (Autonomous)

Uthamapalayam – 625 533

## Minutes of Examination Cell Meeting

Date : 11-03-2019  
Time : 11 A.M.  
Venue : Smart Class Room  
Chairperson : Hajee Dr. H. Mohamed Meeran.



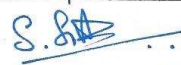
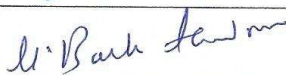
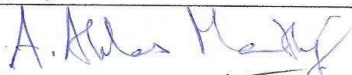

### Resolutions:

1. It is resolved to conduct April - 2019 End semester Examinations from 15.04.2019.
2. It is resolved to conduct Practical Examinations before the commencement of Theory Examinations.
3. It is resolved to prepare and display Examinations Timetable.
4. It is resolved to make proper seating arrangement.
5. It is resolved to assign invigilation duties for faculty members as per required ratio and to communicate the same to the faculty.
6. It is resolved to conduct central valuation by the External staff members.
7. It is resolved to Publish the results within one month from the last date of End semester Examinations.
8. It is resolved not to give moderation in the valuation.
9. It is resolved to assign Scribes to help the differently abled Students.

### Grievances:

1. In the November – 2018 Examination 209 revaluation applications are received and there are 181 changes in the valuation.

### Members Present:

Name and Designation	Signature
Hajee Dr. H. MOHAMED MEERAN, M.A., M.Phil., Ph.D., Principal & Chief Controller of Examinations	
Dr. A. MOHAMED SALI , M.Com., Ph.D., Controller of Examinations, Member.	
Hajee Mr. S. SIRAJUDEEN, M.Sc.,P.G.D.C.A., M.S., Coordinator – IQAC , Member.	
Hajee Dr. M. BASHEER AHAMED MEERAN, M.A.,M.Phil.,Ph.D., - Coordinator – NAAC, Member.	
Hajee Dr. A. ABBAS MANTHIRI , M.Com., M.Phil.,Ph.D., Dean – Arts , Member.	
Dr. S.A. NOOR MOHAMED , M.Sc.,M.Phil.,Ph.D., Dean – Science , Member.	
Dr. S.VARGHESE JEYARAJ, M.A.,M.Phil.,Ph.D., Dean – Research , Member.	