

# **HAJEE KARUTHA ROWTHER HOWDIA COLLEGE**

An Autonomous Institution Affiliated to Madurai Kamaraj University  
Re-Accredited with 'A++' Grade by NAAC



## **MINUTES OF EXAMINATION CELL MEETINGS**

**2022-23**

# Hajee Karutha Rowther Howdia College (Autonomous)

Uthamapalayam - 625 533

## Minutes of Examination Cell Meeting

Date : 31-10-2022

Time : 11 A.M.

Venue : Smart Class Room

Chairperson : Hajee Dr. H. Mohamed Meeran.

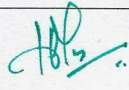


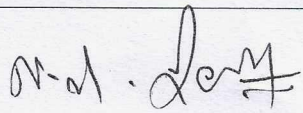

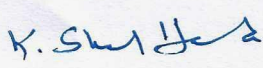
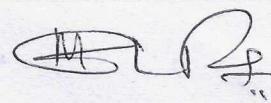
### Resolutions:

1. It is resolved to conduct November - 2022 End semester Examinations from 14.11.2022.
2. It is resolved to prepare and display Examinations Timetable.
3. It is resolved to assign invigilation duties for faculty members as per required ratio and to communicate the same to the faculty.
4. It is resolved to make proper seating arrangements.
5. It is resolved to conduct central valuation by the External staff members.
3. It is resolved to Publish the results within 15days from the last date of Term end semester Examinations.

### Grievances:

1. In the April - 2022 Examination 79 revaluation applications are received and there are 36 changes in the valuation.

### Members Present:

| Name and Designation   | Signature   |
|--|---|
| Hajee Dr. H. MOHAMED MEERAN, M.A., M.Phil., Ph.D.,<br>Principal & Chief Controller of Examinations |  |
| Hajee.Dr. M. KAMAL NASAR, M.Sc.,M.Phil.,B.Ed.,Ph.D.,<br>Controller of Examinations, Member.        |  |
| Dr. K. ABDUL RAHIM, M.A.,M.Phil.,Ph.D.,<br>Addi. Controlloer of Examinations, Member.              |  |
| Dr. N. MOHAMED SAMEEM, M.A.,M.Phil.,Ph.D.,<br>Coordinator - IQAC , Member.                         |  |
| Dr. G. RAMANAN , M.A., M.Phil.,Ph.D.,<br>Dean - Humanities , Member.                               |  |
| Dr. K. SHAHUL HAMEED , M.Sc.,M.Phil.,Ph.D.,B.Ed.,<br>Dean - Science , Member.                      |  |
| Dr. M. CHARLES ROBERT, M.Sc.,M.Phil.,P.G.D.C.A.,Ph.D.,<br>Dean - Research , Member.                |  |







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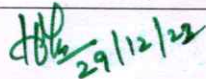

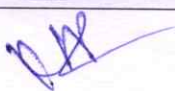

## Minutes of Examination Cell Meeting

Date : 29-12-2022  
Time : 12.15 P.M.  
Venue : Smart Class Room  
Chairperson : Hajee Dr. H. Mohamed Meeran.

### Resolutions:

- Resolved to permit 2013 and 2014 batch of students to write arrears of the Term End Examinations in their prescribed syllabus.
- Resolved to revise the Term End Examination fees from November 2023 onwards.

### Members Present:

| Name and Designation   | Signature   |
|--|---|
| Hajee Dr. H. MOHAMED MEERAN, M.A., M.Phil., Ph.D.,<br>Principal & Chief Controller of Examinations | <br>29/12/22 |
| Hajee Dr. M. KAMAL NASAR, M.Sc., M.Phil., Ph.D.,<br>Controller of Examinations, Member.            |              |
| Dr. K. ABDUL RAHIM, M.A., M.Phil., Ph.D.,<br>Addi. Controller of Examinations, Member.             |            |
| Dr. G. RAMANAN, M.A., M.Phil., Ph.D.,<br>Dean, Arts – Member.                                      | CL  |
| Dr. K. SHAHUL HAMEED, M.Sc., M.Phil., Ph.D.,<br>Dean, Science – Member.                            | K. Shahul Hameed  |
| Dr. M. CHARLES ROBERT, M.Sc., M.Phil., Ph.D.,<br>Dean, Research – Member.                          | CL  |
| Dr. N. MOHAMED SAMEEM, M.A., M.Phil., Ph.D.,<br>Co – ordinator, IQAC – Member.                     |            |



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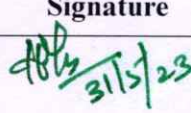


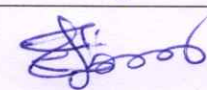
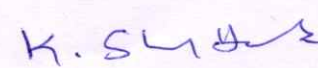
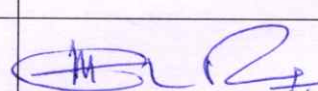
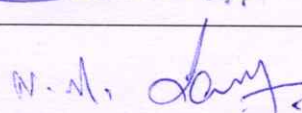
## Minutes of Examination Cell Meeting

Date : 31-05-2023  
Time : 12.15 P.M.  
Venue : Smart Class Room  
Chairperson : Hajee Dr. H. Mohamed Meeran.

### Resolutions:

- It is resolved to permit the student to apply for the photo copy and revaluation of April 2023, Term End Examinations.
- It is resolved to permit Third Year UG & Second Year PG Students to apply for Supplementary Examination of April 2023, Term End Examinations with the following conditions
  - (i) UG students without arrear upto 5<sup>th</sup> Semester are eligible to write supplementary examination for maximum of 3 papers.
  - (ii) PG students without arrear upto 3<sup>rd</sup> Semester are eligible to write supplementary examination for maximum of 3 papers.

### Members Present:

| Name and Designation   | Signature   |
|--|---|
| Hajee Dr. H. MOHAMED MEERAN, M.A., M.Phil., Ph.D.,<br>Principal & Chief Controller of Examinations |  |
| Hajee Dr. M. KAMAL NASAR, M.Sc., M.Phil., Ph.D.,<br>Controller of Examinations, Member.            |   |
| Dr. K. ABDUL RAHIM, M.A., M.Phil., Ph.D.,<br>Addi. Controller of Examinations, Member.             |  |
| Dr. G. RAMANAN, M.A., M.Phil., Ph.D.,<br>Dean, Arts – Member.                                      |   |
| Dr. K. SHAHUL HAMEED, M.Sc., M.Phil., Ph.D.,<br>Dean, Science – Member.                            |   |
| Dr. M. CHARLES ROBERT, M.Sc., M.Phil., Ph.D.,<br>Dean, Research – Member.                          |   |
| Dr. N. MOHAMED SAMEEM, M.A., M.Phil., Ph.D.,<br>Co – ordinator, IQAC – Member.                     |   |