



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Hajee Karutha Rowther Howdia College  
Kombai Road, Uthamapalayam, affiliated to Madurai Kamaraj University,  
Tamil Nadu as  
Accredited  
with CGPA of 2.44 on seven point scale  
at B grade  
valid up to February 07, 2024*

*Date : February 08, 2019*



*f. G. S. S.*  
Director



## राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

An Autonomous Institution of the University Grants Commission

# Quality Profile

Name of the Institution : Hajee Karutha Rowther Howdia College

Place : Kombai Road, Uthamapalayam, Tamil Nadu

Criteria	Weightage ( $W_i$ )	Criterion-wise Weighted Grade Point (Cr WGP <sub>i</sub> )	Criterion-wise Grade Point Averages (Cr WGP <sub>i</sub> / $W_i$ )
I. Curricular Aspects	150	460	3.07
II. Teaching-Learning and Evaluation	300	831	2.77
III. Research, Innovations and Extension	130	107	0.82
IV. Infrastructure and Learning Resources	089	310	3.48
V. Student Support and Progression	086	097	1.13
VI. Governance, Leadership & Management	095	243	2.56
VII. Institutional Values and Best Practices	100	268	2.68
<b>Total</b>	$\sum_{i=1}^7 W_i = 950$	$\sum_{i=1}^7 (Cr WGP_i) = 2316$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^7 (Cr WGP_i)}{\sum_{i=1}^7 W_i} = \frac{2316}{950} = \boxed{2.44}$$

Grade = **B**



Date : February 08, 2019

*[Signature]*  
Director

- This certification is valid for a period of Five years with effect from February 08, 2019
- An institutional CGPA on seven point scale in the range of 3.51 - 4.00 denotes A<sup>++</sup> grade, 3.26 - 3.50 denotes A<sup>+</sup> grade, 3.01 - 3.25 denotes A grade, 2.76 - 3.00 denotes B<sup>++</sup> grade, 2.51 - 2.75 denotes B<sup>+</sup> grade, 2.01 - 2.50 denotes B grade, 1.51 - 2.00 denotes C grade
- Scores rounded off to the nearest integer

# **NAAC**

## **Institutional Assessment and Accreditation**

(Effective from July 2017)

**Accreditation - (Cycle: 3)**

**HAJEE KARUTHA ROWTHER HOWDIA COLLEGE,  
Uthamapalayam, Tamil Nadu**

**Track ID : TNCOGN12394**

**AISHE-ID : C-36545**

**Graphical Representation based on Quantitative  
& Qualitative Metrics**



## NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

### Graphical Representation based on Quantitative & Qualitative Metrics

Metrics(Q<sub>n</sub>M & Q<sub>i</sub>M) Weightage scored by the institution in percentage

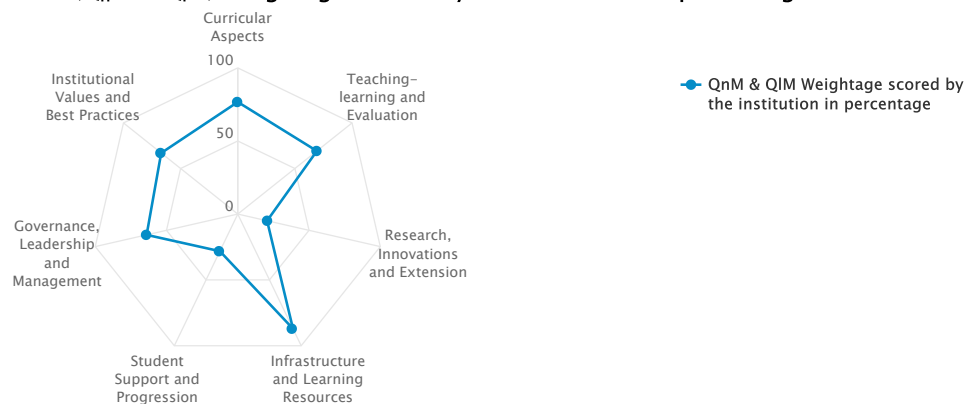
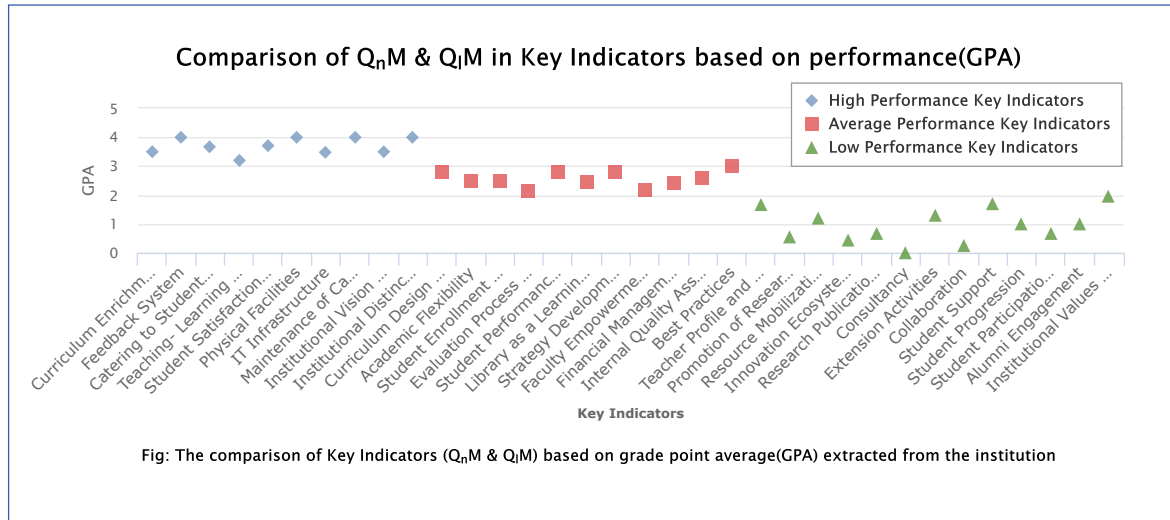
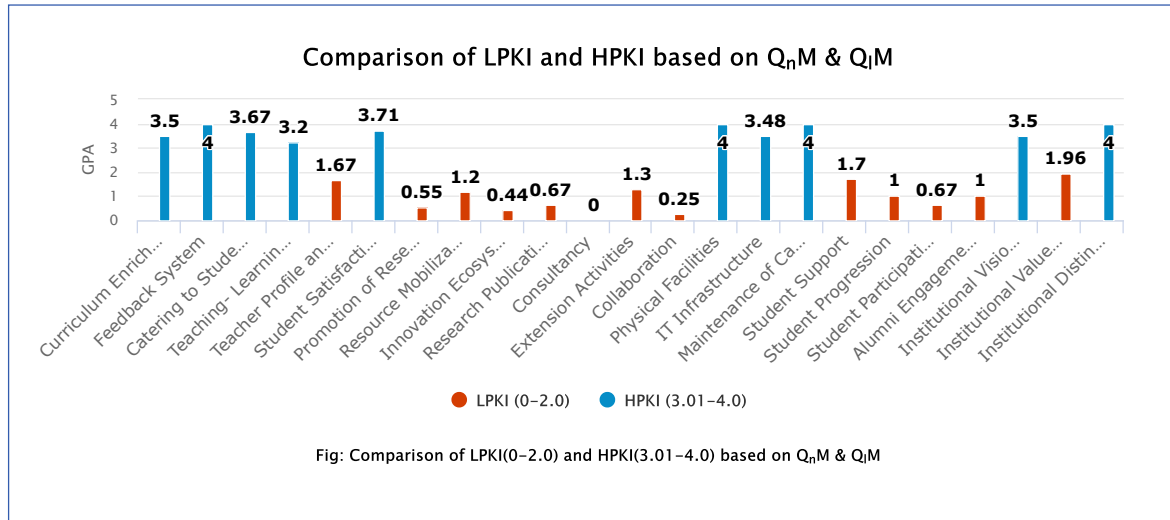


Fig: The criterion wise distribution of weighted scores (Q<sub>n</sub>M & Q<sub>i</sub>M) for the institution





### Distribution of High Performance Key Indicators (3.01–4.0)

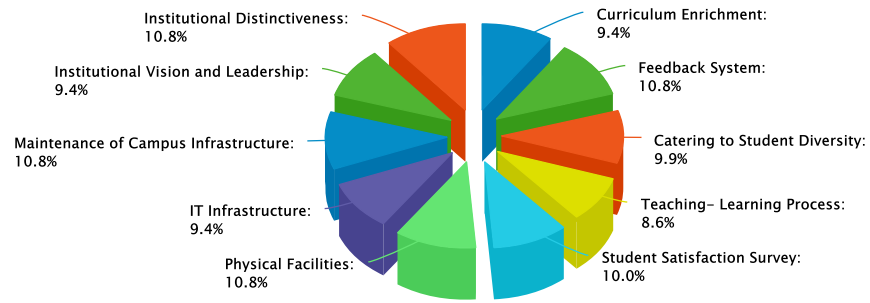


Fig: High Performance Key Indicators(3.01–4.0) for the institution

### Distribution of Average Performance Key Indicators (2.01–3.0)

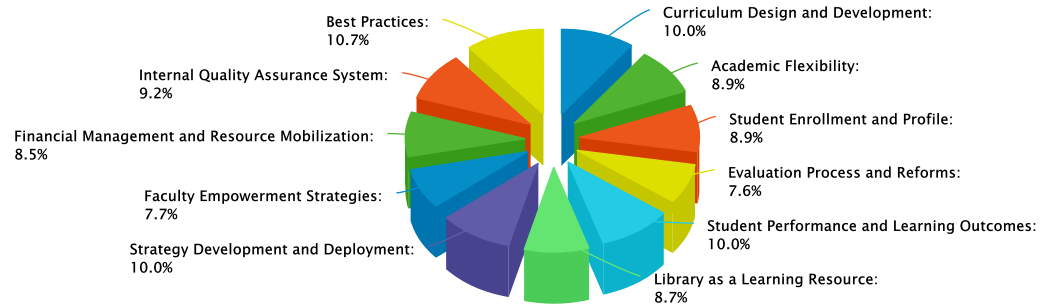


Fig: Average Performance Key Indicators(2.01–3.0) for the institution



### Distribution of Low Performance Key Indicators (0–2.0)

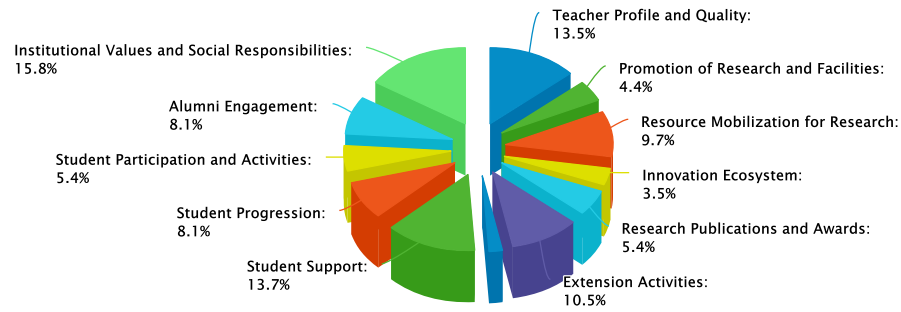
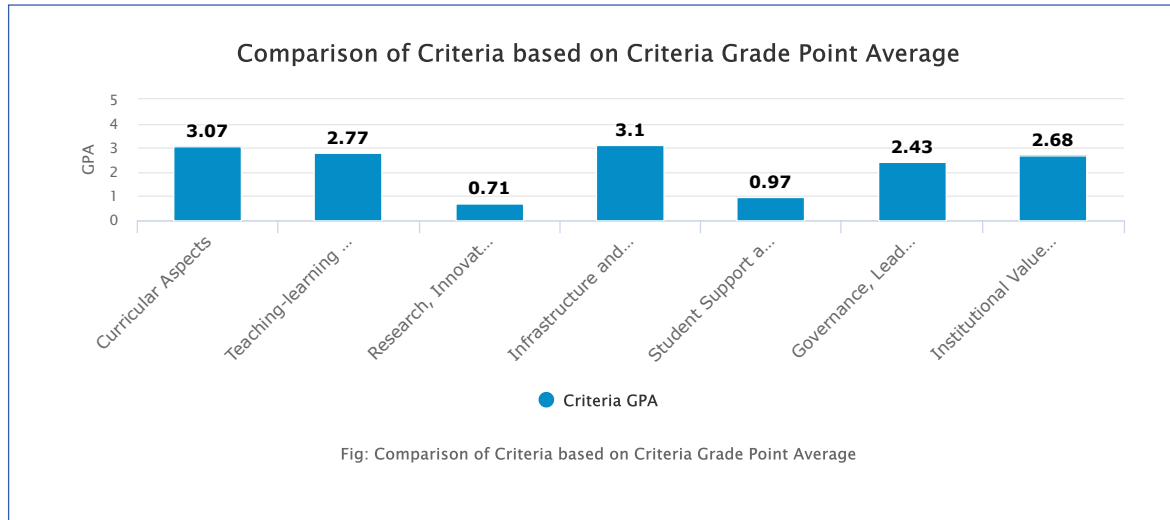
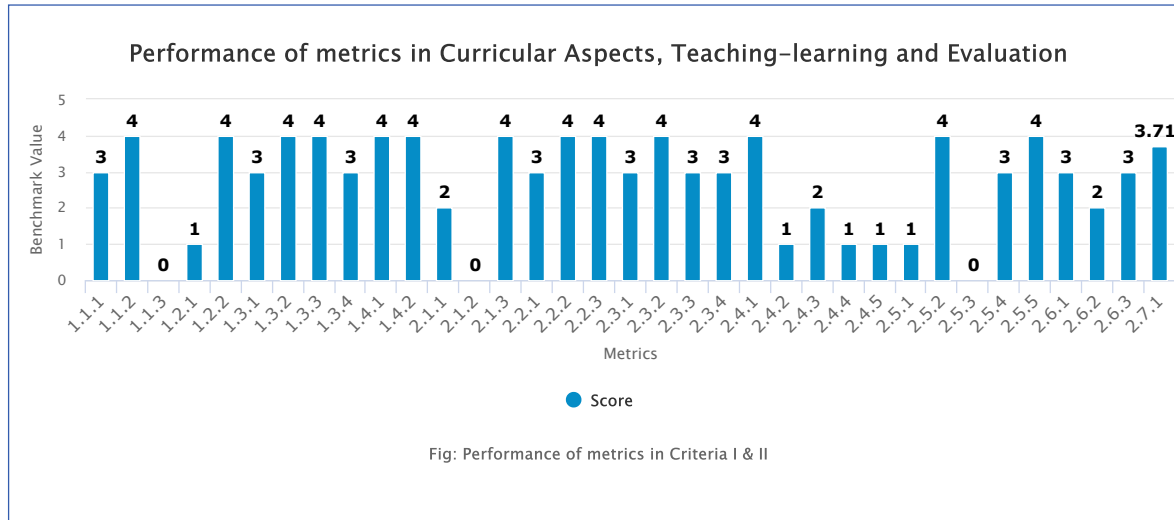
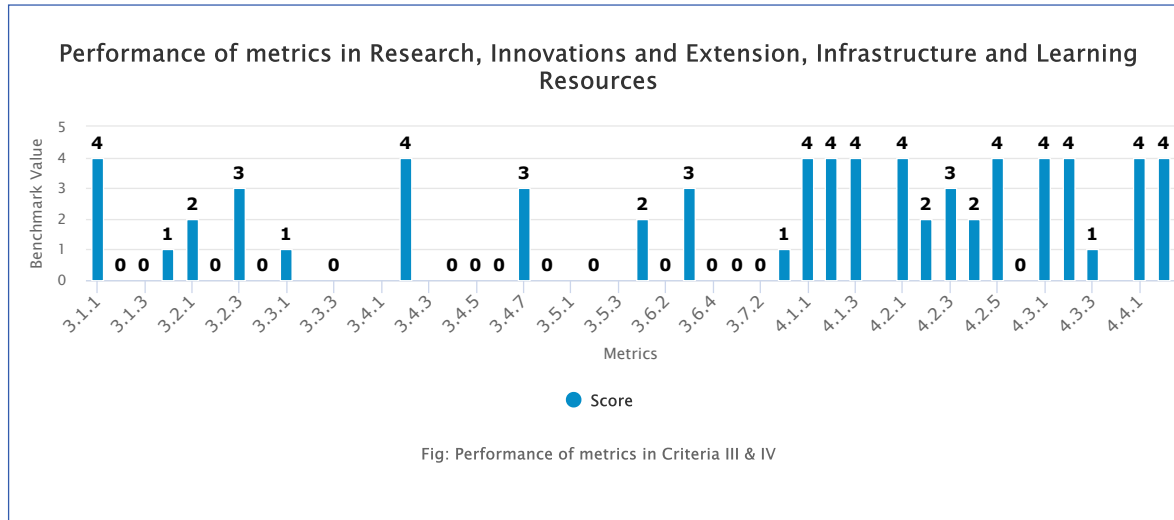
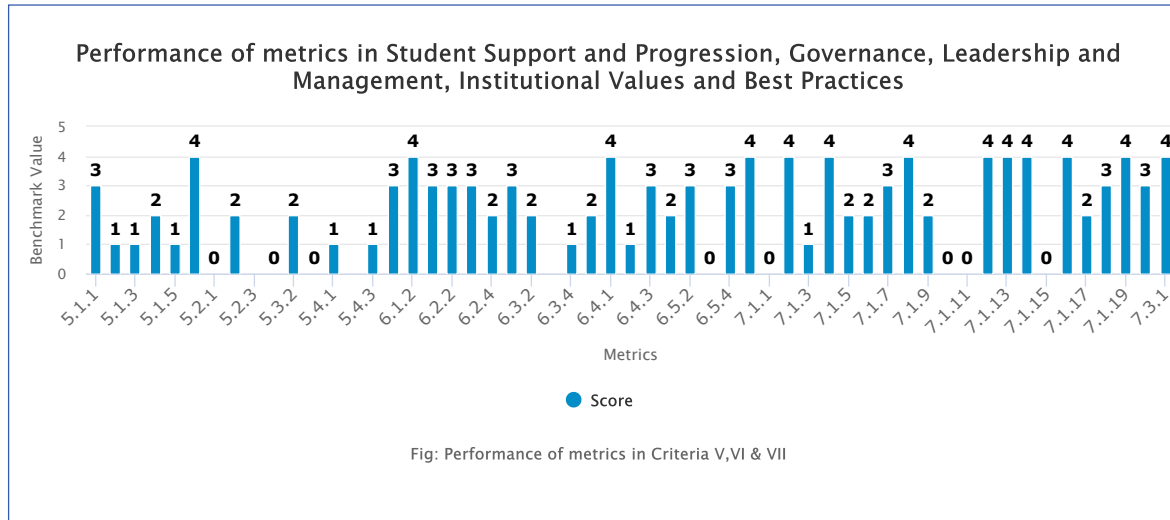


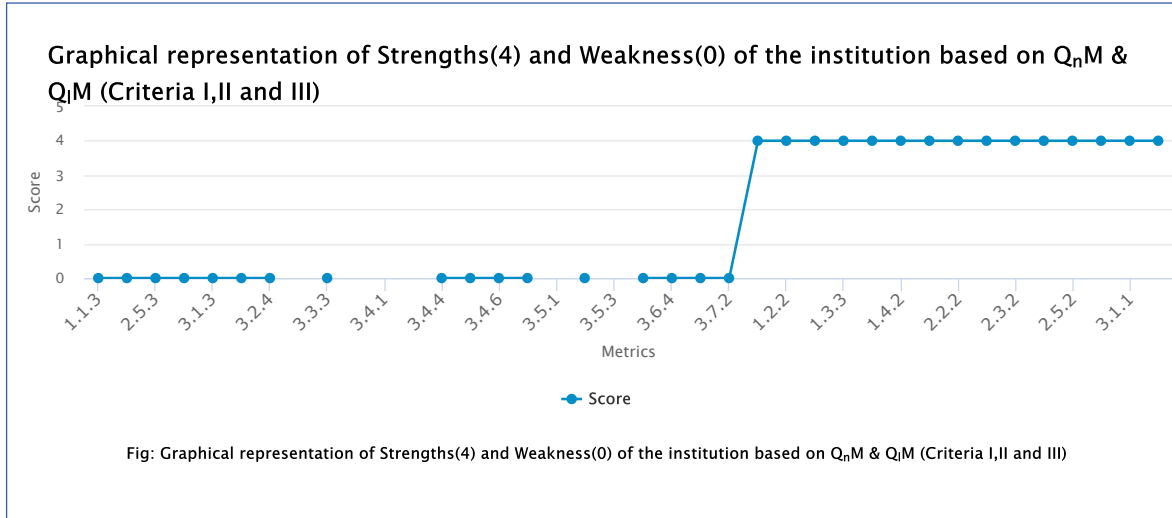
Fig: Low Performance Key Indicators(0–2.0) for the institution

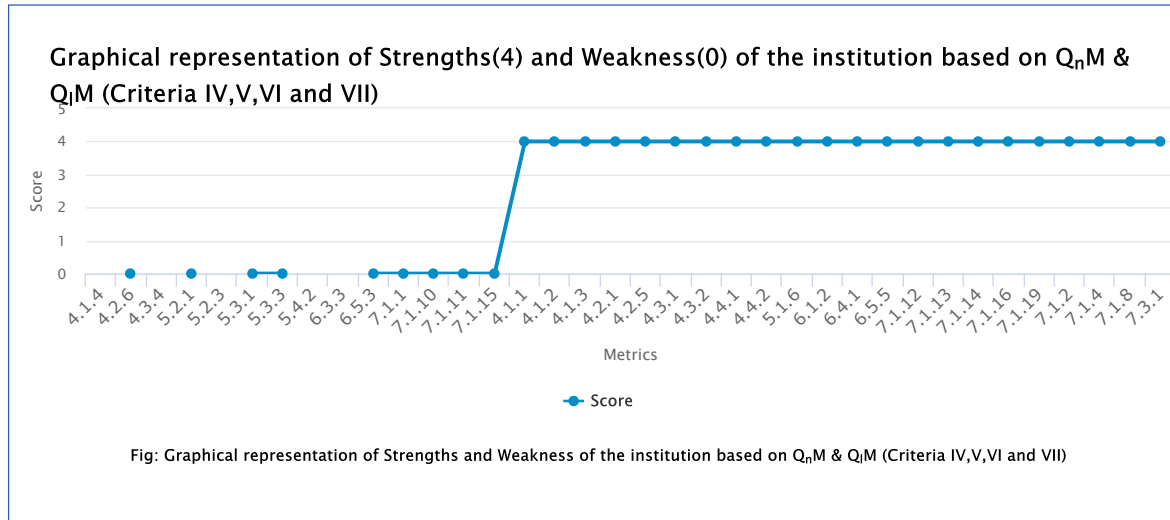












**Graphical representation of Strengths and Weakness of the institution based on Q<sub>n</sub>M & Q<sub>i</sub>M (Criteria I,II and III)**

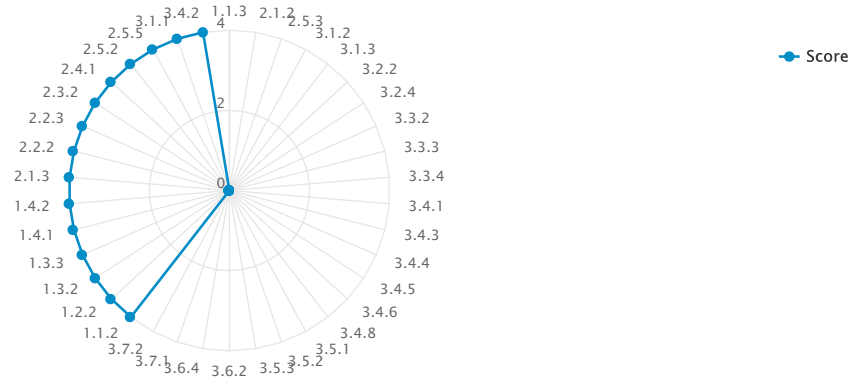


Fig: Graphical representation of Strengths(4) and Weakness(0) of the institution based on Q<sub>n</sub>M & Q<sub>i</sub>M (Criteria I,II and III)



**Graphical representation of Strengths and Weakness of the institution based on Q<sub>n</sub>M & Q<sub>i</sub>M (Criteria IV,V,VI and VII)**

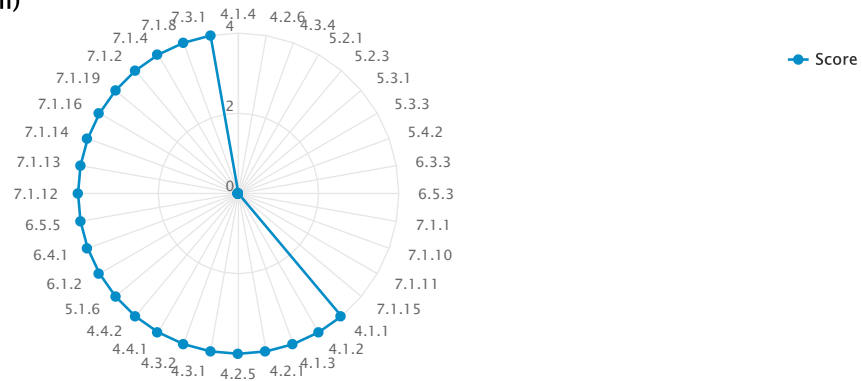


Fig: Graphical representation of Strengths and Weakness of the institution based on Q<sub>n</sub>M & Q<sub>i</sub>M (Criteria IV,V,VI and VII)



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION  
(Effective from July 2017)**

**Accreditation - (Cycle - 3)**

**PEER TEAM REPORT ON  
INSTITUTIONAL ACCREDITATION OF  
HAJEE KARUTHA ROWTHER HOWDIA COLLEGE**

**Uthamapalayam  
Tamil Nadu  
625533**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

**Section I:GENERAL INFORMATION**

1.Name & Address of the institution:	HAJEE KARUTHA ROWTHER HOWDIA COLLEGE Uthamapalayam Tamil Nadu 625533	
2.Year of Establishment	1956	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	17	
Programmes/Course offered:	34	
Permanent Faculty Members:	68	
Permanent Support Staff:	21	
Students:	2523	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. All the class rooms and seminar rooms are ICT enabled. 2. Offers good opportunity to cater to the educational needs of the surrounding rural areas. 3. Safe and secured college campus.	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 30-01-2019 To : 31-01-2019	
6.Composition of Peer Team which undertook the on site visit:		
	<b>Name</b>	<b>Designation &amp; Organisation Name</b>
Chairperson	DR. NEELIMA GUPTA	Vice Chancellor,Chhatrapati Shahu Ji Maharaj University
Member Co-ordinator:	DR. HEM CHANDRA GAUTAM	Professor,Gauhati University, Gopinath Bardoloi Nagar
Member:	DR. KETAKI SHETH	Principal,B J Vanijya Mahavidyalaya
NAAC Co - ordinator:	Dr. Darikhan Kamble	

## Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curriculum Design and Development
1.1.1 QIM	Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System

### Qualitative analysis of Criterion 1

Hajee Karutha Rowther Howda College of Arts, Science and Commerce stream was founded by Hajee Karutha Rowther in 1956. The Institution, affiliated to the Madurai Kamaraj University, was conferred Autonomy in the year 2013. The college offers UG and PG programs catering to the people of erstwhile Madurai District. The college has acquired the liberty to design and implement its own curricula to suit the changing needs of the region. Out of 34 programs offered by the institution in the last five years, 31 programs have been revised.

The College has valid and reliable plan of assessment for the development of students and the actual achievement of institutional curricular goals. The suggestions by the IQAC, the subject experts and the members of Internal Boards and alumni representing the Boards of Studies of different disciplines and also the requisition of the students are given consideration in curriculum designing. The decisions arrived at the Boards of Studies of the Departments are forwarded by the Curriculum Development Cell (CDC) for the approval of the Academic Council. Since the introduction of Autonomy in 2013, 31 programs have been revised thrice depending upon the needs of the area. The College is presently running 17 undergraduate and 5 Postgraduate, 5 M.Phil and 1 Doctoral programmes according to the Choice Based Credit System which is the main mode of the programs. Centre for Entrepreneurship and Rural Development has been established running Certificate Courses in Tailoring, Food Processing and e-services. The course structure consists of five components for UG students. They are Tamil/Arabic/Malayalam in Part-I, English in Part-II, Core and Allied Subjects in Part-III, Skill Based Subjects (SBS) and Major Electives, Environmental Studies and Value Education in Part-IV and Extension Activities in Part-V.

The subjects 'Environmental Studies', 'Value Education' as well as 'Extension Activities' have been introduced in the college. Besides, the Skill Based Subjects (SBS) and the subjects like 'Business Mathematics', 'Arithmetic Ability', 'Communicative Skills' and also the subjects offered for the History Tourism students are expected to improve the technical competencies of the students to appear for the competitive examinations. Project work, Enrichment programs, bridge courses are being implemented in the college.

Programme outcomes, Programme specific outcomes and course outcomes of all the Programmes offered by the Institution are stated and displayed on the college website and communicated to teachers and students.

The college has 7.28 average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development.

the last five years

The College does not offer any programme on Gender related studies. However, some courses are included in select p  
which integrate the issues relevant to Gender, Environment and sustainability, Human values and Professional e

The Departments of English and History have introduced women related papers for UG and PG students respective  
focus on the issues related to the challenges encountered by women.

NAAC

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Preparation and adherence to Academic Calendar and Teaching plans by the institution
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.4 QIM	Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	Student Satisfaction Survey

#### Qualitative analysis of Criterion 2

The college organizes an orientation program for the first year students and parents on the opening day of the college. The college orients them regarding rules and regulations, codes of conduct and the dress code to be followed by the students. Students are also apprised of the facilities like library, laboratory, Wi-Fi, free internet browsing available in the campus. Major Electives, Environmental Studies, Value Education, the extracurricular and co-curricular subjects offered and regarding the conduct of the internal as well as Term End Examinations. Every student is provided with an Academic Calendar containing information about the College. The Academic Calendar and Teaching Plans are prepared and are strictly followed. At the end of every academic year, a Staff Council Meeting is held and the Academic Calendar for the next year is prepared. The Principal nominates a teaching staff as the Co-ordinator of the Calendar Committee. The Committee comprises of representatives of Examinations, representatives from Academic Council, Governing Committee, teaching and Non-teaching staff. The members of the Departments, in consultation with the teaching staff members of the Departments, plan their academic schedule and prepare the Academic Calendar. The Time-Table Committee allots the hours for the courses like Part-I- Tamil/Arabic/Malayalam/English and Non-Major Electives which are common to all the UG students.

The learning process has been revamped to become more student-centric with the lectures being delivered using the Interactive teaching methodology. College identifies the advance learners and slow learners. The college conducts remedial classes and enrichment classes for slow and advanced learners.

The institution has provided ICT equipments in order to make Teaching and Learning more effective and interesting. 94.7 % of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources. The number of teachers using ICT are 143. The college has 72 mentors for academic and stress related issues.

The college also conducts participative learning process which includes Group Discussions, Debates, Seminars, Symposia, Workshops, Quiz programmes and takes part in the study tours and competitions are conducted for bringing out the

talents of students. The problem solving methodologies constitute an important part of the learning process. The teacher provides a broad outline about the courses or other academic tasks assigned to the students. Students also take part in NSS and NCC activities, extracurricular and co-curricular activities.

The CIA examinations are conducted for a periodical assessment of the performance of the students. The process is managed by the CIA Committee. The tests are conducted under a centralized pattern. The college has automation & implemented an Examination Management System (EMS).

The college conducts an online student satisfaction survey regarding the teaching-learning process. The average pass percentage is 81.49%. The number of complaints/grievances about evaluation year-wise during the last five years is Nil.

NAAC

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Promotion of Research and Facilities
3.2	Resource Mobilization for Research
3.3	Innovation Ecosystem
3.3.1 QIM	Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge
3.4	Research Publications and Awards
3.5	Consultancy
3.6	Extension Activities
3.6.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.7	Collaboration

### Qualitative analysis of Criterion 3

The College has a policy of initiating the creation and transfer of knowledge through Research activities, headed by the Chairman and a Research Dean, who monitors and addresses the issues of the research.

In order to improve the research activities, 19 faculties have been recognised as approved research guides however, Ph.Ds awarded per teacher during the last five years is only 5. Five departments with PG courses have been upgraded to Phil. Programmes. 118 research papers and 127 (books or chapters in edited books) have been published during the last five years. However, faculty members should be further motivated for research and innovation and acquire research projects.

Seminars, Symposia, Workshops and Conferences are being organized at the National / International level, which creates awareness and interest among the students to get involved in research activities. But there is absence of Industry - Academia Innovative practices.

The students interact with the village community during social surveys, first aid demonstrations, visits to the old age homes and orphanages. Blood donation camps are organized every year and blood is provided during times of emergency to the nearby hospitals. Community Services in the form of Mushroom Cultivation Training is provided to dropouts and destitute people.

During the College Day Celebrations, the outstanding volunteer is honoured with Best Cadet Award for NCC and Best Volunteer Award for NSS, YRC, RRC etc. With a view to promote student participation, special CIA tests and Supportive End Semester Examinations are conducted for students who represent the college in NCC / Sports activities at the University, State and National Level during the examinations days. The college has conducted number of extension and outreach activities through NSS/ NCC/ Red Cross/ YRC etc., during the last five years.

As a part of the Literacy Development Programme, free Special Coaching classes are organized for the economically and educationally weaker students of Class X and Class XII of the adopted village.

MoU's have been established by the departments of Mathematics, English and Commerce with different organizations.



NAAC

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Qualitative analysis of Criterion 4

The College has 100 class rooms, 77 Lecture Halls, 12 Laboratories, Auditorium and Seminar Halls. All the Lecture Halls are installed with LCD projectors. The laboratories are equipped with apparatus / instruments needed for conducting practical classes and with generator. The Departments possess adequate computing facilities, 309 computers, 8 laptops, 33 printers and 92 projectors. The College is a Wi-Fi enabled campus with the broad band internet leased line connection of 10 MBPS. The application software 'FLAIR' with authorised accessibility also helps in the easy administration of Academic and Administrative works.

Separate waiting rooms for women students and staff are provided but they require furnishing. 9 college buses are operated for the easy accessibility of outstation women students, however, this facility is not available for boys.

The College has a playground of nearly 5 acres. The outdoor stadium with a gallery, 400 m track with 6 lanes, football, cricket, hockey grounds, kabaddi court, fenced volley ball courts, badminton courts, and a multipurpose indoor stadium of 2035.50 square meters are available for sports and games. The College has appointed a Director of Physical Education and a woman Assistant Physical Director. The College had been a coordinating centre of Madurai Kamaraj Univeristy Zone- C tournaments. The students who excel in sports and games are given preference in admission. The students participating in games and sports are provided with free sports kits and their travelling and refreshment expenses are met by the College.

The College organises cultural events through the Fine Arts Club and Youth Welfare Wing and also as part of the College Day, NSS Day, NCC Day and Women's Day celebrations.

The general library occupies a space of 4490 square feet, with separate sections for keeping text books, reference books and reading places for the staff, men and women students. It has 50733 volumes & during the last 5 years, the college has spent Rs. 20 lakhs on the purchase of books.

The library has subject-wise and authorwise catalogues and the availability of the books can be searched by

FLAIR software. The college library is connected with DELNET, a library network which helps in downloading e-journals and e-books. The library activities are monitored and recorded using the library-specific portal. The ILMS was updated in June 2017 with the latest version 8.0. The college has a collection of 258 old books and has preserved all books since its inception. Most of the old books are from English literature, Chemistry, Mathematics, History, Physics and Religion.

The college Management maintains the college campus, buildings, class rooms, laboratories, library and all facilities available in the college. The campus of the college is protected by a compound wall having three entrances, CCTV cameras and fire extinguishers. The campus is landscaped with trees and plants, tar roads, lamp posts and sign boards. The RO drinking water facility is available in each floor of the College building.

NAAC

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Qualitative analysis of Criterion 5

The college has various academic and administrative bodies which seek students participation. Average number of benefited by scholarships and freeships provided by the Government during the last five years is 118. Students have benefited by guidance cell and career counselling for competitive examinations offered by the institution. However, 100 percent of the students have found placement during the last five years. The Placement and Counselling Cell needs strengthening for better placements of students.

Two meritorious students are nominated as members of the Internal Quality Assurance Cell (IQAC). The students bring up the grievances and the requirements of the students to the Cell which are referred to the concerned Departmental Principal for initiating necessary action.

The college has an Alumni Association established in the year 2002, however it is not a registered body. A portal is available on the college website and the Alumni Association related activities are also displayed on this portal. The Alumni working in different capacities often visit the college, meet the students and give valuable information on the employment opportunities and career options. They motivate the students to aim high in their life and the outgoing students are helped with guidance for their higher studies.

NAAC

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years ( <i>in case of first cycle</i> )  Post accreditation quality initiatives ( <i>second and subsequent cycles</i> )

#### Qualitative analysis of Criterion 6

The vision, mission and objectives of the institution aim at providing education to the Muslim Minority students, downtrodden and underprivileged students and inculcate a sense of social responsibilities among them. The college produces talented, duty-bound citizens to take up the challenges in the changing environment and make them globally competent.

The Principal is the Chairperson of various committees. For smooth functioning, he delegates powers to the Heads, IQAC co-ordinators, conveners and the staff members of various Committees and Clubs. The Heads of the departments participate in recruitment of teaching Staff. The academic and non-academic activities of the college are planned and executed through staff council meetings. The College Managing Committee is composed of President, Secretary-cum-correspondent, members, University Representative and Principal of the College as the Ex-Officio member.

The college has introduced job-oriented and computer based courses like Microbiology, Biochemistry, B.Com (Computer Applications), Computer Science and Information Technology. Pertaining to the recommendations of the previous peer team visit, new programmes such as B.A. Arabic, B.A., Tamil, M.A.Tamil, M.Sc.Zoology, M.Sc. Physics as well as M.Phil. programmes in Mathematics, Chemistry and English were introduced under the self financing scheme during the last five years.

The College discharges some welfare activities towards the teaching and non-teaching staff by providing loan, contributing a fixed percentage of amount towards the Employees' Provident Fund and Employees' State Insurance Scheme for the Self-Finance staff, allowing increment for M.Phil / Ph.D. degree holders. A Health Care Centre exists inside the campus with nursing facilities. However, a doctor is not appointed in the Healthcare centre but a lady doctor visits the girls hostel once a week.

The services of non-teaching staff to the students and staff are monitored and assessed by both the Office Superintendent and the Principal. The IQAC plays an important role in carrying out various activities and suggesting new innovative ideas to the Principal for the improvement of the College. The Coordinator of NIRF collects necessary data to be uploaded on the concerned website for the National Level Ranking of the Institution. The Autonomous Review Committee looks into the autonomous status of the Institution and takes necessary steps for the review of the status at the right time. The various co-curricular bodies carry out their activities for the overall development of the students along with the counterparts. The two Study centres, IGNOU and NPTEL provide certificate and online courses for better employability in future. The institution reviews its teaching learning process, structure & methodologies of operations and learning outcomes at periodic intervals through IQAC. The IQAC recommends framing the syllabi of the departments through the Deans.

The service rules, procedures, recruitment, promotional policies are all looked after by the Administrative Body as per the Government norms. The College has an Internal Complaints Committee but it is not constituted according to the prescribed guidelines.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.2 QIM	Institution shows gender sensitivity in providing facilities such as a) Safety and Security b) Counselling c) Common Room
7.1.5 QIM	Waste Management steps including: • Solid waste management • Liquid waste management • E-waste management
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	Green Practices • Students, staff using a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	Institutional Distinctiveness
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Qualitative analysis of Criterion 7	
<p>The Institution provides a safe and secure environment for the students, faculty and non-teaching staff with the co-operation of institute security personnel, local communities and medical services.</p> <p>There are fire extinguishers in all the buildings. Bus facility for all the female students and women faculty members, buildings monitored with CCTV surveillance are provided. Hostel facility is available for girls. For their security, Deputy wardens, an assistant, three maidservants and round-the-clock security personnel are appointed.</p> <p>The Institution is sensitive towards women issues and therefore imparts gender sensitivity among students and faculties through various clubs and associations which conduct gender-sensitization programs. Women's Forum is constituted, working on all women related issues and needs.</p> <p>Annual lighting power requirement is met through LED bulbs (in KWH) - 7700. Seventeen rainwater pits are</p>	



available in the campus supporting the recharge of ground water and rising the level of ground water. The RO plant provides drinking water facility to the staff and the students.

Every year, the college organises national festivals, viz., Independence Day, Republic Day, Abdulkalam's Memorial Day, Pongal festival and also Swami Vivekananda's birthday anniversary. The IQAC of the college also organises Guest Lectures on great Indian personalities on their respective days.

NAAC

**Section III: OVERALL ANALYSIS** based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

**Strength**

**Strength:**

- Academic flexibility.
- Committed management looking after the overall development of the college.
- Caters to the Minorities, Backward, Most Backward, Agriculturists and deprived sections of the society.
- Financial and academic transparency.
- ICT enabled teaching and learning method.
- Personal Counsellor to interact with students and to relieve them from mental stress and depression.
- Dedicated NSS and NCC cadets to participate for social causes.
- Good infrastructure and other physical facilities along with Indoor and Outdoor games facilities.

**Weaknesses:**

- Very low National and International academic collaborations.
- Minimal funding for Research projects.
- Low student enrollment in some of the departments.
- Absence of a registered alumni association.
- Low parental involvement in student's education.
- Lack of industrial collaboration, consultancy services and business incubation.

**Opportunities:**

- Optimum use of the available physical infrastructure to introduce job oriented and professional skill based courses considering the available local resources.
- Industry oriented programmes can be started.
- Establishment of Incubation Centre to promote agro-based industries.
- Establishment of Centre of Excellence to promote research.
- More village adoption and outreach programmes.
- To promote faculty and student exchange programme.
- Enhancing communicative skills and Computer Literacy among faculties and students.

**Challenges:**

- Implementation of CBCS effectively in all the programmes;
- Getting funds from external sources for research activities.
- Enhancing student's skills to cope with the changing requirements of the industry.
- Mentoring the students from local vernacular background to the expected standards.
- Attracting eminent researchers & academicians.
- Upgrading and developing Research centre
- Imparting Industrial training to the students.

#### **Section IV: Recommendations for Quality Enhancement of the Institution**

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- • To introduce professional skill based, job oriented and agro-based courses.
- • To establish Industry Collaboration, Consultancy and Linkages.
- • Encourage and develop Entrepreneurship and Leadership skills among the students.
- • Communication skills and personality development need to be enhanced.
- • Motivate faculty and students for Research & Innovation.
- • Strengthening of Placement Cell
- • To register the alumni association and to make it more active.
- • Introduction of bus facilities for male students.
- • To appoint a doctor at the Health Centre for consultation.

**I have gone through the observations of the Peer Team as mentioned in this report**

**Signature of the Head of the Institution**

**Seal of the Institution**

Sl.No	Name		Signature with date
1	DR. NEELIMA GUPTA	Chairperson	
2	DR. HEM CHANDRA GAUTAM	Member Co-ordinator	
3	DR. KETAKI SHETH	Member	
4	Dr. Darikhan Kamble	NAAC Co - ordinator	

Place

Date

NAAC