

HAJEE KARUTHA ROWTHER HOWDIA COLLEGE

(An Autonomous Institution Affiliated to Madurai Kamaraj University, Madurai.)

UTHAMAPALAYAM - 625 533



Minutes of IQAC Meeting

2020-21

Hajee Karutha Rowther Howdia College (Autonomous), Uthamapalayam - 625533.

Minutes of IQAC Meeting.

Date: 10th June 2020.









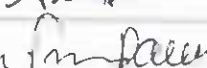





Time :11.00 A.M

Venue: IQAC Office

Chairperson: Hajee Dr.H. Mohamed Meeran

Note: The members who attended the meeting strictly followed the guidelines laid down by the Government to prevent the spread of Covid-19 ie the members maintained social distance, wear the face masks and used sanitizers from the beginning to end of the meeting.

Members present:

Hajee Dr. H.Mohamed Meeran, Principal – Chairperson IQAC.	
Hajee Mr. S. Sirajudeen, Associate Professor & Head, Department of Computer Science - Coordinator IQAC.	
Mr. S. Peer Mohaideen Mudalali, Associate Professor, Department of Computer Science - Assistant Coordinator IQAC.	
Hajee M. Dharvesh Mohideen, Secretary & Correspondent. Member from College Management.	
Hajee S. Mohamed Meeran - Member from College Management.	
Hajee Dr. M. Howdh Mohideen, Former Principal, Local Society Nominee.	
Dr. A. Mohamed Sali, Former CoE, Alumni Nominee.	
Hajee Dr. M.Kamal Nasar, Associate Professor of Chemistry – Faculty Nominee.	
Dr. J. Ahamed Meeran, Assistant Professor English - Faculty Nominee.	
Dr. M. Fathima Parveen, Assistant Professor of Physics - Faculty Nominee.	
Mr. A. Ajmal Khan, Office Superintendent, Administrative Officer Nominee.	
Ms. J. Sabeen Fathima, II M.A. English - Roll No.19PEN12 Student Nominee.	
Mr. S. Mohamed Yahya, III B.Com. - Roll No.18UCR52 Student Nominee.	
Mr. N. Mohamed Gulam Mohideen, II M.Com.C.A. Roll No.19PCA21 Student Nominee.	

Resolutions Passed:

1. It has been resolved to strictly implement the guidelines issued by the government to control and tackle the Covid-19 pandemic in the campus.

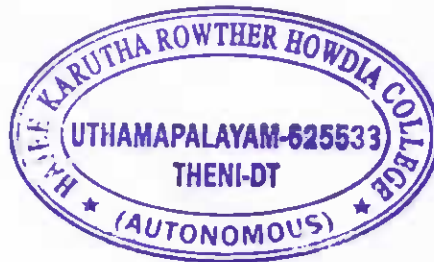
2. It has been resolved to instruct the N.S.S, N.C.C and Health & Fitness Club of the College to conduct awareness programs both inside and outside the campus to control and tackle Covid-19 pandemic.
3. It has been resolved to advice the faculties to attend FDP/Orientation/Refresher Programs through online mode.
4. It has been resolved to instruct the faculties to conduct online classes and programs for the students as per the directions of government and to attend online programs.
5. It has been resolved to to request the Management to expedite the efforts to start Research Centres.
6. It has been resolved to start Diploma Courses in the College.
7. It has been suggested to appoint Controller of Examinations in the place of former Controller of Examinations who retired from service.
8. It has been resolved to increase the overall strength of the students.

S. SA

Coordinator, IQAC
Hajee Karutha Rowther Howdia College (Autonomous)
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HP

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Hajee Karutha Rowther Howdia College (Autonomous), Uthamapalayam - 625533.

Minutes of IQAC Meeting.

Date: 2nd December 2020.



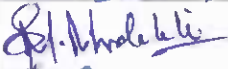











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Resolutions Passed:

1. Since Outcome Based Education is introduced in the syllabi, it has been resolved to conduct a workshop / orientation program to faculties on Outcome Based Education by the experts.

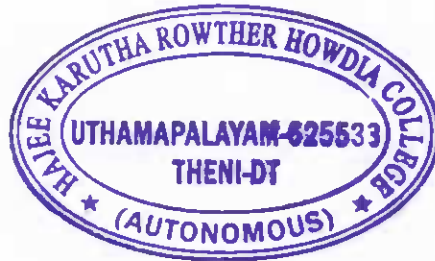
2. It has been resolved to update the College website so as to continue online admission more effectively.
3. It has been resolved to setup a Media Centre with latest configuration and to increase the Internet speed to 50 MBPS and to improve Business lab.
4. It has been resolved to strengthen Mentor-Mentee practice taking the suggestion given by the stakeholders.
5. It has been resolved to go for ISO Certification.
6. It has been resolved to submit the AQAR for the year 2018-19 to the NAAC.
7. It has been resolved to submit the AQAR for the year 2019-20 to the NAAC.
8. It has been resolved to go for re-assessment to the NAAC to upgrade the existing grade.



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Internal Quality Assurance Cell


Action Taken Report 2020-21

Date: 30th April 2021.

1. Women's Hostel building was handover to the District Collector for providing medical treatment to the Covid-19 affected patients.
2. A two day webinar on **Psycho Social Care during Covid-19** was conducted on 18th and 19th May 2020 in association with Madurai Kamaraj University and M.S. Chellamuthu Trust & Research Foundation.
3. A Faculty Development Programme on **Writing Research Grants Applications & Intellectual Property Rights** on 24th June 2020.
4. The faculties engaged online classes to the students as per the directions of government.
5. The faculties attended online FDP/Orientation/Refresher Programs.
6. Two Research Centers Physics and English were started.
7. Four Diploma courses 1. Diploma in Tailoring and Dress Designing. 2. Diploma in Honeybee Rearing. 3. Diploma in Plumbing Technician. 4. Diploma in Mushroom Cultivation were started under **UGC-National Skills Qualifications Framework (NSQF)**.
8. Mr. M.Mohamed Meeran, Associate Professor of Computer Science has been appointed as Controller of Examinations.
9. The strength of the students increased to 2688.
10. A One day National level Workshop on **Outcome Based Education** was conducted on 27th January 2021.
11. College website has been updated and redesigned.
12. A Media Centre was setup with latest configuration and the Business lab has been improved.
13. Internet speed increased to **50 MBPS**.
14. Mentor-Mentee system has been made more effectively in the sight of Feed Back of the Stakeholders.
15. The College has obtained **ISO** certificate.
16. The **AQAR** for the year 2018-19 was submitted to NAAC successfully on 10-12-2020.
17. The **AQAR** for the year 2019-20 was submitted to NAAC successfully on 12-02-2021.
18. **IIQA** was submitted to NAAC successfully for re-assessment on 30-04-2021.


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