

HAJEE KARUTHA ROWTHER HOWDIA COLLEGE

An Autonomous Institution Affiliated to Madurai Kamaraj University

Re-Accredited with 'A++' Grade by NAAC



Minutes of the IQAC Meeting 2022-23



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Minutes of Internal Quality Assurance Cell Meeting

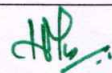
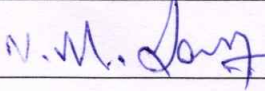
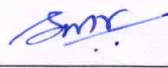

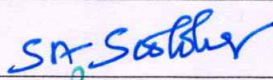
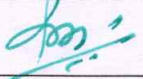
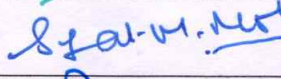
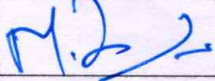
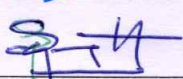

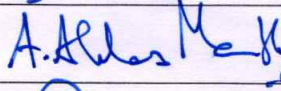


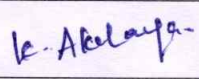
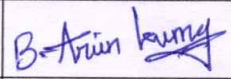
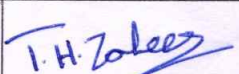
Date: 10th August, 2022

Time: 11:00 A.M.

Venue: IQAC Office

Chairperson: Hajee Dr. H. Mohamed Meeran

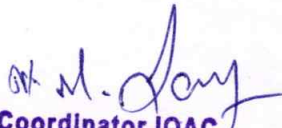
Members Present:

Hajee Dr. H. Mohamed Meeran, Principal.	Chairperson IQAC.	
Dr. N. Mohamed Sameem, Assistant Professor of Economics	Coordinator-IQAC.	
Mr. S. Mohamed Rowther, Assistant Professor of English	Assistant Coordinator-IQAC.	
Dr. M. Mohamed Ishaq, Assistant Professor of Commerce	Assistant Coordinator-IQAC.	
Mr. S. Abubacker Siddiq, Assistant Professor of English	Assistant Coordinator-IQAC	
Hajee M. Dharvesh Mohideen, Secretary & Correspondent.	Member from College Management.	
Hajee. D. Syed Meera Mohideen, Co-Opted Member.	Member from College Management.	
Hajee. Dr. M. Howdh Mohideen, Former Principal.	Local Society Nominee.	
Dr. S.A. Noor Mohamed, Former Head & Associate Professor of Chemistry.	Alumni Nominee.	
Dr. S. Varghese Jeyaraj, Head & Associate Professor of History.	Faculty Nominee.	
Dr. A. Abbas Manthiri, Head & Associate Professor Commerce.	Faculty Nominee.	
Dr. T.K. Thirumalaisamy, Associate Professor of Physics.	Faculty Nominee.	
Mr. A. Ajmal Khan, Office Superintendent.	Administrative Officer Nominee.	
Ms. K. Akshaya, III B.A. English, Roll No.20UEN05.	Student Nominee.	
Mr. B. Arun Kumar, II M.Sc. Maths, Roll No.21PMA28.	Student Nominee.	
Mr. T.H. Zaheer Ahamed, II M.Com., Roll No.20PCR32.	Student Nominee.	

Resolutions:

1. It has been resolved to recommend to enhance the salary of the Unaided Teaching and Non- Teaching staff members.
2. It has been suggested to provide Non- Teaching assistants to Deans' Office, Common Computer Lab and to fill up the Non – Teaching vacancies in the Departments.
3. It has been suggested to shift the existing Deans' Office to a more spacious room with facilities such as high configuration computers, modern colour printer cum scanner and LCD projector.
4. It has been resolved to recommend to increase the number of buses for women students' transportation.
5. It has been suggested to shift the existing CIAE Office to a more spacious room for safe storage of question papers and answer scripts.
6. It has been suggested that the Main Building ground floor veranda may be laid down with tiles.
7. It has been resolved to recommend to allocate seed money for the purchase of equipment to facilitate research and administrative activities.
8. It has been suggested to provide separate work space with computers and internet connectivity to the Criterion Coordinators for the execution of NAAC and Autonomous works.
9. It has been suggested to provide a dedicated high speed internet to Deans' Office, CIAE Office and OBE Office.
10. It has been suggested to establish OBE Office with high configured computers.
11. It has been suggested to update the existing computers with high configuration computers in Founder's Memorial Auditorium and Smart Classroom.
12. It has been suggested to back up the Smart Classroom with Uninterrupted Power Supply.
13. It has been resolved to recommend to construct a strong server room with server rack and network stock for uninterrupted functioning of ERMS.
14. It has been suggested to renovate Personal Counsellor's Office and IGNOU Office.




Coordinator, IQAC
Hajee Karutha Rowther Howdia College (Autonomous)
UTHAMAPALAYAM - 625 533.



Principal & Chairperson, IQAC
Hajee Karutha Rowther Howdia College (Autonomous)
UTHAMAPALAYAM - 625 533.

Internal Quality Assurance Cell

Action Taken Report 2022-23

Date: 06th February 2023

1. The salary for Unaided Teaching and Non- Teaching staff members has been revised
With a 35% increase.
2. Non- Teaching assistants have been appointed.
3. The Deans' Office has been shifted to a more spacious room with high configuration computers, printer cum scanner and LCD projector.
4. A new bus has been purchased for students' transportation.
5. The CIAE Office has been shifted for safe storage of question papers and answer scripts.
6. The ground floor of Main Building veranda has been renovated.
7. Separate work space has been provided for NAAC and Autonomous works.
8. The Deans' Office, CIAE Office and OBE Office have been provided with high speed internet connection.
9. A separate OBE Office with high configured computers has been established.
10. The Personal Counsellor's Office and the IGNOU Office have been renovated.


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Minutes of IQAC Meeting


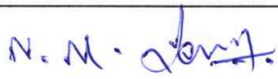
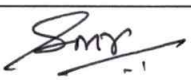



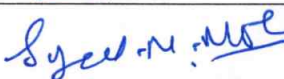
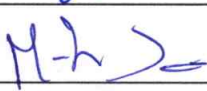


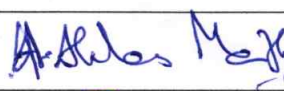

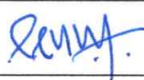



Date: 06th February 2023

Time: 11 A.M.

Venue: IQAC Office


Chairperson: Hajee Dr. H. Mohamed Meeran

Members present:

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Resolutions:

1. To make the campus green and eco – friendly through planting saplings.
2. To initiate community oriented activities by joining hands with local NGOs.
3. To honour outstanding alumni with an award.
4. To conduct more activities commemorating the 75th Year of Independence.
5. To lay paver blocks in front of the Outdoor Gallery.
6. To initiate the process towards paperless office, a module has to be developed to collect the data from the departments, clubs and staff members.
7. To purchase computers, printers and LCD projectors for administrative purposes.
8. To allocate seed money for the purchase of equipment to facilitate research and administrative activities.
9. To provide a separate room for English Research Centre.
10. To construct a new auditorium large enough to accommodate all staff and students.
11. To update and redesign the College website.
12. To increase the seating capacity of the Outdoor Gallery.
13. To develop a separate software for OBE assessment process.


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Internal Quality Assurance Cell Action Taken Report 2022-23

Date: 05th April 2023

1. Miyawaki Forest has been created.
2. MoUs with NGOs have been signed.
3. The Luminary Alumni Award has been established.
4. More activities have been conducted commemorating the 75th Year of Independence.
5. Separate links have been created in the website for data collection through Google Forms.
6. The seating capacity of the Outdoor Gallery has been sufficiently increased.
7. The College website has been updated.
8. Computers and printers have been purchased for administrative purposes.
9. Paver blocks have been laid in front of the Outdoor Gallery.

N. N. Jany.
Coordinator, IQAC
Hajee Karutha Rowther Howdia College (Autonomous)
UTHAMAPALAYAM - 625 533.

H. P.
Principal & Chairpersen, IQAC
Hajee Karutha Rowther Howdia College (Autonomous)
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