

Hajee Karutha Rowther Howdia College (Autonomous)
Uthamapalayam

Meeting of the Code of Conduct Monitoring Committee

Minutes / Proceedings

Date: 07.01.2020


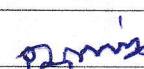
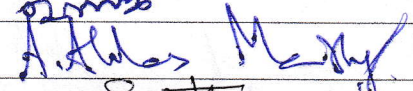
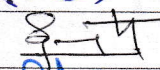

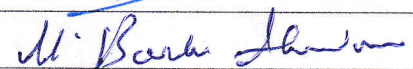

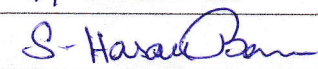
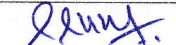
Time: 11:00 am

Venue: Smart Classroom

Agenda:

- To advise the teaching staff to restrict the use mobile phones during class hours.
- To maintain discipline during practical classes.


Members Present:

Chairman	
Dr. H. Mohamed Meeran, Principal	
Members	
Dr. S. Varghese Jeyaraj, Dean, Research	
Dr. A. Abbas Manthiri, Dean, Faculty of Humanities	
Dr. S. A. Noor Mohamed, Dean, Faculty of Science	
Mr. S. Sirajudeen, IQAC Coordinator	
Dr. M. Basheer Ahamed Meeran, NAAC Coordinator	
Dr. M. Santhi, Coordinator, Women's Forum	
Dr. S. Hasan Banu, Presiding Officer, ICC	
Mr. A. Ajmal Khan, Office Superintendent	

Decision taken:

1. It has been resolved to inform the teaching staff to switch off their mobiles or put their mobiles in silent mode while engaging classes.
2. It has been resolved to instruct the teaching and non-teaching staff to ensure that the discipline is maintained between the first and second bells both in the forenoon and afternoon sessions on working days.
3. It has been resolved to intimate the non-teaching staff to be present in the labs well in advance before the commencement of the practical classes.




PRINCIPAL
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Meeting of the Code of Conduct Monitoring Committee

Minutes / Proceedings

Date: 22.08.2019



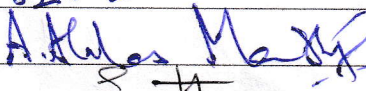
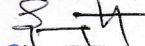
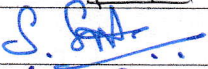

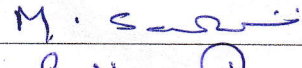
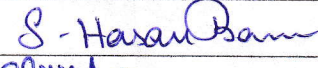

Time: 11:00 am

Venue: IQAC Office

Agenda:

- Discussion on parking facilities.
- Discussion on proper use of computers and laptops in the campus.


Members Present:

Chairman	
Dr. H. Mohamed Meeran, Principal	
Members	
Dr. S. Varghese Jeyaraj, Dean, Research	
Dr. A. Abbas Manthiri, Dean, Faculty of Humanities	
Dr. S. A. Noor Mohamed, Dean, Faculty of Science	
Mr. S. Sirajudeen, IQAC Coordinator	
Dr. M. Basheer Ahamed Meeran, NAAC Coordinator	
Dr. M. Santhi, Coordinator, Women's Forum	
Dr. S. Hasan Banu, Presiding Officer, ICC	
Mr. A. Ajmal Khan, Office Superintendent	

Decision taken:

1. It has been decided to inform the principal to issue circular asking the students to park their two-wheeler and four-wheeler vehicles in the allotted areas.
2. It has been decided to inculcate the culture of reading the information displayed in the digital and notice boards.
3. It has been decided to instruct the students not to misuse the computers in the library.
4. It has been decided to instruct the students to use their laptops only for the academic purposes.




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Meeting of the Code of Conduct Monitoring Committee

Minutes / Proceedings

Date: 04.01.2018

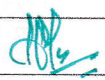
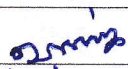
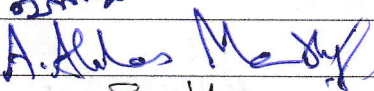
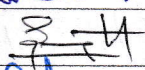

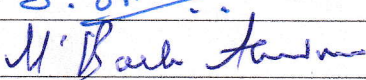

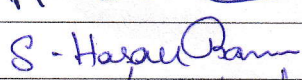
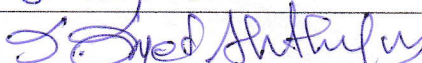
Time: 11:00 am

Venue: Seminar Hall

Agenda:

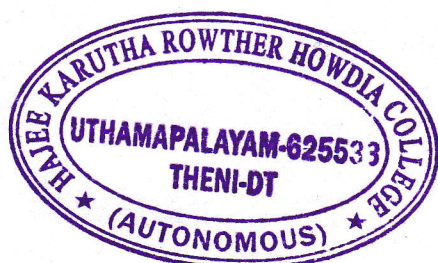
- Discussion on safety and security.
- To maintain discipline in college buses.


Members Present:

Chairman	
Dr. H. Mohamed Meeran, Principal	
Members	
Dr. S. Varghese Jeyaraj, Dean, Research	
Dr. A. Abbas Manthiri, Dean, Faculty of Humanities	
Dr. S. A. Noor Mohamed, Dean, Faculty of Science	
Mr. S. Sirajudeen, IQAC Coordinator	
Dr. M. Basheer Ahamed Meeran, NAAC Coordinator	
Dr. M. Santhi, Associate Professor of Maths	
Dr. S. Hasan Banu, Associate Professor of Commerce	
Mr. S. Syed Abthageer, Office Superintendent	

Decision taken:

1. It has been resolved to compel the women students to spend their time in the library during their free hours.
2. It has been resolved to ask the principal to issue circular asking the students coming by two wheelers to wear helmet.
3. It has been resolved to instruct the students coming to the college by two wheelers to follow traffic rules to avoid over speed while driving.
4. It has been resolved to inform the principal to increase the number of CCTV so as to ensure the safety and security of the staff and students.




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Meeting of the Code of Conduct Monitoring Committee

Minutes / Proceedings

Date: 15.10.2018


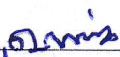
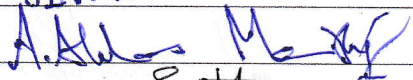
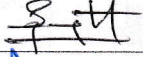

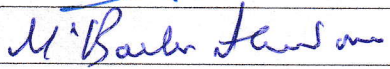

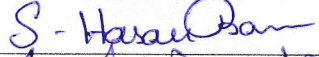
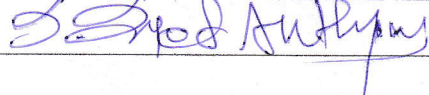
Time: 10:30 am

Venue: Smart Classroom

Agenda:

- Discussion on proper use of waiting rooms and incinerator.
- Discussion on maintaining the discipline in Women's hostel.


Members Present:

Chairman	
Dr. H. Mohamed Meeran, Principal	
Members	
Dr. S. Varghese Jeyaraj, Dean, Research	
Dr. A. Abbas Manthiri, Dean, Faculty of Humanities	
Dr. S. A. Noor Mohamed, Dean, Faculty of Science	
Mr. S. Sirajudeen, IQAC Coordinator	
Dr. M. Basheer Ahamed Meeran, NAAC Coordinator	
Dr. M. Santhi, Associate Professor of Maths	
Dr. S. Hasan Banu, Associate Professor of Commerce	
Mr. S. Syed Abthageer, Office Superintendent	

Decision taken:

1. It has been decided to instruct the women staff to spend their time their lunch time in the waiting rooms of women's hostel so as to maintain the discipline.
2. It has been decided to compel the women students to use incinerators installed in the rest rooms of the women's hostel building.
3. It has been decided to compel the women students not to place their belongings in the corridors and porch of the women's hostel.




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Minutes / Proceedings

Date: 21.08.2017



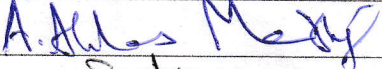
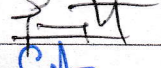
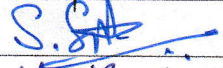
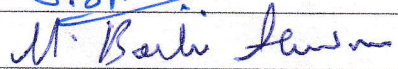
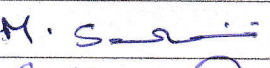
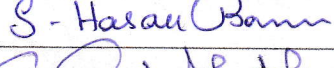

Time: 10:30 am

Venue: IQAC Office

Agenda:

- Discussion on Dress code.
- To maintain discipline in college buses.


Members Present:

Chairman	
Dr. H. Mohamed Meeran, Principal	
Members	
Dr. S. Varghese Jeyaraj, Dean, Research	
Dr. A. Abbas Manthiri, Dean, Faculty of Humanities	
Dr. S. A. Noor Mohamed, Dean, Faculty of Science	
Mr. S. Sirajudeen, IQAC Coordinator	
Dr. M. Basheer Ahamed Meeran, NAAC Coordinator	
Dr. M. Santhi, Associate Professor of Maths	
Dr. S. Hasan Banu, Associate Professor of Commerce	
Mr. S. Syed Abthageer, Office Superintendent	

Decision taken:

1. It has been decided to insist the women students to be strict to follow the dress code.
2. It has been decided to instruct the women staff to maintain discipline in the college buses so as to prevent the unwanted disturbances from outsiders.
3. It has been decided to insist the students to wear ID cards during their presence in the campus.




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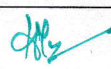
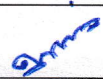
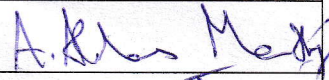

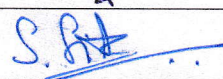
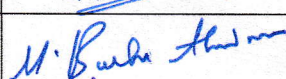
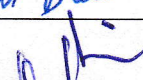
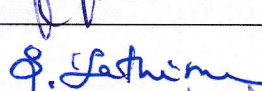
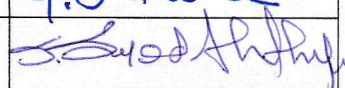
Date: 11.10.2016

Time: 10:30 am

Venue: IQAC Office

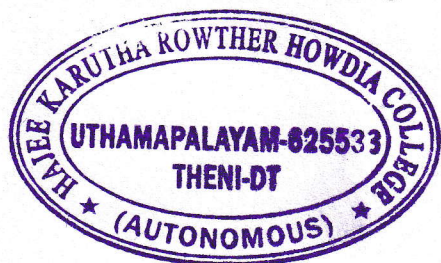
Agenda:


- To maintain discipline during leisure hours.
- Discussion on avail leave to NCC/ NSS students for attending camps.

Chairman	
Dr. H. Mohamed Meeran, Principal	
Members	
Dr. S. Varghese Jeyaraj, Associate Professor of History	
Dr. A. Abbas Manthiri, Associate Professor of Commerce	
Dr. S. A. Noor Mohamed, Associate Professor of Chemistry	
Mr. S. Sirajudeen, Head & Associate Professor of Computer Science	
Dr. M. Basheer Ahamed Meeran, Associate Professor of History	
Dr. K. Arifa Banu, Assistant Professor of Zoology	
Dr. S. Syedali Fathima, Assistant Professor of Maths	
Mr. S. Syed Abthageer, Office Superintendent	

Decision taken:

1. It has been decided to instruct the students to go to library during their leisure hours.
2. It has been decided to instruct the NCC/ NSS students to avail leave for attending camps / cultural events / competitions with leave letters signed by the concerned NCC/ NSS officers and countersigned by the principal.




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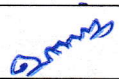
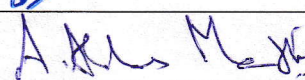

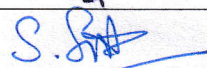
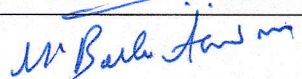
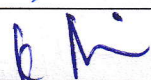
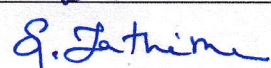
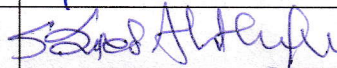
Date: 11.09.2015

Time: 10:30 am

Venue: IQAC Office

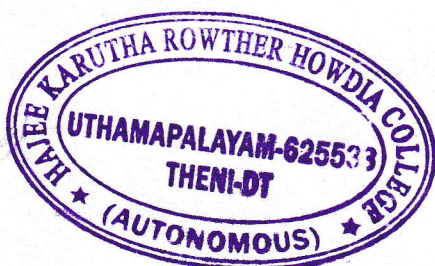
Agenda:


- Discussion on Student Leave form.
- To maintain discipline in college buses.

Chairman	
Dr. H. Mohamed Meeran, Principal	
Members	
Dr. S. Varghese Jeyaraj, Associate Professor of History	
Dr. A. Abbas Manthiri, Associate Professor of Commerce	
Dr. S. A. Noor Mohamed, Associate Professor of Chemistry	
Mr. S. Sirajudeen, Head & Associate Professor of Computer Science	
Dr. M. Basheer Ahamed Meeran, Associate Professor of History	
Dr. K. Arifa Banu, Assistant Professor of Zoology	
Dr. S. Syedali Fathima, Assistant Professor of Maths	
Mr. S. Syed Abthageer, Office Superintendent	

Decision taken:

1. It has been decided to insist the students to submit their leave forms to the respective teachers well in advance.
2. It has been decided to instruct the women students to follow queue before they get into the college buses for the safety purpose.




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