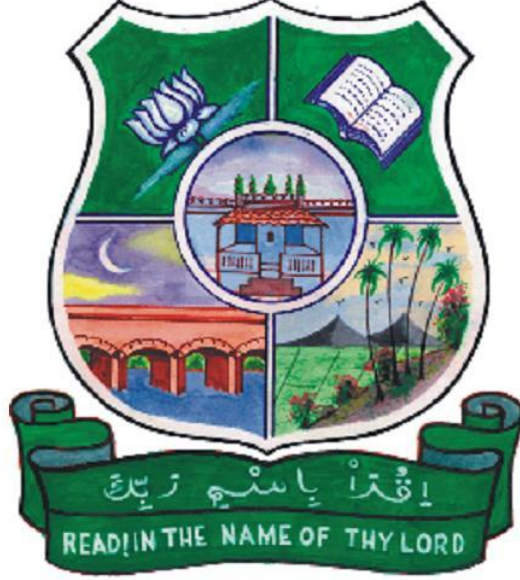


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**Uthamapalayam – 625 533**  
**Department of Arabic - B.A. Arabic Syllabus**  
**(2016-2017 Batch)**

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# **Department of Arabic**

## **B.A. Arabic Major Syllabus**

### **(2016 – 2017 Batch)**

**Hajee Karutha Rowther Howdia College, (Autonomous)**  
**Uthamapalayam – 625 533**  
**Department of Arabic - B.A. Arabic Syllabus**  
**(2016-2017 Batch)**

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**DEPARTMENT OF ARABIC**

Proficiency in Arabic is a gateway to avail job opportunities in Gulf and Middle east countries. Our college has introduced Arabic under Part I in 1958 itself. Arabic language is one of the Semitic and living languages of the world. It surpasses all other Semitic language in conservatism, copiousness of vocabulary, and possibilities of syntactic and elaborate of verbal forms. Arabic has succeeded in bringing out the potentialities of the Semitic family of speech to a higher development than any of its cog nets.

Classical Arabic has always been understood by the highly educated. In case of Modern Arabic Language, despite the existence of regional dialects, the media of mass communication help to develop a standard form of Arabic.

Arabic Language is basis of Arab cultural unity. It is the principal cultural character shared by all Arabs and links all Islamic traditions. Besides, it is one of the official languages of U.N.O. and several international agencies. It is the language of Holy Quran, Hadiths and Islamic Sciences. In middle ages, it was the language of science and left its traces in many branches of science. Being a vehicle of cultural and political expression among the people who readily respond to the evocative power it affords, it has gained a worthy place of its own among the living world languages.

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**Scheme of Examination**

Internal 25 Marks    External 75 Marks                      Total 100 Marks

**Question Paper Pattern:**    Three Parts A, B, C

Section A -- (Multiple Choice)

Section B -- Paragraph (either or pattern)

Section C -- 3 out of 5 essay questions.

**For Internal Assessment**

- a) Two tests will be conducted 15 Marks each. Average of 2 tests will be taken.
- b) Two Assignments ---- 5 Marks each. Average of 2 assignments will be taken.
- c) Seminar/Quiz ---- 5 marks

Passing Minimum 40 marks in internal and external.

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Subject Code	Subject	Hrs. of Instruction	Exam Duration (Hrs.)	Max. Marks			Credit
				CIAT	TEE	Total	
<b>SEMESTER I</b>							
<b>Part I</b>							
14UARL12	Applied Grammar I	6	3	25	75	100	3
<b>Part II</b>							
14UENL11	English Paper I	6	3	25	75	100	3
<b>Part III</b>							
16UARC11	Prose I	5	3	25	75	100	4
16UARC12	Grammar I	6	3	25	75	100	4
16UARA11	Arabic Based Computer Skills I	5	3	25	75	100	5
<b>Part IV</b>							
14UATN11	சிறப்பு தமிழ்	2	3	25	75	100	2
	<b>Total</b>	<b>30</b>		<b>150</b>	<b>450</b>	<b>600</b>	<b>21</b>
<b>SEMESTER II</b>							
<b>Part I</b>							
14UARL22	Applied Grammar II	6	3	25	75	100	3
<b>Part II</b>							
14UENL21	English Paper II	6	3	25	75	100	3
<b>Part III</b>							
16UARC21	Prose II	5	3	25	75	100	4
16UARC22	Grammar II	6	3	25	75	100	4
16UARP21	Arabic Based Computer Skills II	5	3	40	60	100	5
<b>Part IV</b>							
14UATN21	சிறப்பு தமிழ்	2	3	25	75	100	2
	<b>Total</b>	<b>30</b>		<b>165</b>	<b>435</b>	<b>600</b>	<b>21</b>

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<b>SEMESTER III</b>							
<b>Part I</b>							
<b>14UARL32</b>	<b>Quran and Hadith</b>	<b>6</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>3</b>
<b>Part II</b>							
<b>14UENL31</b>	<b>English Paper III</b>	<b>6</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>3</b>
<b>Part III</b>							
<b>16UARC31</b>	<b>Prose III</b>	<b>4</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARC32</b>	<b>Grammar III</b>	<b>4</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARC33</b>	<b>Seerath Literature I</b>	<b>4</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARA31</b>	<b>Arabic For Communication</b>	<b>4</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>Part IV</b>							
<b>16UARS31</b>	<b>Tajweed I</b>	<b>2</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>2</b>
	<b>Total</b>	<b>30</b>		<b>175</b>	<b>525</b>	<b>700</b>	<b>24</b>
<b>SEMESTER IV</b>							
<b>Part I</b>							
<b>14UARL42</b>	<b>History of Arabs and Arabic Letter Writing</b>	<b>6</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>3</b>
<b>Part II</b>							
<b>14UENL41</b>	<b>English Paper IV</b>	<b>6</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>3</b>
<b>Part III</b>							
<b>16UARC41</b>	<b>Prose IV</b>	<b>4</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARC42</b>	<b>Grammar IV</b>	<b>4</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARC43</b>	<b>Seerath Literature II</b>	<b>4</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARA41</b>	<b>Commercial Arabic</b>	<b>4</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>Part IV</b>							
<b>16UARS41</b>	<b>Tajweed II</b>	<b>2</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>2</b>
	<b>Total</b>	<b>30</b>		<b>175</b>	<b>525</b>	<b>700</b>	<b>24</b>

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<b>SEMSETER V</b>							
<b>Part III</b>							
<b>16UARC51</b>	<b>Quran</b>	<b>5</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARC52</b>	<b>Hadith</b>	<b>5</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARC53</b>	<b>Seerath Literature III</b>	<b>6</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARC54</b>	<b>Contribution of Indians to Arabic Language and Literature</b>	<b>6</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARE51</b>	<b>Accountancy I</b>	<b>4</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>3</b>
<b>Part IV</b>							
<b>16UARS51</b>	<b>Translation Skills I</b>	<b>2</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>2</b>
	<b>Environment Studies</b>	<b>2</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>2</b>
	<b>Total</b>	<b>30</b>		<b>175</b>	<b>525</b>	<b>700</b>	<b>23</b>
<b>SEMESTER VI</b>							
<b>Part III</b>							
<b>16UARC61</b>	<b>Poetry</b>	<b>7</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARC62</b>	<b>Seerath Literature IV</b>	<b>6</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARC63</b>	<b>History of Arabic Literature</b>	<b>7</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>4</b>
<b>16UARE61</b>	<b>Accountancy II</b>	<b>6</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>3</b>
<b>Part IV</b>							
<b>16UARS61</b>	<b>Translation Skills II</b>	<b>2</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>2</b>
	<b>Value Education</b>	<b>2</b>	<b>3</b>	<b>25</b>	<b>75</b>	<b>100</b>	<b>2</b>
	<b>Total</b>	<b>30</b>		<b>150</b>	<b>450</b>	<b>600</b>	<b>19</b>

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<b>Title of the Paper</b>	<b>Prose I</b>	
Course : B.A. Arabic	Semester : 1	No. of hours Allotted : 5
Subject Code : 16UARC11	Paper : Core – I	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : المركبات - الكلمة - انواع الكلمة - المركبات
- Unit II : الفراشة و الزهرة - الزيارة - في السوق - المحطة
- Unit III : القطار - اسرة العم - دكان الفواكه - جنينة الحيوانات
- Unit IV : نزهة طيبة - اللعب - السفر بالطائرة - العودة من الحج
- Unit V : حفل ديني - سرقة الزهرة - نظام الحجرة - العبادة

Book Prescribed : **القراءة الواضحة – الجزء الثاني**  
By Waheeduz Zaman Al Keeranawi, Professor of Arabic,  
Darul Uloom Deoband.

Portion : Lesson 1 – 20 only

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Title of the Paper	Grammar I	
Course : B.A. Arabic	Semester : 1	No. of hours Allotted : 5
Subject Code : 16UARC12	Paper : Core – II	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : The Arabic Alphabet – The Vowels – The Noun – The Pronouns
- Unit II : The Adjective and Phrases – The Possessive – The Interrogatives
- Unit III : The Prepositions – The Sentences – The Declensions and Case Endings
- Unit IV : The Diptotes – The Verb - The Imperfect
- Unit V : The Moods of the Imperfect – Active and Passive Voices  
Active and Passive Participles and Exaggeration

Book Prescribed : **Comprehensive Arabic Grammar - قواعد اللغة العربية**  
By Dr. S.K. Bahmani, Former Professor of Arabic,  
The New College, Chennai.

Portion : Lesson 1 – 16 only

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<b>Title of the Paper</b>	<b>Arabic Based Computer Skills I</b>	
Course : B.A. Arabic	Semester : 1	No. of hours Allotted : 6
Subject Code : 16UARA11	Paper : Allied - I	No. of Credits : 5
<b>Paper Objective:</b>		

- Unit I : Computer Terms in Arabic
- Unit II : Introduction to Computer - Windows -7
- Unit III : MS-Word
- Unit IV : MS-Excel
- Unit V : MS-Power Point

Book Prescribed : **Arabic Typing Lessons – دروس الكتابة العربية**  
By Dr. K. Mujeeb Rahman, Assistant Professor of Arabic,  
The New College, Chennai.

Portion : Page No. 58 to 61 only

Book Prescribed : **Dynamic Memory Computer Course**  
By Bishwaroop Roy Choudhury, Davinder Singh Minhas

Portion : Following Page Numbers only  
(1 to 18, 87 to 358)

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<b>Title of the Paper</b>	<b>Prose II</b>	
Course : B.A. Arabic	Semester : 2	No. of hours Allotted : 5
Subject Code : 16UAR21	Paper : Core – IV	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : محادثة – الخطاب – رحلة الي دهلي – منظر الحقول
- Unit II : البريد – حديث الاطفال – دكان البقال - الصيدلية
- Unit III : الزمن – الساعة (الف) – الساعة (ب) - المسرة
- Unit IV : المطعم – ساعي البريد – الضيف - المطر
- Unit V : التلميذ الناجح – نزهة سارة – جسم الانسان – الذئب الخائب – الدجاجة والثعلب

Book Prescribed : القراءة الواضحة – الجزء الثاني  
By Waheeduz Zaman Al Keeranawi, Professor of Arabic,  
Darul Uloom Deoband.

Portion : Lesson 21 – 41 only

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Title of the Paper	Grammar II	
Course : B.A. Arabic	Semester : 2	No. of hours Allotted : 5
Subject Code : 16UARC22	Paper : Core – V	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : The Imperative – Classification of Simple Verbs – The Derived Verbs
- Unit II : Quadrilateral Verbs – Quadrilateral Derived Verbs – The Infinitive
- Unit III : The Optative, Verbs of Beginning, Surprise, Praise and Blame, Proximity,  
Mind, Caution, Inducement and Specification - Nouns Connoting the Verbs
- Unit IV : Vocative Particles – Superlative and Comparative Degrees  
The Conditional Sentences
- Unit V : كان and its Sisters – ان and its Sisters – The Numbers

Book Prescribed : **Comprehensive Arabic Grammar - قواعد اللغة العربية**  
By Dr. S.K. Bahmani, Former Professor of Arabic,  
The New College, Chennai.

Portion : Lesson 17 – 30 only

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**Department of Arabic - B.A. Arabic Syllabus**  
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<b>Title of the Paper</b>	<b>Arabic Based Computer Skills II (Practical)</b>	
Course : B.A. Arabic	Semester : 2	No. of hours Allotted : 6
Subject Code : 16UARA2P	Paper : Allied - II	No. of Credits : 5
<b>Paper Objective:</b>		

- Unit I : How to install Arabic on your computer – Do's & Don't
- Unit II : Arabic Alphabet - Different of Arabic Alphabet  
Arabic/English Key board Layout
- Unit III : Lessons 1 to 2 (including all exercises)
- Unit IV : Lessons 3 to 4 (including all exercises)
- Unit V : Lessons 5 to 6 (including all exercises)
- Book Prescribed : **Arabic Typing Lessons – دروس الكتابة العربية**  
By Dr. K. Mujeeb Rahman, Assistant Professor of Arabic,  
The New College, Chennai.
- Portion : Page No. 01 to 56 only

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Title of the Paper	Prose III	
Course : B.A. Arabic	Semester : 3	No. of hours Allotted : 4
Subject Code : 16UARC31	Paper : Core – V	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : القراءة و الكتابة – النزهة – الشرطي – المباراة في كرة القدم – الانبج – مجلد الكتب
- Unit II : فصول السنة – الجهات الاصلية – النشاد المدرسي – اجتماع الاصدقاء - القاضي
- Unit III : بدء العام الدراسي – رحلة صيد – البترول – حديقة المنزل – حضارة العرب – الدجاجة  
الحمراء
- Unit IV : العاملان و الفاس – الجيش – الرسم و الخط – النحلة – الشعر – الجهل و الصبر في العمل
- Unit V : النصائح – السوق – العين – من سيرة النبي – الطائرة – المطار

Book Prescribed : القراءة الواضحة – الجزء الثالث  
By Waheeduz Zaman Al Keeranawi, Professor of Arabic,  
Darul Uloom Deoband.

Portion : Lesson 01 – 30 only

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<b>Title of the Paper</b>	<b>Grammar III</b>	
Course : B.A. Arabic	Semester : 3	No. of hours Allotted : 4
Subject Code : 16UARC32	Paper : Core – VI	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : Lesson No. 1 to 6
- Unit II : Lesson No. 7 to 12
- Unit III : Lesson No. 13 to 18
- Unit IV : Lesson No. 19 to 24
- Unit V : Lesson No. 25 to 31

Book Prescribed : دروس اللغة العربية لغير الناطقين بها – الجزء الثاني  
By Dr. V.Abdur Raheem, Director, Translation Centre, King Fahd  
Quran Printing Complex, Madinah Al Munawwarah.

Portion : Complete Book

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Title of the Paper	Seerath Literature I	
Course : B.A. Arabic	Semester : 3	No. of hours Allotted : 4
Subject Code : 16UARC33	Paper : Core - VII	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : من كنعان الي مصر – بعد يوسف – بنو اسرائيل – فرعون مصر – ذبح الاطفال  
ولادة موسي – في النيل – في قصر فرعون – من يرضع الطفل
- Unit II : في حجر امه – الي قصر فرعون – الضربة القاضية – يظهر السر – من مصر الي مدين  
في مدين – الطلب – الزواج – الي مصر
- Unit III : اذهب الي فرعون انه طغي – امام فرعون – الدعوة الي الله – معجزات موسي – الي الميدان  
بين الحق و الباطل – وعيد فرعون – سفاهة فرعون – مؤمن آل فرعون
- Unit IV : نصيحة الرجل – زوج فرعون – محنة بني اسرائيل – المجاعات – خمس آيت  
الخروج – غرق فرعون – في البرية – كفران بني اسرائيل
- Unit V : عناد بني اسرائيل – البقرة – الشريعة – التوراة – العجل  
العقاب - جبن بني اسرائيل – في سبيل العلم – التأويل – بنوا اسرائيل بعد موسي

Book Prescribed : قصص النبيين للاطفال – الجزء الثالث

By Abul Hasan Ali Alhasani Annadwi, Former Principal,

Dharul Nadwathul uloom, Luknow.

Portion : Complete book

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Title of the Paper	Arabic for Communication	
Course : B.A. Arabic	Semester : 3	No. of hours Allotted : 4
Subject Code : 16UARA31	Paper : Allied - III	No. of Credits : 4
<b>Paper Objective:</b>		

Unit I : Let us Converse in Arabic – Vocabulary – At the Consulate – Journey to Jeddah – Documents: Travel and Employment – In Search of Accommodation – At the Restaurant

Unit II : Home – Food – Reporting to the Company – Vocabulary – The Market Vocabulary - Purchasing Clothes

Unit III : Tailoring Requirements – At the Post Office – Parts of the Body Family - Consulting the Doctor – Common Diseases

Unit IV : Transport and Equipment – Environment – At the Bank – Vocabulary Visiting a Friend – Animals and Birds

Unit V : The Auspicious Id – Time, Days and Months – Numerals – Public Notices

Note on Arabic Grammar – Additional Vocabulary

Book Prescribed : **Let Us Converse in Arabic – دعنا نتحدث بالعربية**

By Dr. Syed Ali, Former HOD, Department of Arabic, The New College.

Portion : Complete Book

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Title of the Paper	Tajweed - I	
Course : B.A. Arabic	Semester : 3	No. of hours Allotted : 2
Subject Code : 16UARS31	Paper : SBS - I	No. of Credits : 2
<b>Paper Objective:</b>		

- Unit I : Eminent Imams of Qiraa'ah – Chat Showing the Source of Tajweed  
Virtues of Learning / Reciting the Holy Quran
- Unit II : Tajweedul Quran – The Lahn – Isti'aadha and Basmala
- Unit III : Harakah (Vowel) and Mutaharrik – Articulation of Letters
- Unit IV : Noon Sakin and Tanween – Kinds of Idghaam – Rules of Meem Saakin
- Unit V : Qalqala – Rules of Alif-Laam – Rules of Pronouncing the Word Allah

Book Prescribed : **How to Recite Quran?**

By Moulana Quari Syed Muhammad Ibrahim Baquavi.

Portion : Introduction and Lessons 1 to 11

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Title of the Paper	Prose IV	
Course : B.A. Arabic	Semester : 4	No. of hours Allotted : 4
Subject Code : 16UAR41	Paper : Core – VIII	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : الرماية – الجمل (1) – الجمل (2) – انا هنا فاعرفوني
- Unit II : سفينة علي البر – الخليفة عمر بن عبد العزيز (1) - الخليفة عمر بن عبد العزيز (2)
- Unit III : في بيت ابي ايوب الانصاري – الامام مالك بن انس – القاطرة (1)
- Unit IV : جوامع الكلم – خطبة معجزة – في بني سعد
- Unit V : كيف هاجر النبي صلي الله عليه و سلم – ابتلاء كعب بن مالك رضي الله عنه  
مقتل عمر بن الخطاب رضي الله عنه

Book Prescribed : القراءة الراشدة – الجزء الثاني  
By Abul Hasan Ali Alhasani Annadwi, Former Principal,  
Dharul Nadwathul uloom, Luknow.

Portion : Lesson 31 – 48 only

Book Prescribed : المختارات – الجزء الاول  
By Abul Hasan Ali Alhasani Annadwi, Former Principal,  
Dharul Nadwathul uloom, Luknow.

Portion : Selected Lessons Only.

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Title of the Paper	Grammar IV	
Course : B.A. Arabic	Semester : 4	No. of hours Allotted : 4
Subject Code : 16UARC42	Paper : Core – IX	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : Lesson No. 1 to 7
- Unit II : Lesson No. 8 to 14
- Unit III : Lesson No. 15 to 21
- Unit IV : Lesson No. 22 to 28
- Unit V : Lesson No. 29 to 34

Book Prescribed : دروس اللغة العربية لغير الناطقين بها – الجزء الثالث  
By Dr. V.Abdur Raheem, Director, Translation Centre, King Fahd  
Quran Printing Complex, Madinah Al Munawwarah.

Portion : Complete Book

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Title of the Paper	Seerath Literature II	
Course : B.A. Arabic	Semester : 4	No. of hours Allotted : 4
Subject Code : 16UARC43	Paper : Core - X	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : نظرة علي القصص السابقة – قصة صراع بين الحق و الباطل – و الي مدين اخاهم شعيبا دعوة شعيب عليه الصلوة و السلام – اب رحيم و معلم حكيم – جواب قومه شعيب يشرح دعوته ما نفقة كثيرا مما تقول – شعيب يتعجب من قومه – السهم الاخير
- Unit II : حجة قاطعة – بل مثلما قال الاولون – بلغ الرسالة و ادي الامانة – القرآن يتحدث عن آلاء الله نعمة علي داود – شكره علي هذه النعمة – نعمة الله علي سليمان – فقه دقيق و علم عميق سليمان يعرف لغة الطير و الحيوان – قصة هد هد
- Unit III : سليمان يدعو ملكة سبأ الي دينه – الملكة تبتشير اركان دولتها – هدية مساومة – الملكة تأتي خاضع قصر عظيم من زجاج – و اسلمت مع سليمان لله رب العالمين – القرآن يحكي قصة سليمان ما يكفر سليمان ولكن الشياطين كفروا – قصة ايوب نمط آخر من القصص – صبر ايوب
- Unit IV : محنة و منحة – قصة يونس و حكمتها – يونس بين قومه – يونس في بطن الحوت و استجاب الله دعائه – دعاء زكريا لولد صالح – نذر امرأة عمران - قالت ربي اني وضعتها انثي عناية الله بالفتاة الصالحة – الهاما من الرب الرحيم
- Unit V : بشارة ولد – آيات الله و قدرته – يحي يضطلع باعباء الدعوة – قصة خارقة للعادة أمر كله عجب – خضوع اليهود لاسباب الظاهرة – استخفاف و تمرد – نعمة الله علي بني اسرائيل نكران للجميل – زهو و دلال

Book Prescribed : **قصص النبيين للاطفال – الجزء الرابع**

By Abul Hasan Ali Alhasani Annadwi, Former Principal, Dharul Nadwathul uloom, Luknow.

Portion : Complete book

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Title of the Paper	Commercial Arabic	
Course : B.A. Arabic	Semester : 4	No. of hours Allotted : 4
Subject Code : 16UARA41	Paper : Allied - IV	No. of Credits : 4
<b>Paper Objective:</b>		

Unit I : **Correspondence:** Letter to a Publisher – Letter to a Book Shop – Letter to Bank to open an SB account – Two Letters to Municipality – A Friendly Letter

Unit II : **Job Applications:** Job Applications – Biodata / C.V – Application for the post of Translator – Reply to a Selected Candidate – Application for annual leave – A Personal Appeal

Unit III : **Advertisements & Notifications:** Falcon Hotel Offer – Advt. of a bank – Advt. of an hotel – Wanted Distributors – Wanted Manpower

Unit IV : **Tenders & Quotations:** A Tender Notice – Public Action – Public Tender To Let – Wanted: Office Accommodation  
**Employment abroad:** Demand Letter – Authorisation Letter to Consulate 1 – Qatar Visa 2 – Saudi Visa – Kuwait Visa

Unit V : **Certificates & Documents:** Calicut University Certificate – A Training Course Certificate – A Wedding Invitation – Arab Style – Driving License Indian – Laundry voucher

Book Prescribed : **A Hand Book of Commercial Arabic**

By K.P.Aboo Backer.

Portion : Selected Topics Only

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Title of the Paper	Tajweed - II	
Course : B.A. Arabic	Semester : 4	No. of hours Allotted : 2
Subject Code : 16UARS41	Paper : SBS – II	No. of Credits : 2
<b>Paper Objective:</b>		

- Unit I : Tafkheem and Tarqeeq – Rules relating to the Letter Raa
- Unit II : Rules of Madd – Rules of Waqf
- Unit III : Attributes of Letters – Qata (Discontinuation) Saktah, Ha-alkinnayah
- Unit IV : Miscellaneous Imaalah – Sujood at Tilawah
- Unit V : Analysis – Rules of Noon al-Qutni

Book Prescribed : **How to Recite Quran?**

By Moulana Quari Syed Muhammad Ibrahim Baqavi.

Portion : Lessons 12 to 20

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Title of the Paper	Quran	
Course : B.A. Arabic	Semester : 5	No. of hours Allotted : 5
Subject Code : 16UARC51	Paper : Core – XI	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : Introduction to the Quran – Meaning of Quran – Ayaths and Suras Meccan Suras and Madani Suras – Revelation of the Quran Collection and Preservation of the Quran
- Unit II : Introduction to the Surathun Noor – Meaning and Explanation of Verses from 01 to 32
- Unit III : Meaning and Explanation of Verses from 33 to 64
- Unit IV : Introduction to the Surathul Luqman – Meaning and Explanation of Verses from 01 to 19
- Unit V : Meaning and Explanation of Verses from 20 to 34

Book Prescribed : **History of Arabic Literature** By K.A.Farooq

Portion : Page Numbers 96-102

Book Prescribed : **The Holy Quran** By Yusuf Ali

Portion : Surathun Noor & Surathul Luqman

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Title of the Paper	Hadith	
Course : B.A. Arabic	Semester : 5	No. of hours Allotted : 4
Subject Code : 16UARC52	Paper : Core – XII	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : باب الاخلاص و احضار النية - باب التوبة - باب الصبر - باب الصدق - باب المراقبة
- Unit II : باب في التقوي - باب في اليقين و التوكل - باب في الاستقامة - باب في التفكير  
باب في المبادرة إلى الخيرات
- Unit III : باب في المجاهدة - باب الحث على الازدياد من الخير في أواخر العمر - باب في بيان كثرة  
طرق الخير - باب في الاقتصاد في العبادة - باب في المحافظة على الأعمال
- Unit IV : باب في الأمر بالمحافظة على السنة وآدابها - باب في وجوب الانقياد لحكم الله وما يقوله من  
دُعِي إِلَى ذَلِكَ وَأَمْرٌ بِمَعْرُوفٍ أَوْ نَهْيٍ عَنِ مَنكَرٍ - باب في النهي عن البدع ومحدثات الأمور  
باب فيمن سن سنة حسنة أو سيئة - باب في الدلالة على خير والدعاء إلى هدى أو ضلالة
- Unit V : باب في التعاون على البر والتقوى - باب في النصيحة - باب في الأمر بالمعروف والنهي عن  
المنكر - باب تغليظ عقوبة من أمر بمعروف أو نهى عن منكر وخالف قوله فعله - باب الأمر بأداء الأمان

**Book Prescribed** : رياض الضالحين  
By Abu Zakariya Yahya Ibnu Sharaf Annawawi.

**Portion** : Lesson Number 01 to 25 only

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Title of the Paper	Seerath Literature V	
Course : B.A. Arabic	Semester : 5	No. of hours Allotted : 4
Subject Code : 16UARC53	Paper : Core - XIII	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : النسب الزكي, الولادة, النشأة و التربية – اصل العرب – قبيلة قريش – مولده و رضاعته  
حلف الفضول – التربية الالهية – صحبة ابي بكر الصديق - في غار حراء
- Unit II : بداية نزول الوحي - بين يدي ورقة بن نوفل – رسالة التوحيد للانسانية جمعاء القرآن المجيد  
نزول سورة المدثر – صلوات العشي و الابكار – دار الارقم
- Unit III : اعلان الدعوة الي الحق – ابتلاء المؤمنين – ايداء الرسول صلي الله عليه و سلم – قصة اسلام  
طفيل بن عمرو الدوسي – ما دار بين عتبة و بين رسول الله صلعم – ما اشار به عتبة علي اصحابه
- Unit IV : ما فعل قريش بابي بكر – اسلام حمزة رضي الله عنه – اسلام عمر بن خطاب رضي الله عنه  
هجرة المسلمين الي الحبشة – في شعب ابي طالب – عام الحزن – في الطائف – اسلام الجن
- Unit V : حدث الاسراء ة المعراج – الهجرة الي المدينة المنورة – قصة الاسراء و المعراج  
اسلام ابي ذر الغفار – الاسلام في المدينة – الاسلام في المدينة – هجرة ام سلمة  
مؤامرة قتل الرسول صلي الله عليه و سلم – قصة سراقاة ابن مالك – خيبة ام معبد في طريق الهجرة

Book Prescribed : **سيرة خاتم النبيين** By Muhammad Rabih Alhasani Annadwi.

Portion : Lesson No. 3, 4, 5

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<b>Title of the Paper</b>	<b>Contribution of Indians to Arabic Language and Literature</b>	
Course : B.A. Arabic	Semester : 5	No. of hours Allotted : 4
Subject Code : 16UARC54	Paper : Core - XIV	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : History of Arabic Literature in India – Arabic Language during the British rule – Arabic Language in independent India – Role of Madhrasas in the promotion of Arabic language.
- Unit II : Future of in India – Life and works of Sayyid Abul Hasan Ali Annadwi.
- Unit III : Life and works of Anwar Shah Kashmiri – Life and works of Sheik Abdul Haq Muhaddith Dehlavi.
- Unit IV : Life and works of Sha Waliullah – Life and works of Ashraf Ali Thanawi.
- Unit V : Arabic literature in Tamilnadu – Life and works of Shuyab Alim Dr.Tayka Sahib – Life and works of Umar Al Qahiri (Sheik Sadaqathullah Appa) - Life and works of S.S. Muhammad Abdul Khader Baqavi.

**Book Prescribed : Contribution of India to Arabic Literature**

By M.Seyid Abdul Kadher M.A., M.Phil. Head, Dept. of Arabic,  
HKRH College, Uthamapalayam

**Portion : Complete Book**

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<b>Title of the Paper</b>	<b>Accountancy - I</b>	
Course : B.A. Arabic	Semester : 5	No. of hours Allotted : 4
Subject Code : 16UARE51	Paper : Elective - I	No. of Credits : 3
<b>Paper Objective:</b>		

- Unit I : Introduction – Accounting Principles – Basic Accounting Concepts and Conventions – Golden Rules (Debit, Credit Rules) – Types of Accounts Assets and liabilities types.
- Unit II : Book Keeping – Journals – Rectification of errors – Ledger – Posting to Ledgers – Primary and Subsidiary books.
- Unit III : Cash Book – Three column cash book – Petty Cash book – Preparation of Trial Balance.
- Unit IV : Bank Reconciliation Statement – Account Current – Average due date
- Unit V : Final Accounts – Trading, P&L Account and Balance Sheet with Simple Adjustments

Book Prescribed : **Advanced Accounting** By Shukla and T.S.Grewal

**Principles of Accounting** By Jain and Narang

**Introduction to Accounting** By T.S.Grewal

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<b>Title of the Paper</b>	<b>Translation - I</b>	
Course : B.A. Arabic	Semester : 5	No. of hours Allotted : 2
Subject Code : 16UARS51	Paper : SBS – III	No. of Credits : 2
<b>Paper Objective:</b>		

- Unit I : Foundation Methods of Translation – Word-for-Word Translation  
Literal Translation
- Unit II : Faithful Translation – Communicative Translation
- Unit III : Adaption – Free Translation
- Unit IV : Literary Texts – Fiction – Narrative texts: discourse problems
- Unit V : Narrative Texts: syntactic problems

Book Prescribed : **Advanced English-Arabic Translation: A Practical Guide**

By El Mustapha Lahlali, Wafa Ali Mohammed Abu Hatab.

Portion : Lessons 01 to 09

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Title of the Paper	Poetry	
Course : B.A. Arabic	Semester : 6	No. of hours Allotted : 7
Subject Code : 16UARC61	Paper : Core – XV	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : Meaning and Explanation of Baiths No.01 to 30 from قصيدة البردة
- Unit II : Meaning and Explanation of Baiths No.31 to 60 from قصيدة البردة
- Unit III : Meaning and Explanation of Chapters No. 01 to 05 from منتخبات من الشعر العربي
- Unit IV : Meaning and Explanation of Chapters No. 06 to 10 from منتخبات من الشعر العربي
- Unit V : Meaning and Explanation of Chapters No. 11 to 15 from منتخبات من الشعر العربي

Book Prescribed : قصيدة البردة  
By Imam Bushari (Rahmathullahi Alaihi).

Portion : Baiths Numbers 01 – 120 only

Book Prescribed : منتخبات من الشعر العربي المعاصر  
By Dr. K.M.A. Ahamed Zubair, Assistant Professor of Arabic, The New College.

Portion : Lessons Numbers 01 – 15 only

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Title of the Paper	Seerath Literature VI	
Course : B.A. Arabic	Semester : 6	No. of hours Allotted : 6
Subject Code : 16UARC62	Paper : Core - XVI	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : الإقامة في المدينة المنورة – بناء المسجد النبوي – الحالة الاجتماعية – موادعة يهود بداية الاذان – تحويل القبلة – الصفة و اصحاب الصفة – غزوة بدر الكبرى مصرع ابي جهل بن هشام - بعد غزوة بدر – فرض الصوم
- Unit II : غزوة احد – حمراء الاسد – بعد احد – اجلاء بني نضر – غزوة ذات الرقة – من يمنعك مني امر بني قريظة – ابتلاء سعد بن معاد – امر بني المصطلق – افساد المنافقين و قصة الافك بيعة الرضوان – معاهدة و الصلح – بلاء المسلمين في الصلح – اسلام خالد بن الوليد و عمر بن عاص
- Unit III : دعوة الملك و الامراء الي الاسلام – كتاب النبي النجاشي ملك الحبشة – كتابه الي كسري – كتابه الي هرقل عظيم الروم – غزوة خيبر – عمرة القضاء – غزوة موتة – اعلان ابي سفيان خروجه الي مكة يوم المرحمة لا يوم الملحمة - غزوة حنين – غزوة تبوك – مسجد ضرار
- Unit IV : فرض الزكوة - حجة الوداع – حجته الاخيرة و فرض الحج – التوجيهات و الوصايا – رسالة الانسانية جمعاء في غرفة و مني – المرض و الوفاة – اثر وفاة النبي علي الصحابة – بيعة ابي بكر زوجات النبي صلي الله عليه و سلم – اولاد الرسول الله صلي الله عليه و سلم
- Unit V : الاخلاق و السمائل النبوية – بشرية كاملة و اعتدال جميل – كرمه و حلمه – الرفق بالحيوانات و الدواب – من يمنعك مني – رحمة للعالمين – المنهج النبوي في الاصلاح و الدعوة – التزكية و اصلاح الباطن

Book Prescribed : **سيرة خاتم النبيين** By Muhammad Rabih Alhasani Annadwi.

Portion : Lesson No. 6,7,8,9

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Title of the Paper	History of Arabic Literature	
Course : B.A. Arabic	Semester : 5	No. of hours Allotted : 7
Subject Code : 16UARC63	Paper : Core - XVII	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : The Period of Umayyad Dynasty – Social and political conditions  
Developments of Poetry – Important Poets : Biographical Notes Jarir  
Farazdaq – Akthal – Dhul Rummah – Epistle – Ziyad bin Abihi  
Hajjaj bin Yusuf – Muetazilies – Murjites - Asceticism.
- Unit II : The Abbasid Period – Political and social conditions – Poetry of the  
Abbassid Period – Eminent Poets – Abu Nuwas – Abul Athahiya – Abu  
Tammam – Abul Ala al Maarri – Imam Busiri Prose: Maqamat – Badeeul  
Zaman al Hamadani – Imam Al Ghazali.
- Unit III : Modern Arabic Literature during the World War period  
and after the war -Development of poetry in: Egypt – Lebanon and Syria  
Iraq– Prose in the war period and after the war Egyptian prose –Lebanese  
Syrian Prose – Prose in Iraq and other Arab countries.
- Unit IV : Biographical Notes on important writers and poets: Nicholas Yusuf Al  
Turk – Butrus Ibrahim Karama –Ahmad Faris Al Shidyaq- Ahmad  
Sahwqi Hafiz Ibrahim – Khalil Mutran – Maruf Al Rusafi.
- Unit V : Jamil Sidqi Al Zahawi – Manfludi – Jibran Khalil Jibran - Taha Husain  
Tawfiqul Hakim Mahmood - Taimur – Michel Naeema – Eliya Abu  
Madi - Ahmed Zaki Abu Shadi - Najeeb Mahfuz.

Book Prescribed : **Classical Arabic Literature** - By Prof. V.P.Abdul Hameed

Portion : Chapter Number 03 and 04

Book Prescribed : **An Introduction to Modern Arabic Literature**  
By Prof. V.P.Abdul Hameed

Portion : Chapter Number 05 and 06

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Title of the Paper	Accountancy – II	
Course : B.A. Arabic	Semester : 6	No. of hours Allotted : 4
Subject Code : 16UARE61	Paper : Elective - II	No. of Credits : 4
<b>Paper Objective:</b>		

- Unit I : Receipts and Payment Accounts – Income and expenditure Accounts.
- Unit II : Single Entry – Preparation of Trial Balance and Final Accounts.
- Unit III : Consignment Accounts.
- Unit IV : Branch Accounts – Stock and Debtors System – Independent Branches  
Foreign Branches.
- Unit V : Inventory Control – Factors affecting inventory Control  
Economic Order Quantity (EOQ) – Problems – System and Inventory  
Control techniques .

Book Prescribed : **Advanced Accounting** By Shukla and T.S.Grewal  
**Principles of Accounting** By Jain and Narang  
**Introduction to Accounting** By T.S.Grewal

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**Hajee Karutha Rowther Howdia College, (Autonomous)**  
**Uthamapalayam – 625 533**  
**Department of Arabic - B.A. Arabic Syllabus**  
**(2016-2017 Batch)**

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<b>Title of the Paper</b>	<b>Translation - II</b>	
Course : B.A. Arabic	Semester : 6	No. of hours Allotted : 2
Subject Code : 16UARS61	Paper : SBS – IV	No. of Credits : 2
<b>Paper Objective:</b>		

- Unit I : Cultural Problems, Domestication and Foreignisation
- Unit II : Drama - Poetry
- Unit III : Economics Texts - Neologism – Metaphors in economic discourse
- Unit IV : Terminology: Marketing – Terminology: Investment
- Unit V : Terminology: Banking – Terminology: Accounting and Audit

Book Prescribed : **Advanced English-Arabic Translation: A Practical Guide**

By El Mustapha Lahlali, Wafa Ali Mohammed Abu Hatab.

Portion : Lessons 01 to 09

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